September 11, 2008 (2:15) Building 18, Room 206 Faculty Center

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of May 8, 2008 Minutes
- IV. Permanent Courses

Land	guage	Arts
Larre	Juuge	, ,, ,,

LIT 830 Greek Mythology and Literature (3) (Revision – change in course title)

SPCH 100 Public Speaking (3)

(Six year update – no changes to existing course)

V. 680/880 Courses

ELEC 680 MA Powering Our Future: Sustainable Living Now and in the Future (3)

ELEC 880 MB Calibration & Instrumentation Quickstart (10)

PE 680 MA Theory of Softball (3)

VI. Information Only Items

Language Arts - Banking

CHIN 810 ENGL 135 FILM 277, 877 LIT 277, 877

Math/Science - Banking

CIS 381, 382, 383-388, 495 GEOL 118, 125

## Open Agenda

- 1. Goals for 2008-2009 Academic Year Discussion
- 2. COI Member Role

Stand Alone course training – Information

- 3. Math/English Competency Discussion
- 4. PIV Committee Updates Information/Discussion

October 9, 2008 (2:15) Building 18, Room 206 Faculty Center

<ol> <li>Call to Order (a quorum is seven voting men</li> </ol>	ers)
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- II. Approval of Agenda
- III. Approval of September 11, 2008 Minutes
- IV. Permanent Courses

#### **Business/Technology**

COSM 750 Brush-Up (.5-18.0)

(Revision – minor changes in catalog and schedule description)

DRAF 110 SolidWorks I (3)

(New course)

#### Language Arts

LIT 113 The Novel (3)

(Revision – minor changes)

LIT 813 The Novel (3)

(New course)

SPCH 860 Communication in the Workplace (1)

(Six year update – minor change in content)

#### Math/Science

NURS 808 Open Skills laboratory (.5-3.0)

(New course)

#### V. 680/880 Courses

## Business/Technology

	ELEL	880	Electrical Apprenticeship I (1.5)
I	ELEL	881	Electrical Apprenticeship II (1.5)
I	ELEL	882	Electrical Apprenticeship III (1.5)
I	ELEL	883	Electrical Apprenticeship IV (1.5)
I	ELEL	884	Electrical Apprenticeship V (1.5)
I	ELEL	885	Electrical Apprenticeship VI (1.5)

ELEL	886	Electrical Apprenticeship VII (1.5)
ELEL	887	Electrical Apprenticeship VIII (1.5)
ELEL	888	Electrical Apprenticeship IX (1.5)
ELEL	889	Electrical Apprenticeship X (1.5)

#### VI. Information Only Items

#### **Human Services**

Modifications to Human Services Major requirements

## **Business/Technology - Banking**

ELEL 721-726

PLUM 701-710; 721-730; 741-750

#### **Career and Life Planning - Banking**

CRER 106, 124, 125, 141, 150, 152, 402, 404, 406

#### **Creative Arts/Social Science - Banking**

**PHIL 246** 

#### Language Arts - Banking

ITAL 810 SPAN 810

## Math/Science - Banking

MATH 231 NURS 261, 262

- 1) Math/English competency requirements Discussion
- 2) Information competency at CSM Discussion
  - \*ACCJC/WASC Standards
  - \*CSM Self Study 2007 Response to Standard II. A.3b
  - \*CSM Mission Statement
  - \*Statewide Academic Senate Resolutions
  - \*Community Colleges with Information Competency Requirement
  - \*Course Outline (example)
  - \*Challenge Procedures

- 3) Course Outline Representative Instructional Materials
- 4) AP Matrix status Information

<sup>\*</sup>to be distributed at 10/9/08 meeting

November 13, 2008 (2:15) Building 18, Room 206 Faculty Center

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of October 9, 2008 Minutes

#### IV. Permanent Courses

Business/Techn	<u>ology</u>
COSM 765	Advanced Haircolor Theory and Techniques (1)
	(New)
MUS. 131	Harmony I (3)
	(Six year update – Minor changes in description)
MUS. 132	Harmony II (3)
	(Six year update – Minor changes in description)
MUS. 133	Harmony III (3)
	(Six year update – Minor changes in description)
MUS. 134	Harmony IV (3)
	(Six year update – Minor changes in description)
MUS. 303	Piano III (1)
	(Six year update – no change)
MUS. 304	Piano IV (1)

