

**COMMITTEE ON INSTRUCTION**  
MINUTES  
November 10, 2011

Members Present

Chair	Teresa Morris
Business/Technology	Patricia Brannock
Creative Arts/Social Science Division	Mike Galisatus
Kinesiology Division	Shana Young
Language Arts Division	George Kramm, Brandon Smith
Math/Science Division	Ken Brown, Barbara Uchida
Student Services	Martin Bednarek, Mary Valenti
ASCSM	Kat Alvarado

Members Absent/Excused

Business/Technology	Stacey Grasso
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Non-Voting Administrators/Staff

Ada Delaplaine, Susan Estes, Arlene Fajardo,  
Marsha Ramezane

Other Attendees

Laura Demsetz, Bruce Maule, Tim Maxwell,  
Michelle Schneider

Chair, Teresa Morris called the meeting to order at 2:17 p.m.

Motion was moved, seconded and carried unanimously (MSCU) to approve the Agenda with the removal of the Creative Arts/Social Science banking Art and Social Science Degree memo.

A brief announcement was made regarding the progress of the honors program.

Motion was MSCU to approve the Minutes of October 13, 2011

**Motion was MSCU to approve/accept the following Permanent Courses:**

***Business/Technology***

ACTG	131	Managerial Accounting (4) (course revision, change in prerequisite)
ACTG	162	Intermediate Accounting II (4) (distance education supplement only - new) <i>Accept pending correction to the DE hours</i>
ADMJ	100	Introduction to the Criminal Justice System (3) (course revision, minor changes to SLOs and recommended prep)
ADMJ	102	Principles and Procedure of the Justice System (3) (course revision, minor changes to SLOs and recommended prep)

- ADMJ 104 Concepts of Criminal Law (3)  
(course revision, minor changes to SLOs, recommended prep and title)  
*Accepted pending additional wording to validation form A*
- ADMJ 106 Legal Aspects of Evidence (3)  
(course revision, minor changes to SLOs and recommended prep)  
*Accepted pending removal of "Learning Activities" from instructional methods and explanation of what the visual aids are used for in the instructional methods*
- ADMJ 125 Juvenile Procedures (3)  
(course revision, minor changes to SLOs and recommended prep)  
*Accepted pending removal of "Learning Activities" from instructional methods*
- BLDG 750 Structural Provisions (3)  
(course revision, minor changes to content and title)  
*Accepted pending changes to SLOs #4 and validation form typo*
- ELEC 445 Industrial Data Communications Systems (4)  
(new course)  
*Approved pending correction to SLO #2, removal of "after each lecture" on #10a, and minor typos*
- Math/Science**
- CHEM 192 Elementary Chemistry (4)  
(six year update, minor changes, addition of SLOs)  
*Not accepted, SLOs require revision*
- CHEM 410 Health Science Chemistry I (4)  
(six year update, prerequisites and SLOs revised)  
*Not accepted, SLOs and validation forms require revision*
- CHEM 420 Health Science Chemistry II (4)  
(six year update, prerequisites and SLOs revised)  
*Not accepted, SLOs require revision*
- MATH 125 Elementary Finite Mathematics (3)  
(course revision, minor changes to SLO and new distance education supplement)
- MATH 200 Elementary Probability and Statistics (4)  
(course revision, minor changes, adding SLOs and new distance education supplement)
- MATH 222 Precalculus (5)  
(course revision, minor changes to description and SLOs and new distance education supplement )
- MATH 241 Applied Calculus I (5)  
(course revision, minor changes to description and SLOs)

- MATH 242 Applied Calculus II (3)  
(course revision, minor changes to description and SLOs)
- MATH 251 Calculus with Analytic Geometry I (5)  
(course revision, minor changes to content and SLOs)
- MATH 252 Calculus with Analytic Geometry II (5)  
(course revision, minor changes to content and SLOs)
- MATH 253 Calculus with Analytic Geometry III (5)  
(course revision, minor changes to content and SLOs)

**Motion was MSCU to accept the following Experimental Courses:**

***Creative Arts/Social Science***

- SOSC 680MB Landmarks of Civil Rights (3)  
*Accepted pending revision to SLO #2 wording*

**Motion was MSCU to accept the following Information Only Items:**

***Business/Technology***

- Banking AS & CA, Computer Support Specialist: Network Support

***Creative Arts/Social Science***

- Banking PLSC, ECON, HIST and HUM courses
- Banking ETHN 150-152 and ETHN 261-262 courses

***Math/Science***

- Memo requesting exemption for Nursing Students of Career Exploration and Self Development Requirement for AA Degree  
*(not accepted; recommendation: list Nurs 211 and a second year course, possibly Nurs 242 as meeting Area E5d requirement)*
- Proposal for Physics AS-T Degree

***Degree Student Learning Outcomes - Vote on Web Access***

The Degree SLOs for the following programs are being voted on by the committee via Web Access:

Art History AA  
Digital Audio AA  
Digital Video Production AA  
Electronic Music AA  
English AA  
Film AA  
Kinesiology AA  
Photography AA  
Spanish AA

**Motion was MSCU to accept the following A.A./A.S. Degree General Education Requirements:**

- ADMJ 100 Introduction to the Criminal Justice System – Area E5b (Social Science) -accepted
- CIS 110 Introduction to Computer and Information Science – Area C3 (Information Competency)  
- accepted

- DANC 100 Dance Appreciation – Area E5c (Humanities) - accepted
- DANC 122 Modern Dance II - Area E4 (Physical Education) - accepted
- KINE 200 Yoga History & Culture - Area E5c (Humanities) – accepted  
Area E5d (Career Exploration and Self Development) – not accepted

**Remaining courses will be voted on by online questionnaire**

- ELEC 445 Industrial Data Communications Systems – Area E2c (Communication and Analytical Thinking) and Area E5d (Career Exploration and Self Development)
- KINE 201 Yoga Pedagogy Lecture - Area E5d (Career Exploration and Self Development)
- KINE 202 Yoga Pedagogy Lab - Area E4 (Physical Education) and Area E5d (Career Exploration and Self Development)
- SOCI 121 Introduction to Research Methods – Area E5b (Social Science)

**Open Agenda**

**CurricUNET – Update**

CurricUNET training sessions for committee members have been scheduled for Nov. 17<sup>th</sup> 1:00-2:00 and Dec. 1<sup>st</sup> 1:30-4:00.

Motion was MSCU to adjourn the meeting at 4:24 p.m.