

CSM FACILITIES REPORT

WEEK OF:		December 21st through December 27th.						SPECIAL INSTRUCTIONS		
DATE	CONTRACT	EVENT DESCRIPTION	Facility		START TIME	END TIME	Attendees	Point of Contact	SECURITY	CUSTODIAL
MONDAY	12/21/15	Mercy Basketball Game	Large Gym, small gym		1:00 PM	10:00 PM			Open and secure	For your info
	4-11742	San Mateo Health system Retrea	10	401	8:00 AM	5:00 PM			Open and secure	For your info
TUESDAY	12/22/15	Mercy Basketball Practice	Lg	Gym	4:00 PM	8:30 PM			Open and secure	For your info
	4-11715	SM Rugby Practice	14	Gym	5:30 PM	7:00 PM			Open and secure	For your info
		Campus Safety Meeting	10	468	2:00 PM	3:00 PM			Open and secure	For your info
		VPI Meeting	10	401	9:00 AM	12:00 PM			Open and secure	For your info
WEDNESDAY	12/23/15	Mercy Basketball Game	Lg	Gym	5:00 PM	10:00 PM			Open and Secure	For your info
		Meeting	5	337	10:00 PM	1:00 PM			Open and Secure	For your info
THURSDAY	12/24/15									
FRIDAY	12/25/15									
SATURDAY	12/26/15	Motorcycle Training	4	135	1:30 PM	4:30 PM			Open and Secure	For your info
		Pharmacy Tech	14	118	8:30 AM	3:30 PM			Open and Secure	For your info
		Motorcycle Safety Training	Parking	Lot 1A	8:00 AM	6:00 PM			Open and Secure	For your info
SUNDAY	12/27/15	4-10708 New Community Mission Church	16	102 & 106	10:30 AM	1:00 PM			Open and secure	For your info
		Church of Burlingame	10	468,401,431,421	9:00 AM	1:00 PM			Open and Secure	For your info
				Lunch room						
		Motorcycle Safety Training	Lot 1A		7:30 AM	6:00 PM			For your info	For your info
		SMAC	5	354	9:00 AM	4:00 PM			Open and Secure	For your info