(Six year update – no change)

## Language Arts

ENGL 161 Creative Writing I (3)

(Six year update – change in prerequisite and minor changes in description)

ESL 856 Reading for Non-Native Speakers II (3)

(Six year course update – minor changes in description)

SPCH 120 Interpersonal Communication (3)

(Course revision – change in recommended preparation)

#### PE/Athletics/Dance

P.E. 106 Theoretical Analysis of Softball (3)

(New)

VARS 340 Varsity Women's Volleyball (2)

(New)

**Student Services** 

CRER 301 Introduction to Scholarships (1)

(New)

CRER 305 Introduction to Financial Aid (.5)

(New)

V. 680/880 Courses

HMSV 680MA Independent Living Skills (.5-1)

PSYC 680MA Positive Psychology (3)

VI. A.A./A.S. Degree General Education Requirements

Adapted Sports - Area E4 (Physical Education)
Tap Dance – Area E4 (Physical Education)
Intermediate Social Dance - Area E4 (Physical Education)
Swing Dance - Area E4 (Physical Education)
SolidWorks – Area 5d (Career Exploration & Self Development)
Total Core Training - Area E4 (Physical Education)
Spinning Heart Rate - Area E4 (Physical Education)
Mathematics and Global Issues – Area C1 (Math/Quantitative Reasoning) &
Area E2b (Communication and Analytical Thinking)
Intro to Personal Training - Area E4 (Physical Education)

Intro to Psychobiology – Area E5a (Natural Science)

VII. Information Only Items

**PSYC 220** 

**Creative Arts/Social Science - Banking** 

PLSC 120, 260 SOSC 303, 313

Math/Science - Banking

HORT 320, 777, 778, 803

- 1. Math 110 degree applicability Action
- 2. English 838/848 degree applicability Action
- 3. Math competency course criteria Action
- 4. English competency course criteria Action
- 5. Formation of Information Competency sub-committee
- 6. Hour by Arrangement Information
- 7. Curriculum Management System Taskforce Information

December 11, 2008 (2:15) Building 18, Room 206 Faculty Center

I.	Call to Order (a quorum is seven voting members)		
II.	Approval of Agenda		
III.	Approval of November 13, 2008 Minutes		
IV.		nt Courses ss/Technolo 100	ogy Accounting Procedures (3) (Distance Ed Supplementary Info)
	ACTG	175	Volunteer Income Tax Preparation (2) (New course)
	ACTG	176	Enrolled Agent Exam Preparation (3) (New course)
	ADMJ	185	Introduction to Forensic Science (3) (Course revision & update)
	ADMJ	781	Regular Basic Course Module II (13) (New course)
	CIS	112	Internet Programming: Aiax (2)

		(New course)
CIS	112	Internet Programming: Ajax (2) (New course)
CIS	113	Internet Programming: Ruby (4) (New course)
CIS	151	Network Fundamentals (3) (Distance Ed Supplementary Info)
CIS	363	Enterprise Database Management with MySQL (4) (New course)
CIS	364	Enterprise Data Warehousing (4) (New course)
CIS	479	Network Security Fundamentals (3) (Distance Ed Supplementary Info)

CIS	489	Computer Forensics Fundamentals (3) (Distance Ed Supplementary Info)
COSM	712	Fundamentals of Cosmetology I (3.5-10) (Course revision – minor change in description and in units)
COSM	722	Fundamentals of Cosmetology II (3.5-10) (Course revision – minor change in description and in units)
COSM	732	Advanced Cosmetology I (3.5-10) (Six year update – minor change in content)
COSM	742	Advanced Cosmetology II ( 3.5-10) (Six year update – minor change in content)
ELEL 73	31-740	Electrical Apprenticeship I-X (1.5 each) (New courses)
FIRE	793	Firefighter I Academy (12) (Course revision – adding enrollment limitation, change in description)
Creativ	e Arts/Soci	al Science
HMSV		Introduction to Human Services (3) (Six year update – change in enrollment limitation)
HMSV	110	Introduction to Counseling and Interviewing (3) (Six year update – change in enrollment limitation)
HMSV	115	Introduction to Case Management (3) (Six year update – change in enrollment limitation)
HMSV	120	Public Assistance and Benefits Programs (1) (Six year update – change in enrollment limitation)
HMSV	130	Employment Support Strategies (1-3) (Six year update – change in enrollment limitation)
HMSV	150	Rehabilitation and Recovery (3) (Six year update – change in enrollment limitation)
HMSV	151	Current Trends and Issues in Psychosocial Rehabilitation (1-3) (Six year update – change in enrollment limitation)
HMSV	262	Empowerment Skills for Family Workers (3) (Six year update – change in enrollment limitation)
HMSV	264	Supporting Family Success (3) (Six year update – change in enrollment limitation)

