

REINSTATEMENT WORKSHOP

Are you unable to register for classes because you are on dismissal status in the SMCCCD?

You must complete the following to be eligible for reinstatement:

1. If you have not been enrolled for more than one year, first submit and updated admissions application. Wait for a confirmation email to arrive within 24 hours. (Review the RETURNING STUDENT information and determine if you need to attend a **Student Orientation and Advising Workshop** in addition to the Reinstatement Workshop.)
2. Attend a REINSTATEMENT WORKSHOP as the first step to request enrollment. To schedule a workshop use your WebSMART account:
 - Go to <https://websmart.smccd.edu>
 - Enter your USER ID – your SMCCCD G#
 - Enter your PIN – your 6 digit birthdate
 - Select STUDENT SERVICES
 - Select STUDENT SERVICES APPOINTMENTS
 - Find College of San Mateo Reinstatement Workshop

Arrive to the Reinstatement Workshop on time. Latecomers are not admitted.

3. After the Reinstatement Workshop you will meet with a counselor to review your academic history and determine strategies to get you back into academic good standing. The counselor must approve all enrollment.
4. In most cases, students are provisionally reinstated. As part of the provisional reinstatement, students must successfully complete all coursework attempted to be eligible for future enrollment.