ATTENTION STUDENTS!

Have you completed coursework from a college or university outside of the San Mateo District?

An official transcript evaluation is REQUIRED before a counselor can work with you to write a Student Educational Plan. Use the SMCCCD Transcript Evaluation Service!

1. Have all of your college/university transcripts from outside the San Mateo District sent to CSM’s Admissions and Records Office.

2. Go to the SMCCCD Transcript Evaluation Service website – www.smccd.edu/transeval - and request a transcript evaluation.

3. Results of your evaluation will appear on your Degree Works and you can view how your full academic history will meet educational goals at College of San Mateo.

4. After the results of your transcript evaluation appear on Degree Works, schedule an appointment with a counselor to develop a full Student Educational Plan.