#### PE/Athletics/Dance

PE 106 Theoretical Analysis of Softball (3)

(New course – pending approval of repeatability)

#### V. 680/880 Courses

## Math/Science

BIOL 680 Teaching Science II: Middle School Classroom Experience & Seminar (1)

PHYS 680 Teaching Science II: Middle School Classroom Experience & Seminar (1)

## VI. Information Only Items

#### **Business/Technology Certificate & Degree updates**

- Addition of selective courses to Accounting Certificate and Accounting AA Degree
- Update to CIS Certificate of Specialization
- Update to COSM Certificate of Specialization units
- Removal of AS Degree and Certificate of Achievement from Electrical Technology program, replaced by Certificate of Specialization for Inside Wireman (banked ELEL 721-726 at 10/9/08 COI Meeting)
- Changes to Fire Technology Major Requirements

## **Creative Arts/Social Science Certificate & Degree updates**

- Addition of Associate of Arts Degree with an Emphasis in Art History/Certificate of Achievement in Art History
- Addition of Art 124 as option for degree requirement

- 1. German PIV Committee
- 2. Library Studies PIV Committee
- 3. Media PIV Committee
- 4. Technology Group, PIV Committee, Part 1: Welding and Machine Tool Technology

January 29, 2009 (2:15 p.m.) Building 18, Room 206 Faculty Center

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of December 11, 2008 Minutes
- IV. Permanent Courses

<u>Creativ</u> ART	<u>ve Arts/Soo</u> 201	<u>cial Science</u> Drawing and Composition I (3)  (course revision – change in content)
ART	223	Oil Painting I (3) (course revision – change in recommend prep)
ART	224	Oil Painting II (3) (course revision – change in recommend prep)
GEOG	100	Physical Geography (3) (course revision – minor changes)
GEOG	110	Cultural Geography (3) (course revision – minor changes)
GEOG	150	World Regional Geography (3) (course revision – minor changes)
PHIL	103	Critical Thinking (3) (six year update – minor change in content)
SOSC	304	Intervention, Treatment and Recovery (3) (six year update – no changes)
SOSC	308	Group Alcohol and Other Drug Counseling (3) (six year update – no changes)
SOSC	310	Special Population Groups in Alcohol and Other Drug Studies (3) (six year update – no changes)
SOSC	314	Individual Alcohol and Other Drug Counseling Process (3) (six year update – no changes)

SOSC	315	Field Studies and Seminar I (3) (six year update – no changes)
SOSC	316	Field Studies and Seminar II (3) (six year update – no changes)
SOSC	382	Life and Culture (3) (new)
SOSC SOSC SOSC	383 384 395 396	
<u>Langua</u>	ae Arts	
ENGL	102	English Practicum (2) (course revision – change in units/course number)
ENGL	828	Basic Composition and Reading (5) (six year update – no changes)
ENGL	838	Introduction to Composition and Reading –Intensive (5) (six year update – no changes)
ENGL	848	Introduction to Composition and Reading (4) (six year update – no changes)
ESL	826	Writing for Non-Native Speakers II (5) (six year update – no changes)
ESL	868	ESL for the Workplace (3)* (new )
FILM	110	American Cinema (telecourse) (3) (six year update – no changes)
FILM	153	Screenwriting (3) (six year update – removing enrollment limitation)
JAPN	111	Elementary Japanese (3) (distance learning)
READ	830	College and Career Reading (3) (six year update – minor content change)
Math/S DENT	<u>Science</u> 744	Dental Assisting (.5) (new)

BIOL PHYS	116/ 116	Teaching Science I: K-5 Classroom Experience & Seminar (1) (new)
BIOL PHYS	117/ 117	Teaching Science II: Middle School Classroom Experience & Seminar (1) (new)
BIOL PHYS	118/ 118	Teaching Science III: High School Classroom Experience & Seminar (1) (new)
PHYS	220	General Physics II (4)* (six year update – minor changes to descriptions)
PHYS	260	Physics with Calculus II (4)* (course revision & update – removed Math 242 as prerequisite )
PHYS	270	Physics with Calculus III (4)* (course revision & update – removed Math 242 as prerequisite )

## PE/Athletics/Dance

DANC	152	Cuban Roots of Salsa (.5 or 1) (new)
FITN	201	Beginning Weight Training (.5 or 1) (new)
FITN	202	Intermediate Weight Training (.5 or 1) (new)
FITN	206	Circuit Weight Training (.5-1) (new)
FITN	337	Dahn Yoga (.5 or 1) (new)
*signatu	res on file	

# V. 680/880 Courses

## **Creative Arts/Social Science**

ETHN 680 Eating Cultures: Race and Food

VI. Information Only Items

# Open Agenda

1. Paperwork Reduction

February 12, 2009 (2:15 p.m.)

New Location: Building 18, Room 108

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of January 29, 2009 Minutes
- IV. Permanent Courses

## (Courses pending from 1/29/09 meeting)

Math/S BIOL PHYS	<u>Science</u> 116/ 116	Teaching Science I: K-5 Classroom Experience & Seminar (1)* (new)
BIOL PHYS	117/ 117	Teaching Science II: Middle School Classroom Experience & Seminar (1)* (new)
BIOL PHYS	118/ 118	Teaching Science III: High School Classroom Experience & Seminar (1)* (new)
PHYS	220	General Physics II (4)* (six year update – minor changes to descriptions)
PHYS	260	Physics with Calculus II (4)* (course revision & update – removed Math 242 as prerequisite )
PHYS	270	Physics with Calculus III (4)* (course revision & update – removed Math 242 as prerequisite )
SOSC	382- 386	Study Abroad courses (1-3) Change in units
SOSC	680	South African Life and Culture (1-3)  Experimental Course
Creativ	e Arts/Soc	rial Science
ART	201	Drawing and Composition I *  (course revision – change in content)
ART	223	Oil Painting I * (course revision – change in recommend prep)

<sup>\*</sup>original signatures on file

ART	224	Oil Painting II * (course revision – change in recommend prep)
SOSC	304	Intervention, Treatment and Recovery (3)* (six year update – no changes)
SOSC	308	Group Alcohol and Other Drug Counseling (3)* (six year update – no changes)
SOSC	310	Special Population Groups in Alcohol and Other Drug Studies (3)* (six year update – no changes)
SOSC	314	Individual Alcohol and Other Drug Counseling Process (3)* (six year update – no changes)
SOSC	315	Field Studies and Seminar I (3)* (six year update – no changes)
SOSC	316	Field Studies and Seminar II (3)* (six year update – no changes)

# (New courses for 2/12/09 meeting)

Business	/Techno	loav

DGME 100 Media in Society (3)\*
(new)

DGME 101 Writing Across the Media (3)\*
(new)

DGME 102 Media Law & Ethics (3)\*
(new)

## Creative Arts/Social Science

ART	405	Sculpture I *
		(six year update)
ART	406	Sculpture II *
		(six year update)
ART	411	Ceramics I *
		(six year update)
ART	412	Ceramics II *
		(six year update)
HUM	125	Tech/Contemporary Society/Human Values (3)
		(six year update – minor changes to content and descriptions)

## V. 680/880 Courses

## **Business/Technology**

CIS	680MB	Project Management Professional Certification
CIS	680MC	Internet programming: Python
CIS	681MB	Unix/Linux
ELEC	680MB	Wind, Hydropower, and Geo-Thermal Technology Systems
ELEC	680MC	Renewable Energy Systems for Transportation

## Creative Arts/Social Science

ETHN 680 Eating Cultures: Race and Food (*Pending*)

## VI. Information Only Item

## **Business/Technology Certificate and Degree Update**

• Modification to include DGME

#### **Language Arts Certificate and Degree Update**

• Removing German AA and Certificate

- 1. Degree applicability of MATH 110 and ENGL 838/848
- 2. Revised COI Forms
- 3. Technology Committee, PIV Committee, Part 2: Drafting/Industrial Design

March 12, 2009 (2:15 p.m.) Building 18, Room 108

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of February 12, 2009 Minutes
- IV.

