COMMITTEE ON INSTRUCTION
AGENDA
September 10, 2009 (2:15 p.m.)
Building 19, Room 105

I.   Call to Order (a quorum is seven voting members)

II. Welcome New Members, Introductions

III. Overview of Committee Responsibilities

IV. Approval of Agenda

V.   Approval of May 14, 2009 Minutes

VI. Permanent Courses

Business/Technology

BUSW 450   Microsoft Project Fundamentals I (1.5)*
              (distance ed. supplement only)

BUSW 451   Microsoft Project Fundamentals II (1.5)*
              (distance ed. supplement only)

ELEC 110   Introduction to Fundamentals of Electronics (3)*
              (course revision – change in enrollment limitation and minor changes)

ELEC 401   Power and Water Systems Infrastructure (1.5) *
              (new course)

ELEC 403   Introduction to Industrial Safety (1.5)*
              (new course)

ELEC 405   Transformers and Rotating Machinery (2)*
              (new course)

P.E./Dance/Athletics

COMB 102   Mixed Martial Arts (.5 or 1)*
              (new course)

DANC 116   Waltzing through History (.5 or 1)*
              (new course)

DANC 121   Contemporary Modern Dance (.5 or 1)*
              (course revision – minor changes, removing HBA)

*original signatures on file

| DANC | 150 | Hip Hop Dance (.5 or 1)* |
| | | (new course) |

| DANC | 665 | Dance in a Multicultural Context (.5 or 1)* |
| | | (new course) |

| FITN | 116 | Body Conditioning (.5 or 1)* |
| | | (six year update) |

| FITN | 207 | Periodized Weight Conditioning (.5 or 1)* |
| | | (new course) |

| FITN | 338 | Yoga/Pilates Fusion (.5 or 1)* |
| | | (new course) |

| P.E. | 301 | Introduction to Personal Training (3)* |
| | | (new course) |

VII. 680/880 Courses

Business/Technology
ACTG 680MB Peachtree (2)*
ACTG 680MC Microsoft Dynamics (2)*
BLDG 680MB Green Design for UPC &UMC (3)*
CIS 680MD Project Management Professional Certificate Preparation (1.5)*
ELEC 680MD Power and Water Systems Infrastructure (1.5) *
ELEC 680ME Introduction to Industrial Safety (1.5)*
ELEC 680MF Transformers and Rotating Machinery (2)*

VIII. Information Only Items

Creative Arts/Social Science
SOSC 211 – **Banking**

Language Arts
ENGL 101, LIT. 153 – **Banking**

Math Science
GEOL 210 – Banking
GEOL Major Requirement update

Open Agenda
1. CurricuNet – update
2. Hours by arrangement – update (Susan Estes)
3. Forms and website
4. Information Competency
5. Degree Requirements
6. New Certificates/Majors

*original signatures on file

7. Additional Issues
8. COI goals, 2009-10

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of September 10, 2009 Minutes

IV. Permanent Courses

   Business/Technology

   BUS   315   Keyboarding I (3)
               (course revision – minor changes)

   BUS   316   Keyboarding II (3)
               (course revision – minor changes, removing HBA)

   BUSW 105   Introduction to Microcomputers (1.5)
               (course revision – minor changes, removing HBA and change in prerequisite)

   BUSW 114   Windows Fundamentals I (1.5)
               (course revision – minor changes and removing HBA)

   BUSW 115   Windows Fundamentals II (1.5)
               (course revision – minor changes and removing HBA)

   BUSW 214   Word Processing I Using Word for Windows (1.5)
               (course revision – minor changes, removing HBA and change in prerequisite)

   BUSW 215   Word Processing II Using Word for Windows (1.5)
               (course revision – minor changes and removing HBA)

   BUSW 383   Business Presentations Using PowerPoint for Windows (1.5)
               (course revision - minor changes, removing HBA and change in prerequisite)

   BUSW 384   Business Presentations II Using PowerPoint for Windows (1.5)
               (course revision – minor changes and removing HBA)

   BUSW 415   Spreadsheet I Using Excel for Windows (1.5)
               (course revision - minor changes, removing HBA and change in prerequisite)

   BUSW 416   Spreadsheet II Using Excel for Windows (1.5)
               (course revision – minor changes and removing HBA)

BUSW 464   Database Management Fundamentals Using Access for Windows (3)
(course revision - minor changes, removing HBA and change in prerequisite)

BUSW 534   HTML I (Hypertext Markup Language) (1.5)
(course revision – minor changes and removing HBA)

BUSW 535   HTML II (Advanced Hypertext Markup Language) (1.5)
(course revision – minor changes and removing HBA)

V.   Information Only Items

Counseling
CRER 120, 121, 122 and 123 - **Removing Hours By Arrangement**

Language Arts
ASL 111, 112, 121, 122; FREN 110-112, 120-122, 130-132; GERM 110-112, 120-122, 130-132;
ITAL 110-112, 121-122; JAPN 110-112, 120-122 – **Removing Hours By Arrangement**

Math Science
DENT 744 Dental Sealants – revising course FLC (memo and revised Permanent Course Approval Form submitted).

MATH 812 – **Banking**

MATH 110, 115, 120, 200, 222, 241, 251, 252, 253, 268 – eliminating extended hours option for evening classes. Revised course outlines to follow.

NURS 264, 265 - **Banking**

PE/Dance/Athletics
Change all varsity course descriptions from "minimum of 240 lab hours per term" to "maximum of 175 lab hours per term" to be in compliance with Title V apportionment.   Revised course outlines to follow.

DANC 161, FITN 237, 301, 334, 335 – **Removing Hours By Arrangement**

Open Agenda

1. Information Competency Subcommittee (information)
2. New Certificates/Majors (information)
3. Curricular impact of budget reduction recommendations (information; action by email or at future meeting)
4. Additional issues
5. COI goals, 2009-10

COMMITTEE ON INSTRUCTION

AGENDA FOR SPECIAL COI MEETING ON
CURRICULAR IMPACT OF BUDGET REDUCTION
October 15, 2009 (2:15 p.m.)
Building 36, Room 109

I.   Call to order (a quorum is six voting members)

II.   Approval of Agenda

III.   Review of COI/Academic Senate process for budget proposals – information

IV.   Resolution regarding ad hoc committee – action

V.   Brief review of preliminary proposals - information and discussion

VI.   Overview of CSM's curriculum as a whole - information and discussion

VII.   Impact of reductions in courses/programs - information and discussion

VIII. AA/AS degree requirements - information and discussion; possible action at November regular or extra meeting

IX.   COI tasks for the next month - information and discussion; possible action at November regular or extra meeting

X.   Preview of regular November meeting - information

Note from chair: The budget situation has thrust us into a fast-moving process that will have an impact on our curriculum. I have added "discussion" to the agenda items to emphasize the need for us to work together to find the best solutions to the problems we face. See you on Thursday for lots of discussion.

COMMITTEE ON INSTRUCTION
AGENDA
November 12, 2009 (12:15 p.m.)
Building 19, Room 105

I.   Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of October 8, 2009 and October 15/23, 2009 Minutes

IV. Review and discussion of revised proposal for course and program reduction.

V.   Permanent Courses

   Business/Technology
   ACTG 100   Accounting Procedures (3)
                     (six year update – minor changes to descriptions)

   ACTG 103   Ten-Key Skills (0.5)
                     (six year update – minor changes to descriptions)

   BUS   295   Computer Systems in Business (4)
                     (six year update – removing HBA and minor changes in content)

   BUS   401   Business Communication (3)
                     (six year update & course revision – minor changes in descriptions)

   BUSW 530   Introduction to Internet Competency for Business (1.5)
                     (six year update & course revision – minor changes in content, title, HBA, grade
                     mode and descriptions; distance ed. supplement)

   ELEC   111   Intro to Electronics Fundamental (3)
                     (new course & course revision – change in course number)

   ELEC   112   Advanced Electronics Fundamentals (3)
                     (new course)

   Creative Arts/Social Science
   MUS   131   Harmony I
                      (six year update – minor changes in descriptions)

   Language Arts
   ENGL 161   Creative Writing I (3)
                     (course revision – minor changes in descriptions)

ESL   827   Writing for Non-Native Speakers III (5)
              (Course Revision – minor changes to content and descriptions)

ESL   848   Conversation for Non-native Speakers IV (3)
              (Six year update – no changes)

VI. A.A./A.S. Degree General Education Requirements
ELEC   111   Introduction to Electronics Fundamentals – Area E5a (Natural Science)
COMB   102   Mixed Martial Arts – Area E4 (Physical Education)
DANC   116   Waltzing through History - Area E4 (Physical Education)
DANC   150   Hip-Hop - Area E4 (Physical Education)
DANC   665   Dance in a Multicultural Context - Area E4 (Physical Education)
FITN   134   Track and Trail Aerobics - Area E4 (Physical Education)
FITN   207   Periodized Weight Conditioning- Area E4 (Physical Education)
FITN   338   Yoga/Pilates Fusion – Area E4 (Physical Education)
P.E.   301   Introduction to Personal Training – Area E5d (Career Exploration & Self
              Development)
Area to be satisfied by Interdisciplinary Studies major

VII. Information Only Items

Business/Technology
New Certificate of Specialization – Electrical Power Systems and Instrumentation
ADMJ 776, 777, 778, 779 - **Banking**
ELEC 110 – Rescind changes approved in October 2009

Creative Arts/Social Science
SOSC 220, 221 – **Banking**

Language Arts
READ 809, 854 and 855 - **Banking**

Library
LIBR 107, 110, and 665 - **Banking**

PE/Dance/Athletics
Change all varsity course descriptions from "minimum of 240 lab hours per term" to "maximum
of 175 lab hours per term" to be in compliance with Title V apportionment.

Open Agenda
  1. Information Competency Graduate Requirement – Integrated Subject Courses (action)
  2. COI goals, 2009-10
  3. Additional issues

I.   Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of November 12, 2009 Minutes

IV. Permanent Courses

Business/Technology

ACTG 121 Financial Accounting (4)
           (six year update – minor changes in descriptions)

ACTG 131 Managerial Accounting (4)
           (six year update – minor changes in descriptions, change in prerequisite)

ACTG 144 Quickbooks: Set-up and Service Business (1.5)
           (six year update – minor changes in descriptions and grade option)

ACTG 145 Quickbooks: Payroll and Merchandising Business (1.5)
           (six year update – minor changes in descriptions and grade option)

ACTG 161 Intermediate Accounting I (4)
           (six year update – minor changes in descriptions and grade option)

ACTG 162 Intermediate Accounting II (4)
           (six year update – minor changes in descriptions, grade option and prerequisite)

ACTG 163 Auditing (3)
           (six year update – minor changes in descriptions, grade option and prerequisite)

ACTG 164 Governmental and Nonprofit Accounting (3)
           (six year update – minor changes in descriptions and grade option)

ACTG 165 Cost Accounting (3)
           (six year update – minor changes in descriptions and grade option)

ACTG 171 Individual Income Taxes (3)
           (six year update – minor changes in descriptions and grade option)

ACTG 172 Business Income Taxes (3)
           (six year update – minor changes in descriptions, grade option and prerequisite)

ACTG 173   Trust, Estate and Gift Taxes (1.5)
             (six year update – minor changes in descriptions and removed recommended
             preparation)

ACTG 175   Volunteer Income Tax Preparation (3)
             (six year update – minor changes in descriptions)

ACTG 176   Enrolled Agent Exam Preparation (3)
             (six year update – minor changes in descriptions and removed recommended
             preparation)

BUS   295   Computer Systems in Business (4)
             (six year update – removing HBA and minor changes in content)

BUSW 530   Intro to Internet Competency for Business (1.5)
             (six year update & course revision – minor changes in content, title, HBA, grade
             mode and descriptions; distance ed. supplement)

CIS   114   Internet Programming: JavaScript/Ajax (4)
             (new course)

CIS   121   UNIX/Linux (3)
             (new course)

CIS   255   (CS1) Programming Methods: Java (4)
             (six year update – minor changes in descriptions, removed HBA, changed
             recommended preparation)

CIS   379   Internet Programming: XML (3)
             (six year update – minor changes, removed HBA & recommended preparation,
             changed prerequisite)

CIS   380   Internet Programming: PHP (3)
             (six year update – minor changes in descriptions, removed HBA and changed
             prerequisite)

DRAF 110   Solidworks I (3)
             (course update – minor changes, removed HBA, added materials fee)

DRAF 111   Solidworks II (3)
             (new course)

DRAF 121   Computer Aided Drafting I (3)
             (course update – minor changes, removed HBA, added materials fee)

DRAF 122   Computer Aided Drafting II (3)
             (course update – minor changes, removed HBA, added materials fee)

FIRE   795   Emergency Medical Technician I: Basic (7)
               (six year update – minor changes in description, added materials fee)

Creative Arts/Social Science
ART   101   Art and Architecture from the Ancient World to Medieval Times (3)
              (six year update – minor changes, change in recommended prep)

ART   102   Art and Architecture of Renaissance and Baroque Europe (3)
              (six year update – minor changes, change in recommended prep)

ART   103   Art of Europe and America from the Rococo to the Present (3)
              (six year update – minor changes, change in recommended prep)

ART   104   Art of the 20th Century (3)
              (six year update – minor changes, change in recommended prep)

ART   352   Intermediate B&W Photography (3)
              (six year update – minor changes in descriptions and changes in hours)

ART   353   Advanced B&W Photography (3)
              (six year update – minor changes in descriptions and changes in hours)

Language Arts
ENGL 162   Creative Writing II (3)
             (six year update – minor changes in description, added materials fee)

ENGL 163   Creative Writing III (3)
             (six year update – minor changes in description, added materials fee)

SPCH 855   Speech for Non-Native Speakers (3)
             (six year update – minor change in content)

SPCH 860   Communication in the Workplace (1)
             (six year update – minor changes in descriptions, added HBA)

Math/Science
BIOL 310   Nutrition (3)
             (New course – change in course number from CA&S 310; distance education)

HSCI 100   General Health Science (3)
             (course revision – change in units, minor change in content and descriptions)

V. Information Only Items

Business/Technology
- CIS 112, 377, 488 – **Banking**

- AS degree and Certificate of Achievement in Computer Support Specialist Option 2: PC Hardware and System Support – **Banking**

- Certificate of Specialization in Internet Programming – Update

- AS degree and Certificate in Computer Science Applications and Development – Update

- Certificate of Specialization in Network Security Specialist – Update

- Certificate of Specialization in Computer Forensics – Update

- AS degree and Certificate in Computer and Network Forensics – Update

- AS degree and Certificate in Computer Support Specialist Option 1: Network Support – Update

Open Agenda
1. Information Competency Graduate Requirement – Integrated Subject Courses (action)
2. Substantive change proposal for distance education -information (Estes)
3. Changes to AA/AS Health Science requirement - information (action in January)
4. Timeline for further consideration of AA/AS requirements - information
5. Honors program - information
6. Update on budget considerations - information
7. COI goals - discussion
8. Additional items

COMMITTEE ON INSTRUCTION
AGENDA
February 4, 2010 (2:15 p.m.)
Building 19, Room 121

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of December 10, 2009 Minutes

IV. Permanent Courses
   Business/Technology
   DRAF   121   Computer Aided Drafting I (3)
             (course update – minor changes, removed HBA, added materials fee)

   DRAF   122   Computer Aided Drafting II (3)
             (course update – minor changes, removed HBA, added materials fee)

   Creative Arts/Social Science
   ART   405   Sculpture I (3)
             (six year update – minor changes to descriptions, rewording materials fee)

   ART   406   Sculpture II (3)
             (six year update – minor changes to descriptions, rewording materials fee)

   ART   411   Ceramics I (3)
             (six year update – minor changes to descriptions, rewording materials fee)

   ART   412   Ceramics II (3)
             (six year update – minor changes to descriptions, rewording materials fee and
             repeatability)

   LIBR   100   Introduction to Library Research (1)
             (six year update – minor change in content, adding SLOs)

   PHIL   100   Introduction to Philosophy (3)
             (six year update – change in prerequisites)

   PSYC   105   Experimental Psychology (3)
             (six year update – minor change in content, adding SLOs)

   PSYC   110   Courtship, Marriage and the Family (3)
             (six year update – minor change in content, adding SLOs)

   PSYC   200   Developmental Psychology (3)
             (six year update – minor change in content, adding SLOs)

PSYC 225 Theories of Personality (3)
(six year update – minor change in content, adding SLOs)

PSYC 300 Social Psychology (3)
(six year update – minor change in content, adding SLOs)

PSYC 410 Abnormal Psychology (3)
(six year update – minor change in content, adding SLOs)

PSYC 675 Honors Colloquium (1)
(six year update – minor change in content, adding SLOs)

SOCI 141 Race and Ethnic Relations (3)
(six year update – minor change in content, adding SLOs)

P.E./Athletics/Dance

FITN 339 Pilates Circuit Training (.5-1)
(new course)

P.E. 121 Pilates Mat I & II (1)
(new course)

P.E. 122 Pilates Reformer I, II & III (1)
(new course)

P.E. 123 Pilates Apparatus (1)
(new course)

P.E. 124 Pilates Lab (.5-1)
(new course)

V. Information Only Items
Business/Technology
- CIS 112, 377, 488 – Banking
- AS degree and Certificate of Achievement in Computer Support Specialist Option 2: PC Hardware and System Support – Banking
- Certificate of Specialization in Internet Programming – Update
- AS degree and Certificate in Computer Science Applications and Development – Update
- Certificate of Specialization in Network Security Specialist – Update
- Certificate of Specialization in Computer Forensics – Update
- AS degree and Certificate in Computer and Network Forensics – Update
- AS degree and Certificate in Computer Support Specialist Option 1: Network Support – Update

Language Arts
- Removing Certificate of Specialization for American Sign Language, Chinese, French, German, Italian, Japanese
- SPCH 180 - Banking

P.E./Athletics/Dance
- Amended HBA memo reducing Varsity course hours from 240 to 175 to include change from open entry and change in units from variable range to 2 units
- Certificate of Specialization - Pilates Instructor
- Certificate of Specialization – Pilates Mat Instructor
- Certificate of Specialization – Pilates Mat & Reformer Instructor Certificate

Open Agenda
1. Changes to AA/AS Health Science requirement (action)
2. Further consideration of AA/AS requirements – discussion
3. Honors program – information
4. Global studies program – information
5. COI goals – information and possible action

COMMITTEE ON INSTRUCTION
AGENDA
February 11 & 25, 2010 (2:15 p.m.)
Building 19, Room 121

I.   Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of February 4, 2010 Minutes

IV. Permanent Courses

   Business/Technology
   DGME 102   Media Law & Ethics (3)
              (course revisions – minor changes, revised SLOs)

   DGME 103   Thinking Visually: Fundamentals of Two-Dimensional Design (3)
              (new course)

   DGME 104   Digital Media Career Pathways (3)
              (new course; distance education)

   DGME 160   Information Architecture and Interface Design (3)
              (new course)

   DGME 161   Media Design VI: Fireworks (3)
              (new course; distance education)

   DGME 162   Web Design I (3)
              (new course; distance education)

   DGME 163   Web Design II (3)
              (new course; distance education)

   DGME 165   Digital Animation: Flash (3)
              (new course; distance education)

   DGME 166   Web Authoring: ActionScript (3)
              (new course; distance education)

   DGME 211   Media Design 1: Adobe Illustrator (3)
              (new course)

   DGME 212   Media Design 2: Adobe Photoshop (3)
              (new course)

DGME 213   Media Design III: Advanced Illustrator & Photoshop (3)
            (new course)

DGME 214   Adobe InDesign (3)
            (new course)

DGME 215   History of Graphic Design (3)
            (new course)

DGME 220   Typography (3)
            (new course)

DGME 230   Publication Design/Production with InDesign (3)
            (new course)

DGME 235   Graphic Design Theory and Application (4)
            (new course)

DGME 240   Digital Publishing (5)
            (new course)

DGME 250   Digital Media Practicum (3)
            (new course)

DGME 255   Portfolio *(2)*
            (new course)

DRAF 121   Computer Aided Drafting I (3)
            (course update – minor changes, removed HBA, added materials fee, changed
            enrollment limitations)

DRAF 122   Computer Aided Drafting II (3)
            (course update – minor changes, removed HBA, added materials fee, changed
            enrollment limitations)

Creative Arts/Social Science *Postponed from 2/4/10*
ART   412 Ceramics II (3)
            (six year update – minor changes to descriptions, rewording materials fee and
            repeatability -- from 2/4/10 add description of HBA and trim down description of
            #8, revise course revision form)

PHIL   100 Introduction to Philosophy (3)
            (six year update – change in prerequisites)

PSYC   675 Honors Colloquium (1)
            (six year update – minor change in content, adding SLOs -- from 2/4/10 submit
            separate validation forms for Honors and PSYC; clarification of #9 "pen/paper
            techniques")

P.E./Athletics/Dance

FITN   339   Pilates Circuit Training (.5-1)
            (new course)

P.E.   121   Pilates Mat I & II (1)
            (new course)

P.E.   122   Pilates Reformer I, II & III (1)
            (new course)

P.E.   123   Pilates Apparatus (1)
            (new course)

P.E.   124   Pilates Lab (.5-1)
            (new course)

TEAM 141   Beginning Soccer (.5 or 1)
            (new course)

TEAM 145   Advanced Soccer (.5 or 1)
            (new course)

VARS 172   Men's and Women's Intercollegiate Cross Country (2)
            (new course)

V. 680/880 Courses
    Language Arts
    ESL   880   Basic Grammar for Non-Native Speakers I (3)

VI. Information Only Items
    Business/Technology
    - Graphics Summary memo
    - Graphics Banking memo
    - Graphics Design Degree and Certificate memo
    - Multimedia conversion to DGME memo (includes banked courses)
    - Web Designer, Web Developer & Multimedia: Interactive Media Degree and Certificate Requirements memo

    P.E./Athletics/Dance
    - Certificate of Specialization - Pilates Instructor
    - Certificate of Specialization – Pilates Mat Instructor
    - Certificate of Specialization – Pilates Mat & Reformer Instructor Certificate
    - VARS 120 & 310 Banking memo
    - Removal of HBA memo

<u>Open Agenda</u>

1. Cabinet's Response to the Academic Senate Recommendations for the 2008-2009 PIV Processes
2. District-wide alignment of requirements for residency (overall and in major)
3. GE Handbook
4. Honors Program
5. Global Studies Program
6. COI goals for 2009-10

I.   Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of February 11/25, 2010 Minutes

IV. Permanent Courses

Business/Technology

DGME 104   Digital Media Career Pathways (3)
            (new course)

DGME 105   Introduction to Digital Media (3)
            (new course)

DGME 106   MAC OS for Digital Media (3)
            (new course)

DGME 112   TV Studio Production (3)
            (new course)

DGME 115   Digital TV Field Production (3)
            (new course)

DGME 118   Basic Audio (3)
            (new course)

DGME 120   Digital Video Editing (3)
            (new course)

DGME 128   On-Air Talent (3)
            (new course)

DGME 130   Lighting for Field (1.5)
            (new course)

DGME 132   Lighting for Studio (1.5)
            (new course)

DGME 140   Compression & DVD Authoring (1.5)
            (new course)

DGME 142   Motion Graphics & Special FX (1.5)
           (new course)

DGME 150   Advanced Audio (3)
           (new course)

DGME 155   Video Journalism (3)
           (new course)

DGME 181   Digital Video Basics (3)
           (new course)

DGME 182   Digital Video Productions (3)
           (new course)

DGME 191   Pro Tools LE Recording (3)
           (new course)

DGME 192   Pro Tools LE Mixing (3)
           (new course)

DGME 250   Digital Media Practicum (4)
           (new course)

DGME 255   Portfolio (2)
           (new course)

DGME 260   Journalism - Newswriting (4)
           (new course)

DGME 261   Journalism - Advanced Newswriting (3)
           (new course)

DGME 265   Journalism - Newspaper Production (3)
           (new course)

DGME 270   Special Studies in Journalism (1)
           (new course)

ELEC   421   Fundamentals of Electric Motor Controls (4)
             (course revision – change in pre & corequisites, removal of HBA)

ELEC   441   Sensors and Data Transmission Systems (4)
             (course revision – change in pre & corequisites, removal of HBA)

Creative Arts/Social Science

ART   300   Two Dimensional Design and Color Concepts (4)
              (new course)

ART   412   Ceramics II (3)
              (six year update – minor changes to descriptions, rewording materials fee and
              repeatability)

PSYC   675   Honors Colloquium (1)
              (six year update – minor change in content, adding SLOs)

Language Arts

LIT.   151   Shakespeare (3)
              (six year update – no changes)

P.E./Athletics/Dance

TEAM 141   Beginning Soccer (.5 or 1)
            (new course)

TEAM 145   Advanced Soccer (.5 or 1)
            (new course)

VARS 172   Men's and Women's Intercollegiate Cross Country (2)
            (new course)

V. Information Only Items
    ### Business/Technology
    - Bank degree and certificate in Wireless Communication Systems
    - Amend Certificate of Achievement in Electrical Power Systems and Instrumentation
    - Removal of HBA - Electronics

    ### Language Arts
    - Banking German 111, 112, 801 and 802
    - Banking French courses

    ### Math/Science
    - Modification to Engineering Degree

    ### P.E./Athletics/Dance
    - Removal of HBA & banking VARS 330 and ADAP 165

VI. A.A./A.S. Degree General Education Requirements
    BIOL   310   Nutrition – Area E5a (Natural Science) & E5d (Career Exploration & Self
                  Development)

DGME 128   On-Air Talent - Area E2b (English, Literature, Speech Communication)
DGME 261   Journalism: Advanced Newswriting – Area E2c (Communication and Analytical
             Thinking)
DGME 215   History of Graphic Design - Area E5C (Humanities)
DGME 103   Thinking Visually: Fundamentals of Two-Dimensional Design – Area E5C
             (Humanities) & E5d (Career Exploration & Self Development)
Area E5d:
DGME 104   Digital Media Career Pathways – Area E5d (Career Exploration & Self Development)
DGME 105   Introduction to Digital Media - Area E5d (Career Exploration & Self Development)
DGME 160   Information Architecture and Interface Design – Area E5d (Career Exploration &
             Self Development)
DGME 161   Media Design IV: Fireworks - Area E5d (Career Exploration & Self Development)
DGME 162   Web Design I - Area E5d (Career Exploration & Self Development)
DGME 163   Web Design II - Area E5d (Career Exploration & Self Development)
DGME 165   Digital Animation: Flash - Area E5d (Career Exploration & Self Development)
DGME 166   Web Authoring: ActionScript - Area E5d (Career Exploration & Self Development)
DGME 211   Media Design I: Adobe Illustrator - Area E5d (Career Exploration & Self
             Development)
DGME 212   Media Design II: Adobe Photoshop - Area E5d (Career Exploration & Self
             Development)
DGME 214   Adobe InDesign - Area E5d (Career Exploration & Self Development)
DGME 220   Typography - Area E5d (Career Exploration & Self Development)
DGME 230   Publication Design/Production with InDesign - Area E5d (Career Exploration & Self
             Development)
DRAF 111   Solidworks II - Area E5d (Career Exploration & Self Development)
Area E4:
FITN 339   Pilates Circuit Training - Area E4 (Physical Education)
P.E.   121   Pilates Mat I & II - Area E4 (Physical Education)
P.E.   122   Pilates Reformer I, II & III- Area E4 (Physical Education)
P.E.   123   Pilates Apparatus- Area E4 (Physical Education)
P.E.   124   Pilates Lab - Area E4 (Physical Education)
TEAM 141   Beginning Soccer – Area E4 (Physical Education)
TEAM 145   Advanced Soccer - Area E4 (Physical Education)
VARS 172   Intercollegiate Cross Country: Men's & Women's - Area E4 (Physical Education)

Open Agenda
    1. Update on IPC Ad Hoc Steering Committee
    2. District-wide alignment of requirements for residency (overall and in major)
    3. Catalog rights
    4. GE Handbook
    5. Honors program
    6. Global studies program
    7. COI goals

COMMITTEE ON INSTRUCTION
AGENDA
April 15, 2010 (2:15 p.m.)
Building 19, Room 121

I.   Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of March 11 & 18, 2010 Minutes

IV. Permanent Courses

   Business/Technology
   DGME 250   Digital Media Practicum (4)
                      (new course)

   DGME 255   Portfolio (2)
                      (new course)

   Creative Arts/Social Science
   ART   300   Two Dimensional Design and Color Concepts (4)
                      (new course)

   Language Arts
   ESL   850   Writing Workshop (.5-3)
                      (six year course update, no changes)

   Math/Science
   NURS 808   Open Skills Laboratory (.5-1.5)
                       (course revision; change in units from .5-3 to .5-1.5)

   P.E./Athletics/Dance
   P.E.   124   Pilates Lab (.5-1)
                       (course revision of newly approved course)

V. 680/880 Courses
   Creative Arts/Social Science
   MUS   680MI Afro-Latin Percussion Ensemble (2)

VI. Information Only Items

   Business/Technology:
   •   Bank degree and certificate in Wireless Communication Systems
   •   Amend Certificate of Achievement in Electrical Power Systems and Instrumentation
   •   Memo adding grade option to BUS and BUSW courses

Career Counseling
- Banking CRER 112
- Banking COOP 640 and 641
- Banking Certificate of Specialization in Leadership for Service and College Peer Advisor

Creative Arts/Social Science
- Banking Human Services courses
- Banking Human Services degree and certificates
- Banking Humanities
- Banking TV courses

Language Arts
- Banking German courses
- Banking French courses

Math/Science
- Modification to Engineering Degree

VII.   A.A./A.S. Degree General Education Requirements

BIOL 310   Nutrition – Area E5a (Natural Science) & E5d (Career Exploration & Self Development)

