

COMMITTEE ON INSTRUCTION  
TENTATIVE AGENDA  
May 10, 2007 (2:15pm)  
Bldg. 1, Room 115

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of April 12, 2007 Minutes
- IV. Permanent Course  
Math/Science
  - DENH 200 Introduction to Dental Hygiene (3) New**
  - DENH 205 Overview of the Dental Profession (3) New**
  - DENH 210 Pre-Clinical Dental Hygiene (5) New**
  - DENH 211 Radiology I (3) New**
  - DENH 212 Dental Sciences (3) New**
  - DENH 213 Ethics, Jurisprudence & Practice Management (2) New**
  - DENH 214 Oral Health Education (1) New**
  - DENH 220 Clinical Dental Hygiene I (5) New**
  - DENH 221 Radiology II (3) New**
  - DENH 222 Oral Pathology (3) New**
  - DENH 223 Periodontics I (2) New**
  - DENH 224 Head and Neck Anatomy (2) New**
  - DENH 225 Medical Emergencies (1) New**
  - DENH 226 Local Anesthesia and Nitrous Oxide (3) New**
  - DENH 230 Clinical Dental Hygiene II (6) New**
  - DENH 231 Pharmacology (2) New**
  - DENH 232 Dental Materials I (1) New**
  - DENH 233 Periodontics II (2) New**

DENH	234	Community Dental Health I (3) New
DENH	235	Patients with Special Needs (1) New
DENH	240	Clinical Dental Hygiene III (7) New
DENH	241	Comprehensive Case Presentations (1) New
DENH	242	Dental Materials II (1) New
DENH	243	Career Opportunities for the Dental Hygienist (2) New
DENH	244	Community Dental Health II (1) New
CHEM	250	Analytical Chemistry Quantitative Analysis (4) <i>(Six year Revision – SLO’s added –No other change)</i>
MATH	270	Linear Algebra (3) <i>(Six year revision – Minor change in Catalog and Schedule description, change in Recommended Preparation to <b>Math 231.</b>)</i>
MATH	275	Ordinary Differential Equations (3) <i>(Six year revision – Minor change in Catalog and Schedule description.)</i>
<u>Social Science</u>		
PLSC	200	National, State and Local Governments (5) <i>(Six year update-Minor change in Recommended Preparation, Schedule and Catalog description.)</i> <b>Adding Distance Education</b>
SOCI	105	Social Problems (3) <i>(Six year update-Minor change in Recommended Preparation, Schedule and Catalog description.)</i>
SOSC	319	Co-occurring Substance Abuse and Mental Disorders ((3) <i>(Six year revision – SLO’s added; Change in Recommended Preparation, Catalog and Schedule description; <b>change in title</b> from Multiple/Dual Diagnosis in AOD to <b>Co-occurring Substance Abuse and Mental Disorders.</b>)</i>
<u>Business/Creative Arts</u>		
ART	124	Old Master’s Aesthetics and Techniques (3) <i>(Course Revision- <b>Add three hours by arrangement per week.</b> Minor change in Catalog and Schedule description.)</i>
ART	824	Old Master’s Aesthetics and Techniques (3)

*(Course Revision- Add three hours by arrangement per week. Minor change in Catalog and Schedule description.)*

Language Arts

FREN 110 Elementary French (5)  
*(Six year revision – SLO’s added; minor change in Catalog and Schedule description.)*

FREN 112 Elementary French II (3)  
*(Six year revision – SLO’s added; minor change in Catalog and Schedule description.)*

Physical Education

*Revisiting – clarification on repeatability*

**P.E. 101 Theory of Baseball (3) new**  
**P.E. 102 Theory of Offensive Football (3) new**  
**P.E. 103 Theory of Defensive Football (3) new**  
**P.E. 104 Theory of Special Teams (3.) new**  
**P.E. 135 Introduction to College and Intercollegiate Athletics (2) new**

DANC 151 Beginning Social Dance (.5-1)  
*(Changing name – add “Beginning” and correct repeatability.)*

V. A.A./A.S. Degree & Certificate Program  
***New Program – Associate in Science Degree, Dental Hygiene (Major 63 units)***

*Revisited – Clarification on Memo*

Multimedia Program - Option 2: Digital Video  
***Add MULT 292 (3 units) to Option 2 – Change total units to 33.***  
***Delete MULT 292 from electives***

VI Information Only Items  
**BANK – GRA 104, GRA 105, GRA 106.**

VII. 680/880 Courses

FIRE 880 Firefighter Internship (3)  
MATH 880 Mathematical Supplement (.5-2)  
NURS 880 Open Skills Laboratory (.5-3)

Open Agenda

- a. SLO Departmental Status (*Information/Discussion*) Stacey Grasso
- b. IB Test Credit Revisited (*Action*)
- c. GE Applicability Format (*Information*) M. Ramezane
- d. 2006-07 Accomplishments Stacey Grasso
- e. Nominations/Elections of COI

COMMITTEE ON INSTRUCTION  
TENTATIVE AGENDA  
April 12, 2007 (2:15pm)  
Bldg. 1, Room 115

I. Call to Order (a quorum is seven voting members)

II. Approval of Agenda

III. Approval of March 8, 2007 Minutes

IV. Permanent Course

Social Science

SOSC 307

Family Systems in Addiction (3)

*(Six year update-**Change title** from Counseling the Family of the Addicted Person to **Family Systems in Addiction**, Minor change in Recommended Preparation.)*

Business/Creative Arts

ACTG 665

**Special Topics in Taxation (.5-3.) new**

ART 100

Art of the Western World (3)

*(Six year update – Minor change in content.)*

CA&S 310

Nutrition (3)

*(Six year update – no change)*

HORT 711

Landscape Trees (3)

*(Six year update:-**Change title** from Landscape: Trees to **Landscape Trees**, add two hours by arrangement per week.)*

HORT 712

Landscape Shrubs, Groundcovers and Vines (3)

*(Six year update: **Change title** from Landscape: Shrubs to **Landscape Shrubs, Groundcovers and Vines**, add two hours by arrangement per week.)*

ART 201, 202, 206, 207, 223, 224, 301, 315, 360, 365, 381, 382,

***Increase Hours by Arrangement from 2 to 3 hours per week.***

ART 241, 242

***Add One Hour by Arrangement for 2 unit course.***

***Add three Hours by Arrangement for 3 unit course.***

ART 680

Mosaic Mural I & Mosaic Mural II

***Add two Hours by Arrangement.***

*(Art courses were revised in 2006. Original course outlines and updated electronic files to be sent to VPI office before 8/1/07.)*

Language Arts

LIT.	830	Mythology and Folklore (3) <i>(Course Revised – Add one hour by arrangement per week.)</i>
LIT.	835	Shakespeare (3) <i>(Course Revised – Add one hour by arrangement per week.)</i>
SPAN	121	Advanced Elementary Spanish I (3) <i>(Six year update – no change)</i>
SPAN	122	Advanced Elementary Spanish II (3) <i>(Six year update – no change)</i>
SPAN	130	Intermediate Spanish (5) <i>(Six year update – Minor change in catalog &amp; schedule description.)</i>
SPAN	131	Intermediate Spanish I (3) <i>(Six year update – Minor change in catalog &amp; schedule description.)</i>
SPAN	132	Intermediate Spanish II (3) <i>(Six year update – Minor change in catalog &amp; schedule description.)</i>

Physical Education

<b>ADAP</b>	<b>175</b>	<b>Adapted Evaluation (.5) new</b>
<b>AQUA</b>	<b>133</b>	<b>Individual Swim Conditioning (.5 or 1.) new</b>
<b>AQUA</b>	<b>135</b>	<b>Aqua Exercise (.5 or 1.) new</b>
<b>DANC</b>	<b>161</b>	<b>Tango Argentino (.5 or 1.) new</b>
<b>DANC</b>	<b>195</b>	<b>Dancing Without Limits (.5 or 1.) new</b>
<b>FITN</b>	<b>195</b>	<b>Fitness Lab (.5-1.5) new</b>
<b>FITN</b>	<b>235</b>	<b>Cross Training boot Camp (.5 or 1.) new</b>
<b>FITN</b>	<b>301</b>	<b>Spinning ® (.5 or 1.) new</b>
<b>FITN</b>	<b>334</b>	<b>Yoga (.5 or 1.) new</b>
<b>P.E.</b>	<b>101</b>	<b>Theory of Baseball (3) new</b>
<b>P.E.</b>	<b>102</b>	<b>Theory of Offensive Football (3) new</b>
<b>P.E.</b>	<b>103</b>	<b>Theory of Defensive Football (3) new</b>
<b>P.E.</b>	<b>104</b>	<b>Theory of Special Teams (3.) new</b>
<b>P.E.</b>	<b>135</b>	<b>Introduction to College and Intercollegiate Athletics (2) new</b>
<b>TEAM</b>	<b>119</b>	<b>Tournament Basketball for Women (.5-1.0) new</b>

<b>TEAM</b>	<b>148</b>	<b>Indoor Soccer (.5 or 1.) new</b>
<b>VARs</b>	<b>105</b>	<b>Varsity Baseball Conditioning (.5-1.) new</b>
<b>VARs</b>	<b>133</b>	<b>Offensive Varsity Football Lab (.5-3.) new</b>
<b>VARs</b>	<b>134</b>	<b>Defensive Varsity Football Lab (.5-3.) new</b>
<b>VARs</b>	<b>160</b>	<b>Varsity Swim (.5-2.) new</b>
<b>VARs</b>	<b>400</b>	<b>Women's Varsity Water Polo (.5-2.) new</b>

Technology

<b>CIS</b>	<b>362</b>	<b>Enterprise Database Management (4) new</b>
CIS	380	Internet Programming: PHP (3) <i>(Course Revised – Prerequisite change to CIS 254 or equivalent. Recommended Preparation-same.)</i>
ELEC	421	Fundamentals of Electric Motor Control ((4) <i>(Course Revised – Prerequisite change: adding or equivalent experience.)</i>
ELEC	422	Introduction to Programmable Logic Controllers ((4) <i>(Course Revised - – Prerequisite change: adding or equivalent experience.)</i>
ELEC	441	Sensors and Data Transmission Systems (4) <i>(Course Revised - – Prerequisite change: adding or equivalent experience.)</i>

- V. A.A./A.S. Degree & Certificate Program  
Multimedia Program - Option 2: Digital Video  
**Add MULT 292 (3 units) to Option 2 – Change total units to 33.**  
**Delete MULT 292 from electives.**

- VI. 680/880 Courses  
CHIN 680 Business Chinese I (3)  
CRER 880 Career Growth Through Community Service (3)

Open Agenda

- IntraDistrict Transferability - Jing Luan
- Associate Degree Residence Requirement – ACTION
- Prerequisite Information for Students, Faculty and Staff – Student Services
- Advanced Placement Credit at CSM
- Student Learning Outcomes Departmental Status
- University Studies Major - (no longer valid per CIO/CSSO Meeting)

COMMITTEE ON INSTRUCTION

TENTATIVE AGENDA

March 8, 2007 (2:15pm)

Bldg. 1, Room 115

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of February 8, 2007 Minutes
- IV. Permanent Course
  - Language Arts  
CHIN 112 Elementary Chinese II (3)  
(Adding Distance Education)
  
  - Math/Science  
ENGR 210 Engineering Graphics (4)  
(Course Revision – no change, added SLO's)
  
  - Social Science  
HIST 350 History of the American West (3)  
(Six year update –Added SLO's, minor change in Recommended Preparation, Catalog and Schedule description.)
  
  - PHIL 244 Contemporary social and Moral Issues (3)  
(Six year Update –Added SLO's, change in Recommended Preparation, Catalog and Schedule description.)
  
  - PHIL 300 Introduction to World Religions (3)  
(Six year update –Added SLO's, change in Recommended Preparation, Catalog and Schedule description.)
  
  - SOSC 301 Introduction to Alcohol and Other Drug Studies (3)  
(Six year Update – Added SLO's, change in Recommended Preparation, Catalog and Schedule description.)
  
  - SOSC 302 Pharmacology and Physiological Effects of Alcohol and other Drug Abuse (3)  
(Six year Update – Added SLO's, change in Recommended Preparation, Catalog and Schedule description.)
  
  - Business/Creative Arts  
ACTG 144 QuickBooks: Set up and Service Business (1.5)  
(Adding Distance Education)
  
  - ACTG 145 QuickBooks: Payroll/Merchandise in Business (1.5)

*(Adding Distance Education)*

ACTG 165 Cost Accounting (3)  
*(Adding Distance Education)*

BUS. 352 Introduction to Insurance (1)  
*(Adding Distance Education)*

MUS. 202 Music Listening and Enjoyment (3)  
*(Adding Distance Education)*

Technology

CIS 491 Computer Forensics: Search and Seizure (3)  
*(Revision – SLO's added, repeatability changed from once to twice- total 6 units.)*

V. A.A./A.S. Degree & Certificate Program

Graphic Arts – Change in course numbering: GRA 115, 116, 135, 150, 151, 161, 170, 235, 242, 255, 260 and MULT 172. Total 39 units.

Human Services – Units change from 25 to 19 units. See memo for listings of courses.

Leadership for Service – Certificate of Completion (Total units 8, no change)  
Delete SPCH 110 from 3 units selected.

Peer Support Services – Certificate of Completion (Total units 12, no change)  
To read – 3 units of any COOP and/or CRER 152.

**College Peer Advisor – New Certificate of Completion** (Total units 5.5)  
(See memo for listing of courses.)

VI. Information Only Item:

New Format for Catalog – Major and Certificate Requirement Section

**Proposal approved by Deans, Counselors and Faculty on March 1, 2007**

BANK ENGR 140 Introduction to Engineering-*(removed approved 2/07)*  
UNBANK CHEM 250 Analytical Chemistry

VII. 680/880 Courses

ART 680 Mosaic Mural I (3)

ART 680 Mosaic Mural II (3)

ACTG 680 Taxation of Sole Proprietorships (1)

Open Agenda

AA/AS Degree Residency Requirement - Marsha Ramezane

COMMITTEE ON INSTRUCTION

TENTATIVE AGENDA

February 8, 2007 (2:15pm)

Bldg. 1, Room 115

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of January 25, 2007 Minutes
- IV. Permanent Course
  - Math/Science
    - BIOL 130 Human Biology (3)  
*(Six year Revision –Minor change in content, Recommended Preparation, Catalog and Schedule description plus adding Distance Education.)*
    - ENGR 100 Introduction to Engineering (3) –new**  
*(Replacing ENGR 140 (1.5))*
    - ENGR 260 Circuits and Devices (4)  
*(Six year Revision –Minor change in Prerequisite, Catalog and Schedule description. Adding Recommended Preparation.)*
    - ENGR 270 Material Science (3)  
*(Six year Revision –Minor change in Prerequisite, Catalog and Schedule description. Adding Recommended Preparation.)*
  - Social Science
    - PSYC 220 Introduction to Psychobiology (3)  
*(Six year Revision – Minor change in Recommended Preparation, change in Catalog and Schedule description.)*
- V. A.A./A.S. Degree General Education Requirement
  - ASTR 125 Stars and Galaxies - Area E (5a)
  - PHYS 101 Conceptual Physics Lab – Area E (5a)
  - BCST 220 Broadcast Writing - Area E (2a,b) (5d)
  - BCST 230 On-air Talent – Area E (2a)
  - BUSW 384 Business Presentations II Using Power Point for Windows - Area E (5d)
  - DANC 151 Social Dance – Area E (4)
  - LIT. 220 Introduction to World Literature- Area E (5c)

(Please see URL site: <http://smcweb.smccd.net/portal/csmcoi/default.aspx>)

Open Agenda

a) Intradistrict Transferability

COMMITTEE ON INSTRUCTION  
TENTATIVE AGENDA  
January 25, 2007 (2:15pm)  
Bldg. 1, Room 115

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of November 9, 2006 Minutes  
Approval of December 14, 2006 Minutes
- IV. Permanent Course
- |                           |   |
|---------------------------|---|
| <u>Physical Education</u> |   |
| <b>DANC</b>               | <b>151</b>  |
|                           | <b>Social Dance (.5 – 1.0) <i>New</i></b>   |
| <u>Language Arts</u>      |   |
| <b>LIT.</b>               | <b>820</b>  |
|                           | <b>Introduction to World Literature (3) <i>New</i></b>  |
| SPAN                      | 120   |
|                           | Advanced Elementary Spanish (5)<br>(Six year Update – No change)  |
| <u>Student Services</u>   |   |
| CRER                      | 120   |
|                           | College and Career Success (3)<br>(Six year Update-Minor change in Content, Catalog and<br>Schedule description.)   |
| CRER                      | 121   |
|                           | Planning for Student Success (1)<br>(Six year Update- Minor change in Content, Catalog and<br>Schedule description.)  |
| CRER                      | 122   |
|                           | Study Skills (1)<br>(Six year Update – Change in Content, <b>Title</b> from<br><i>Strategies for Achieving Educational Success to Study<br/>Skills, Catalog and Schedule description.</i> ) |
| CRER                      | 123   |
|                           | Career Exploration for Student Success (1)<br>(Six year Update – Change in Content, Catalog and<br>Schedule description.)   |
| <u>Math/Science</u>       |   |
| ENGR                      | 230   |
|                           | Engineering Statics (3)   |

*(Six year Update – Minor changes in catalog and schedule description. Removal of ENGR 210 as recommended preparation.)*

NURS	231	Psychiatric Nursing (5) <i>(Six year Update – No changes (SLO added)</i>
NURS	235	Skills Skills Lab III (.5) <i>(Six year Update – No changes (SLO added)</i>
NURS	<b>620</b>	<b>Bridge Course for Advanced Entry Students (1.5) New</b>

*Business/Creative Arts*

GRA	<b>115</b>	<b>Designing with Type I: Essentials of Typographic Expression (3) New</b> <i>Replacing GRA 110 (2.)</i>
GRA	<b>116</b>	<b>Designing with Type II: Delivering the Message</b> <i>Replacing GRA 111 (2.)</i>
GRA	<b>135</b>	<b>Graphic Design Foundations (4) New</b> <i>Replacing GRA 130 (2.) &amp; 131 (2.0)</i>
GRA	<b>150</b>	<b>Adobe Illustrator for Print and Web Design I (3) New</b> <i>Replacing GRA 100 (1.5) &amp; 101 (1.5)</i>
GRA	<b>151</b>	<b>Adobe Illustrator for Print and Web Design II (3) New</b> <i>Replacing GRA 102 (1.5)</i>
GRA	<b>160</b>	<b>Adobe Photoshop for Print and Web Design I (3) New</b> <i>Replacing GRA 120 (1.5) &amp; 121 (1.5)</i>
GRA	<b>161</b>	<b>Adobe Photoshop for Print and Web Design II (3) New</b> <i>Replacing GRA 122 (1.5)</i>
GRA	<b>170</b>	<b>Adobe InDesign (3) New</b> <i>Replacing GRA 107 (1.5) &amp; 108 (1.5)</i>
GRA	<b>235</b>	<b>Graphic Design: Theory and Application (4) New</b> <i>Replacing GRA 230 (2.) &amp; 231 (2.0)</i>
GRA	<b>242</b>	<b>Image on Paper: The Possibilities of Print (3) New</b> <i>Replacing 241 (3)</i>
GRA	<b>255</b>	<b>Digital Publishing (3) New</b> <i>Replacing GRA 250 (4)</i>

Technology

CIS	111	<b>Introduction to Internet Programming (3) New</b>
CIS	151	<b>Networks and Data Communication (3) New</b>
CIS	479	Network Security Fundamentals (3) <i>(Revision- Change in Prerequisite, Recommended Preparation, Catalog and Schedule description.)</i>
CIS	485	Wireless network Design and Implementation (3) <i>(Revision – Change in Prerequisite, Recommended Preparation, Catalog and Schedule description.)</i>
CIS	489	Computer Forensics ((3) <i>(Revision- Change in Prerequisite, Recommended Preparation, Catalog and Schedule description.)</i>
CIS	490	Computer Forensics: Network Analysis & Defense (3) <i>(Revision- Change in Prerequisite, Recommended Preparation, Catalog and Schedule description.)</i>
CIS	492	<b>Computer Forensics: White-Collar Crime (3) New</b>
ELEC	110	Introduction to Fundamentals of Electronics (3) <i>(Six year Update- Change in Content, increase hours by arrangement.)</i>
ELEC	131	Copper-Bases network Cabling Fundamentals (4.5) <i>(Six year Update – Change in Content, increase hours by arrangement.)</i>
ELEC	133	Fiber Optic Network Cabling Fundaments (2) <i>(Six year Update – Change in Content, increase hours by arrangement.)</i>
ELEC	201	D.C. Electronic (3) <i>(Six year Update – Change in Content, increase hours by arrangement, add Recommended Preparation and Corequisite.)</i>
ELEC	202	AC Electronics ((3) <i>(Six year Update- Change in Content, increase hours by arrangement.)</i>
ELEC	231	Basic Applied Electronics Mathematics (2) <i>(Six year Update –Change in Content, removal of Prerequisite.)</i>
ELEC	232	Advanced electronics Mathematics (1)

*(Six year Update – Change in Content, add hours by arrangement, and remove corequisite.)*

ELEC	262	Digital Electronics (4) <i>(Six year Update – Change in Content, increase hours by arrangement.)</i>
ELEC	290	Introduction to Communications Systems (3) <i>(Six year Update – Change in Content, Prerequisite and removing Recommended Preparation.)</i>
ELEC	421	Fundamentals of Electric Motor Control (4) <i>(Six year Update- Change in Content.)</i>
ELEC	422	Introduction to programmable Logic Controllers (4) <i>(Six year Update- Minor change in Content.)</i>
ELEC	424	Hydraulic, Pneumatic and vacuum Power Systems (4) <i>(Six year Update- Minor change in Content, increase hours by arrangement.)</i>
ELEC	441	Sensors and Data Transmission Systems ((4) <i>Six year Update – Minor change in Content, increase hours to arrangement.)</i>
ELEC	442	Electronic and Pneumatic Process Control Systems (4) <i>(Six year Update – Change in Content, increase hours by arrangement.)</i>
ELEC	444	Automated Process Control System Design (4) <i>(Six year Update – Change in Content, increase hours by arrangement.)</i>

V. A.A./A.S. Degree & Certificate Program

CIS Computer and Network Forensics

- **Remove CIS 150/CIS 152 and replace CIS 151. Remove CIS 315. Correct units from 37.5 to 31.5 units.**

CIS Computer Applications, Development

- **Remove CIS 150 and replace CIS 151. Remove CIS 292. 8 units from 278, 255, 256, 279 (if not used above), 312, 313, 360, 361, 381-388, 390-398. 4 units from 377, 378, 379, 380, 390 or other Internet Programming course. (Same unit value)**

CIS Computer Support Specialist

- **Remove Option 2 End-User Support**
- **Option I: Network Support**  
**Remove CIS 150 and CIS 152 and replace with CIS 151 (unit change - from 31 to 27)**
- **Option 2: PC Hardware and System Support (new change)**

**Remove CIS 150 and replace with CIS 151 (same unit value)**

Electronics Technology: PC Technical Support

- **Removal of program from catalog p.80.**
- **Add a line redirecting students to CIS Option 3: PC Hardware and Systems Support.**

**Human Services**

- **Psychosocial Rehabilitation Certificate of Completion ( 9 units) - new**

VI. Information Only Items

**BANK** – ELEC 218, 220, 230, 270, 346, 351, 386, ELEC 680 Mobile  
Electronics and ELEC 680 Electrical Maintenance

**BANK** – GRA 100, 101, 102, 107, 108, 110, 111, 120, 121, 122, 130, 131, 230, 231, 241,  
250.

VII. 680/880 Courses

CIS 680 Using the Eclipse IDE (.5)  
P.E. 680 Adapted Sports (1.0)  
NURS. 680 Bridge Course for Advanced Entry Nursing Students (1.5)

COMMITTEE ON INSTRUCTION

TENTATIVE AGENDA

December 14, 2006 (2:15pm)

Bldg. 1, Room 115

I. Call to Order (a quorum is seven voting members)

II. Approval of Agenda

III. Approval of November 9, 2006 Minutes

IV. Permanent Course

Physical Education

**DANC 151 Beginning Social Dance (.5-1.0) - New**

Social Science

**SOCI 110 Courtship, Marriage and the Family (3)**  
*(Six Year Update -Minor change in Content, Recommended Preparation, change in Catalog & Schedule description.)*

Business/Creative Arts

**ACTG 163 Auditing (3) New**

**ACTG 164 Governmental & Nonprofit Accounting (3) New**

**ACTG 165 Cost Accounting (3) New**

BUSW	384	Business Presentations II Using Power Point for Windows (1.5) (Reactivate) <i>(plus Distance Education)</i>
<u>Technology</u>		
ADMJ	778	<b>Regular Basic Course Level III (10) New</b> <i>(Replacing ADMJ 776 from 4 units to 10 units)</i>
ADMJ	779	<b>Regular Basic Course Level IV (15.5) New</b> <i>(Replacing ADMJ 777 from 12 units to 15.5 units)</i>
MULT	102	<b>Introduction to Multimedia (3) New</b> <i>(Replacing MULT 105 &amp; 107)</i>
MULT	113	<b>Fundamentals of MAC OS &amp; File Management (3) New</b> <i>(Replacing MULT 111 &amp; 112)</i>
MULT	172	<b>Dreamweaver (3) New</b> <i>(Replacing MULT 170 &amp; 171)</i>
MULT	177	<b>Graphics for Multimedia (Photoshop) (3) New</b> <i>(Replacing MULT 175 &amp; 176)</i>
MULT	184	<b>Digital Video (3) New</b> <i>(Replacing MULT 180 &amp; 181)</i>
MULT	187	<b>Final Cut Pro (3) New</b> <i>(Replacing MULT 182 &amp; 183)</i>
MULT	192	<b>Digital Audio (3) New</b> <i>(Replacing MULT 190 &amp; 191)</i>
MULT	253	<b>Multimedia Design (3) New</b> <i>(Replacing MULT 251 &amp; 252)</i>
MULT	274	<b>Flash (3) New</b> <i>(Replacing MULT 270 &amp; 271)</i>
MULT	279	<b>Flash Actionscript (3) New</b> <i>(Replacing MULT 272 &amp; 273)</i>
MULT	282	<b>After Effects (3) New</b> <i>(Replacing MULT 280 &amp; 281)</i>
MULT	292	<b>DVD Studio Pro (3) New</b> <i>(Replacing MULT 290 &amp; 291)</i>
MULT	297	<b>Pro Tools LE (3) New</b> <i>(Replacing MULT 295 &amp; 296)</i>

MULT	317	<b>Digital Studio Recording (3) New</b> <i>(Replacing MULT 315 &amp; 316)</i>
MULT	387	<b>Digital video Workflow (3) New</b> <i>(Replacing MULT 385 &amp; 386)</i>
MULT	392	<b>Multimedia Internship (3) New</b> <i>(Replacing MULT 390 &amp; 391)</i>
<u>Math/Science</u>		
ARCH	120	Architecture + Design Drawing 1: Drawing & Visual Thinking (2) <i>(Revision – <b>Change in Title</b> from <i>Black &amp; White Graphics to Architecture + Design Drawing 1: Drawing &amp; Visual Thinking</i>, change in Content, Catalog &amp; Schedule Description.)</i>
ARCH	140	Architecture + Design Drawing 2: Design Communication (2) <i>(Revision- <b>Change in Title</b> from <i>Architectural Drawing to Architecture + Design Drawing 2: change in Content, Prerequisite and Catalog &amp; Schedule description.</i>)</i>
ARCH	210	Design I: Introduction to Architecture, Environmental Design and the Design Process (4) <i>(Revision –<b>Change in Title</b> from <i>Design I to Design I: Introduction to Architecture, Environmental Design and the Design Process</i>, change in Content, Catalog &amp; Schedule description.)</i>
ARCH	220	Design II: Architecture: Design, Form & the Built Environment (4) <i>(Revision –<b>Change in Title</b> from <i>Design II to Design II: Architecture: Design, Form &amp; the Built Environment (4)</i> Change in Content, Prerequisite, Catalog &amp; Schedule description.)</i>
ASTR	125	<b>Stars &amp; Galaxies (3) New</b>
HSCI	100	General Health Science (2) <i>(Revision-Adding Recommended Preparation, change in Catalog and Schedule description Distance Education.)</i>
MATH	802	<b>Preparation for Algebra (3) New</b>
PHYS	101	<b>Conceptual Physics Lab (1) New</b>

PHYS	250	Physics with Calculus I ((4) <i>(Revision- Change in Prerequisite, Catalog and Schedule description.)</i>
<u>Language Arts</u>		
ENGL	100	Composition and Reading (3) <i>(Six year Update- Minor change in content, change in Prerequisite, Catalog and Schedule description.)</i>
ENGL	101	English Practicum (1) <i>(Six year Update- Minor change in Content, Catalog and Schedule description.)</i>
ENGL	110	Composition, Literature, and Critical Thinking (3) <i>(Six year Update – No change)</i>
ESL	<b>849</b>	<b>Conversation Workshop (.5) New</b>
ESL	895	Individualized Reading Improvement for Non-Native Speakers (.5-3.) <i>(Revision- Change in repeatability, Catalog &amp; Schedule description.)</i>
ESL	896	Vocabulary for Non-Native Speakers-Level 1(.5-1.5) <i>(Six year Update- Change <b>Units, Title</b>, Catalog and Schedule Description.)</i>
ESL	897	Vocabulary for Non-Native Speakers-Level II (5-1.5) <i>(Six year Update- Change in <b>Units, Title</b>, Catalog and Schedule Description.)</i>
FILM	120	Film History I (3) <i>(Six year Update- Change in Recommended Preparation, Catalog &amp; Schedule description.)</i>
FILM	121	Film History II (3) <i>(Six year Update- Change in Recommended Preparation, Catalog &amp; Schedule description.)</i>
FILM	200	Advanced Film Study (3) <i>(Six year Update- Delete Recommended Preparation, change in Catalog &amp; Schedule description.)</i>
FILM	800	Advance Film Study (3) <i>(Six year Update –Change in lab hours.)</i>
GERM	131	Intermediate German I (3) <i>(Six year Update- Change in Catalog &amp; Schedule description.)</i>

<b>LIT.</b>	<b>220</b>	<b>Introduction to World Literature (3) <i>New</i></b>
LIT.	231	Survey of English Literature I (3) <i>(Revision-Minor Change in Content, Hours by Arrangement added, Catalog &amp; Schedule description.)</i>
LIT.	232	Survey of English Literature II (3) <i>(Revision-Minor Change in Content, Hours by Arrangement added, Catalog &amp; Schedule description.)</i>
LIT.	837	Survey of English Literature I (3) <i>(Revision – Minor change in Catalog &amp; Schedule Description.)</i>
LIT.	838	Survey of English Literature II (3) <i>(Revision – Minor change in Catalog &amp; Schedule Description.)</i>
<b>READ</b>	<b>412</b>	<b>College-Level Individualized Reading Improvement (.5-3.) <i>New</i></b>
READ	415	Reading Across the Disciplines: Individualized Preparation (.5-1.5) <i>(Revision – Change in Units, Prerequisite change to Recommended Preparation, repeatability increased.)</i>
<b>READ</b>	<b>454</b>	<b>College-Level Vocabulary Improvement I (.5-1.5) <i>New</i></b>
<b>READ</b>	<b>455</b>	<b>College-Level Vocabulary Improvement II (.5-1.5) <i>New</i></b>
READ	812	Individualized Reading Improvement (.5-3.) <i>(Six year Update-Change in units, repeatability, minor change in Catalog &amp; Schedule description.)</i>
READ	814	Basic Spelling Mastery (.5-1.0) <i>(Six year Update- Change in units, Minor change in Catalog &amp; Schedule description.)</i>
READ	815	Advanced Basic Spelling Mastery (.5-1.0) <i>(Six year Update- Change in units, Minor change in Catalog &amp; Schedule description.)</i>
READ	852	Vocabulary Improvement I (.5-1.5) <i>(Six year Update- Change in units, minor change in Catalog &amp; Schedule description.)</i>

READ	853	Vocabulary Improvement II (.5-1.5) <i>minor change in Catalog &amp; Schedule description.</i>
SPAN	112	Elementary Spanish II (3) <i>(Six year Update –Minor change in Catalog &amp; Schedule description.)</i>

**V. A.A./A.S. Degree & Certificate Program**

**Accounting**

- **Remove** Accounting Assistant I Certificate of Completion
- **Remove** Accounting Assistant II Certificate of Completion
- **Add** Accounting Assistant Certificate of Completion – (8.5 units)
- **Add** CPA Exam Preparation: Financial Accounting and Auditing Certificate of Completion (14 units)
- **Add** CPA Exam Preparation: Business Environment and Regulation Certificate of Completion (13.5 units)
- **Add elective courses** ACTG 163, 164, 165 to Accounting Certificate of Achievement (22 units)

**Administration of Justice**

- **Group 1 Add** ADMJ 185, SOSC 301, SOSC 302

**Dental Assisting**

- **Add** ENGL 865 remove ENGL 882 Dental Assisting Certificate of Achievement

**Multimedia**

- **Option 3 Digital Audio** - see memo for course listing (unit change from 20 to 27 units)
- **Option 2 Digital Video** – see memo for course listing (Unit change from 28.5 to 30 units)
- **Option 1 Web Design** – see memo for course listing (unit change from 25.5 to 33 units)

**VI Information Only Items**

**BANK** – MULT 105, 107, 111/12, 170/171, 175/176, 180/181, 182/183, 190/191, 251/ 252, 270/271, 272/ 273, 280/281, 290/291 295/296, 315/316, 385/386, 390/391.

**VII. 680/880 Courses**

ADMJ	880	Regular Basic course Level III (10.0)
ADMJ	881	Regular Basic course Level II (15.5)
ETHN	680	Concentration Camps, USA (3)
MANU	880	LEAN in the Workplace (2.5)

**VIII. Open Agenda - none**

COMMITTEE ON INSTRUCTION  
TENTATIVE AGENDA  
November 9, 2006 (2:15pm)  
Bldg. 1, Room 115

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of October 12, 2006 Minutes
- IV. New Programs  
Dental Hygiene Program (Presentation–Victor Krimsley)
- V. Permanent Course  
Business/Creative Arts  
ART 360 Experimental Photography (3)  
*(Revised- Minor changes in catalog and schedule description.)*  
Social Science  
ETHN 101 Introduction to Ethnic Studies I ( 3)  
*(Six year Update – Minor change in content)*  
Math/Science  
**NURS 264 Perioperative Nursing ( 8) New**  
**NURS 265 Perioperative Nursing Preceptorship (10) New**  
Technology  
CIS 381 Java Programming Language I ( (2)  
*(Revised – Minor change in prerequisite.)*  
CIS 382 Java Programming Language II ((2)  
*(Revised – Minor change in content and prerequisite and recommended preparation.)*  
CIS 383-388 Advanced JavaProgramming Topics (2)  
*(Revised – Minor change in content and prerequisite and recommended preparation.)*  
Language Arts  
ENGL 165 Advanced Composition (3)  
*(Six year Update- No change.)*  
**ENGL 865 Projects in Workplace Writing (1) – New**  
LIT. 101 Twentieth-Century Literature (3)  
*Revised-Minor change in content. Adding one hour by arrangement.)*

- LIT. 804 Twentieth-Century Literature (3)  
*(Revised – Minor change in content. Adding one hour by arrangement.)*
- SPCH 111 Oral Interpretation I (3)  
*(Six year Update- No change.)*
- SPCH 112 Oral Interpretation II (3)  
*(Six year Update- No change.)*
- VI. A.A./A.S. Degree and Certificate
- **Computer and Information Science Degree/Transfer Program**  
*Remove CIS 292, replace 3 units from Math courses higher than 251, also w/6 units from Math courses higher than 251, Phys 250.*
  - **Accounting**  
*Adding with a grade of C or higher in all courses.*
- VII. Information Only Items
- **Bank** – CIS 126, 372, 373, 409, 410, 475, 486, 487. 292.
- VIII. 680/880 Courses
- HORT 680 Principles and Practice of Habitat Restoration (3)  
HORT 680 Advanced Topics in Floral Design (1.5)
- IX. Open Agenda
- a. Degree Audit -American History and Institution -Action
  - b. Permanent Course Approval Form (plus Appendix D) - Action
  - c. Degree Audit Recommendation  
Advanced Placement for G.E. Area - (Marsha Ramezane)
  - d. International Baccalaureate Examination (IB)  
(John Sewart and Steve Morehouse)
  - e. G. E. Course Approval

COMMITTEE ON INSTRUCTION

TENTATIVE AGENDA

October 12, 2006 (2:15pm)

Bldg. 1, Room 115

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of September 14, 2006 Minutes
- IV. Permanent Course

Business/Creative Arts

BUS. 115 Business Mathematics (3)  
*(Six year update-Minor change in Catalog and Schedule course description, removing Recommended Preparation BUS. 810 and adding Prerequisite.)*

Technology

**ADMJ 185 Introduction to Forensic Science (3) new**

Math/Science

MATH 811 Arithmetic Review (3)  
*(Course revision-Remove variable units and open entry/open exit, minor change in Catalog and Schedule course description.)*

Language Arts

FREN 140 Advanced Intermediate French (3)  
*(Six year update-Minor change in Content, Catalog and Schedule course description.)*

SPAN 110 Elementary Spanish (5)  
*(Six year update Minor change in Catalog and Schedule course description.)*

SPAN 111 Elementary Spanish I (3)  
*(Six year update –Minor change in Catalog and Schedule course description.)*

SPAN 251 Hispanoamerica Contemporanea (3)  
*(Six year update – Change in grading to Letter grade or Credit/No Credit option, minor change in Catalog and course Schedule description.)*

V. A./A.S. Degree and Certificate

Associate in Science Degree –Mathematics

- **Remove major requirement MATH 231 and replace with MATH 268.**

Open Agenda

- a. AA/AS General Education: Materials Approval  
(see enclosed GE Handbook and Permanent Course Approval Form)
- b. Degree Audit: American History and Institution Recommendation

COMMITTEE ON INSTRUCTION

TENTATIVE AGENDA

September 14, 2006

Bldg. 1, Room 115

I. Call to Order (a quorum is seven voting members)

II. Welcome New Members/Introductions

III Approval of Agenda

IV Approval of May 11, 2006 Minutes

V. Permanent Courses

Social Science

LIBR 100 Introduction to Library Research (1)  
*(Six year Revision –Title change from Intro to Library Studies to **Intro to Library Research**, change lab hours to lecture hour, removing open entry/open exit.)*

Business/Creative Arts

ART 201 Drawing and Composition I (3)  
*(Revised –change in course title from Form and Composition I to **Drawing and Composition I**, change in course description)*

ART 202 Drawing and Composition II (3)  
*(Revised –change in course title from Form and Composition II to **Drawing and Composition II**, change in course description)*

ART 207 Life Drawing (3)  
*(Six Year Revision –minor change in description)*

ART 315 Digital Sketchbook: Contemporary Creativity and Design (3)  
*(Revised –Change in prerequisite to recommended preparation, adding material fee.)*

ART 365 Intermediate Digital Photography (4)  
*(Revised – Change in prerequisite, name change from Beginning Digital Imaging to **Intermediate Digital Photography**, repeatable –two times.)*

**ART 381 Beginning Digital Photography (3) new**

**ART 382 Digital Photography Portfolio (3) new**

VI. 680/880 Courses

**The following courses can be viewed at the COI SharePoint site.**

**<http://smcweb.smccd.net/portal/csmcoi/default.aspx>**

**Login using your email account and password.**

ART 680 Beginning Digital Photography (3)

CIS 680 Internet Programming: Web Services (4)  
*(adding Distance Education)*

CIS	680	Internet Programming: Ajax (2) <i>(adding Distance Education)</i>
FITN	680	Spinning® (.5-1.0)
LIBR	680	Special Collections (3)
MANU	680	Ideas Into Objects: Modelmaking I (3)
MUS.	680	Special Topics in Music (3)

#### VII. Open Agenda

- a. New COI Website
- b. General Education course inclusion process
- c. Degree Audit
- d. Distance Education Sub Committee Update

#### Attachments:

2006-07 Committee on Instruction Deadlines

2006-07 Committee on Instruction Roster

\*2006-07 CSM Catalogs distributed at meeting