

GRADE ALLEVIATION



SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT

SMCCCD

Check Appropriate College

Admissions
Cañada College
4200 Farm Hill Boulevard
Redwood City, CA 94061
Phone: (650) 306-3226
Fax: (650) 306-3113

Admissions
College of San Mateo
1700 West Hillsdale Blvd.
San Mateo, CA 94402
Phone: (650) 574-6165
Fax: (650) 574-6506

Admissions
Skyline College
3300 College Drive
San Bruno, CA 94066
Phone: (650) 738-4251
Fax: (650) 738-4200

Student's ID# G: _____

Last Name _____ First Name _____ Middle _____

Mailing Address: _____

Phone Number: _____ Email: _____

A student who has earned a grade of "D+", "D", "D-" or "F" at any college in the San Mateo County Community College District, may repeat the course at any college, only for the maximum time allowed. If grade is being alleviated by external course, an official transcript is required.

Refer to the current college catalog under Course Repetition for additional information about Grade Alleviation.

I wish to have the grade of (D+, D, D- or F) _____	earned in (course name & no.) _____	during (semester & year) _____
Substituted by the grade of _____	earned in (course name & no.) _____	during (semester & year) _____

I understand that the original grade will not be deleted from my record, nor will it change my academic status for that term, but it will no longer be included in the calculation of my Grade Point Average.

Student's Signature: _____ Date: _____

OFFICE USE ONLY

Course repeat adjusted Course repeat not adjusted By: _____ Date: _____

Notes: