

**College of San Mateo  
Campus Safety Committee Meeting Notes  
September 11, 2014**

**Members in Attendance:** Jan Roecks, Gloria D'Ambra, Bryan Gerbig, Jane Wong, Viji Raman, Annie Mitchell, Caroline Khoury, Sharon Bartels, John Galloway, Maribeck Boosalis-Oler, Jane McAteer, and Diana Thomas.

**Absent:** Mike Celeste, Chuck La Mere, Michele Rudovsky and Brian Tupper.

The meeting began with Jan welcoming everyone back to our Campus Safety Meetings. Each member in turn, introduced themselves.

The committee then reviewed the day's agenda and asking if there were any items to add. Jan updated the members on the Field Trip Forms. They have now been revised and posted on the portal. Also the crosswalk safety was addressed by the district and completed. Sharon agreed that the distress buttons were received. Viji noted that some parents have asked if they could accompany students on their field trips. The consensus was that the parents are not enrolled in the class and that would pose a liability to the college.

The Campus Safety Committee Meeting notes from March 25<sup>th</sup>. were reviewed and approved.

Signage for Dental Waiting Area

Discussions began with the usage of the dental waiting area by parents, SMAC members and staff. Diana noted that she had attended a meeting with facilities about providing signage or stanchions to prevent usage of the room. Suggestions were made about using retractable straps to close the room or a phantom screen. Jan noted that the usage of the room occurred not only on weekends but also on weekdays. Jan noted that this problem would require additional strategizing as to how to get the message about room usage to team and member and also what type of signage would be needed. Diana offered to send out an informational flier to notify members. Jan also felt that they needed to go back to facilities and discuss what type of barriers would work and also to develop additional signage.

Skateboarding on Campus

Sharon led the discussion by noting that there have been at least 3 skateboarding accidents on campus recently. There is signage located on campus, but members were not able to identify the locations. It was recommended the more signage be provided in addition to having public safety enforce the policy. John recommended placing this information in each class syllabus. He also noted that we should find out what the penal code is for enforcing this policy on campus. Caroline suggested some type of messaging to students that was creative and fun and will get the students attention.

This discussion led to other concerns such as speeding on campus, not yielding to pedestrians, and cars doing donuts in the parking lot. The members asked about the possibility of ticketing on campus. Jan suggested that this topic be revisited at the next safety meeting and to make sure that public safety members attend. Jan also stated that she will speak to Mike Celeste about the possibility of having SM police on the roadways on campus and ticketing for traffic violations.

#### SaVe Act.

Sharon shared with the members' information about the new laws in California regarding sexual assaults. Recently, the Sexual Assault and Violence Elimination Act was passed that expands on the objectives of the Cleary Act. The requirements for this Act includes primary prevention information to all incoming students and ongoing prevention awareness to students and faculty. Sharon would like to see CSM take a pro-active response to this. Jan also suggested that HR should be involved in upcoming discussions regarding implementation. Sharon noted that there is some information online available such as theatrical performances or social media connections that are helpful. Jan will forward our concerns to Mike Celeste, Jennifer Hughes and Human Resources for guidance.

#### CPR Classes

Sharon noted that she offered online classes this summer for CPR and unfortunately did not receive any responses. She felt that there is a need to address people's motivation to attend this training. After some discussion, Sharon agreed to set up classes again 2-2 hour sessions. We might want to address the importance to a target audience such as the building monitors and division assistants. John suggested offering a Wilderness First Aid training which is a 16 hour class. He felt the class covers a wide range of topics including crisis management and would be a successful offering if developed into a class for credit.

Our next meeting is scheduled for October 7<sup>th</sup>.

The meeting was then adjourned.