DGME 128   On-Air Talent - Area E2b (English, Literature, Speech Communication)

DGME 261   Journalism: Advanced Newswriting – Area E2c (Communication and Analytical Thinking)

DGME 215   History of Graphic Design - Area E5C (Humanities)

DGME 103   Thinking Visually: Fundamentals of Two-Dimensional Design – Area E5C (Humanities) & E5d (Career Exploration & Self Development)

Area E5d:

DGME 104   Digital Media Career Pathways – Area E5d (Career Exploration & Self Development)

DGME 105   Introduction to Digital Media - Area E5d (Career Exploration & Self Development)

DGME 160   Information Architecture and Interface Design – Area E5d (Career Exploration & Self Development)

DGME 161   Media Design IV: Fireworks - Area E5d (Career Exploration & Self Development)

DGME 162   Web Design I - Area E5d (Career Exploration & Self Development)

DGME 163   Web Design II - Area E5d (Career Exploration & Self Development)

DGME 165   Digital Animation: Flash - Area E5d (Career Exploration & Self Development)

DGME 166   Web Authoring: ActionScript - Area E5d (Career Exploration & Self Development)

DGME 211   Media Design I: Adobe Illustrator - Area E5d (Career Exploration & Self Development)

DGME 212   Media Design II: Adobe Photoshop - Area E5d (Career Exploration & Self Development)

DGME 214   Adobe InDesign - Area E5d (Career Exploration & Self Development)

DGME 220   Typography - Area E5d (Career Exploration & Self Development)

DGME 230   Publication Design/Production with InDesign - Area E5d (Career Exploration & Self Development)

DRAF 110   Solidworks II - Area E5d (Career Exploration & Self Development)
(Reconciliation of November and March outcomes)

Information Competency:
LIBR 100   Introduction to Library Research
DGME 102   Media Law and Ethics

Open Agenda
1. Update on IPC Ad Hoc Steering Committee
2. District-wide alignment of requirements for residency (overall and in major)
3. CurricUNET training
4. Honors program
5. Committee plans for next year
6. Global studies program
7. GE Handbook

COMMITTEE ON INSTRUCTION
AGENDA
May 13, 2010 (2:15 p.m.)
Building 19, Room 121

I.   Call to Order (a quorum is six voting members)

II. Approval of Agenda

III. Approval of April 15, 2010 Minutes

IV. Permanent Courses

   Business/Technology
   CIS   278   Programming Methods: C++ (4)
                 (six year update, minor changes in content & removing HBA)

   DGME 250   Digital Media Practicum (4)
              (new course)

   DGME 255   Portfolio (2)
              (new course)

   Creative Arts/Social Science
   ANTH 110   Cultural Anthropology (3)
              (six year update, minor changes in description)

   ART   124/   Old Masters' Aesthetics and Techniques (3)
          824   (course revision, addition of materials fee)
                 Postponed to fall

   ART   300   Two Dimensional Design and Color Concepts (4)
                 (new course)
                 Postponed to fall

   Language Arts
   ESL   891   Accent Reduction for Non-Native Speakers (3)
                 (six year course update, minor changes to descriptions)

V.   Information Only Items

   Counseling
   • Application of International Baccalaureate Exams (IB)
   • Application of Advanced Placement Exams (AP)

Language Arts
- Film 110 TV, ITAL 115-118 TV, SPAN 115-118 TV - Banking Telecourses
- Revision to Speech Communication Major
- Removal of HBA from LIT 101, 220, 231, 232, 430,804, 820, 830, 835, 837 & 838

Math/Science
- ASTR 100 TV, CA&S 310 TV, GEOL 100 TV, HSCI 100 TV - Banking Telecourses
- Dental Hygiene – Banking memo
- NURS 808 memo explaining the difference between 808 and 809

VI. Open Agenda
   1. Committee and Program updates – Information
        a. PIV (Estes)
        b. DGME (Estes)
        c. Academic Senate Bylaws
        d. IPC ad hoc steering committee
   2. District-wide alignment of requirements for residency (overall and in major) – Discussion
   3. CurricUNET training – Discussion
   4. Honors program – Discussion
   5. Global studies program – Discussion
   6. GE Handbook – Discussion
   7. Review of 2009-10 COI goals and COI plans for next year – Discussion