<b>′</b> .	Permanent Courses		
	<b>Busine</b> CIS	ess/Techr 254	Intro to Object Oriented Programming (4)* (Distance Education Supplementary Information)
	CIS	491	Computer Forensics: Search and Seizure (3) (Distance Education Supplementary Information)
	<b>Couns</b> CRER	_	Introduction to Scholarships (1)* (Course revision – addition of materials fee)
	Creati	ve Arts/S	Social Science
	ART	245	Mosaic Murals I (4)
			(New course; previously experimental)
	ART	246	Mosaic Mural II (4)
			(New course; previously experimental)
	ART	365	Intermediate Digital Photography (4)*
			(Course revision – addition of materials fee)
	HIST	202	United States History Part II (3)
			(Distance Education Supplementary Information)
	Math/	Science/	
	CHEM		Organic Chemistry I (5)
			(Course revision – minor change in content)
	CHEM 232		Organic Chemistry II (5)
			(Course revision – minor change in content)
	DENT	647	Dental Assisting Clinical Internship (4)* (New course)

<sup>\*</sup>original signatures on file

MATH 222	Precalculus (5)* (Distance Education Supplementary Information)
MATH 241	Applied Calculus I (5)* (Distance Education Supplementary Information)
MATH 242	Applied Calculus II (5)*

#### (Distance Education S

(Distance Education Supplementary Information)

## PE/Dance/Athletics

FITN 134 Track Aerobics\* (New course)

## V. A.A./A.S. Degree General Education Requirements

•	U	· ·
SOSC 3	382 -386	Study Abroad – Area 5b (Social Science)
DANC	152	Cuban Roots of Salsa - Area E4 (Physical Education)
FITN	134	Track Aerobics - Area E4 (Physical Education)
FITN	201	Beginning Weight Training - Area E4 (Physical Education)
FITN	202	Intermediate Weight Training - Area E4 (Physical Education)
FITN	206	Circuit Weight Training - Area E4 (Physical Education)
FITN	337	Dahn Yoga - Area E4 (Physical Education)
BIOL	126/	Teaching Science I: K-5 Classroom Experience & Seminar – Area 5d
PHYS	126	(Career Exploration and Self-Development)
BIOL	127/	Teaching Science II: Middle School Classroom Experience & Seminar
PHYS	127	(Career Exploration and Self-Development)
BIOL	128/	Teaching Science III: High School Classroom Experience & Seminar
PHYS	128	(Career Exploration and Self-Development)
DGME	100	Media in Society - Area Ec (Communication & Analytical Thinking), Area E5b
		(Social Science), Area E5d (Career Exploration and Self-Development)
DGME	101	Writing Across the Media - Area Ec (Communication & Analytical Thinking), Area
		E5d (Career Exploration and Self-Development)
DGME	102	Media Law & Ethics - Area E5c (Communication & Analytical Thinking), Area E5d
		(Career Exploration and Self-Development)

## VI. Information Only Items

## Memo for Additions to Associate Degree GE

## **Creative Arts/Social Science**

Memo to un-bank HUM 675

## **Business/Technology Certificate and Degree Update**

Changes to AA degree in Interdisciplinary Studies to include DGME

## Math/Science

Change to course number only for BIOL/PHYS 116, 117, 118 to 126, 127, 128

## Math/Science - Banking

HSCI 101 BIOL 140

## PE/Dance/Athletics – Banking

FITN 205

- 1. Update on Distance Education Committee
- 2. Update on Curriculum Management Taskforce
- 3. Update on PIV

April 16, 2009 (2:15 p.m.) Building 18, Room 108

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of March 12, 2009 Minutes
- IV. Permanent Courses

#### **Business/Technology**

FIRE 748 (FT6) Firefighter Safety & Survival (3)\* (New course)

#### Creative Arts/Social Science

MUS 101 Musicianship I (3)\*
(Six year update – change in prerequisite)

MUS 102 Musicianship II (3)\*

(Six year update - change in corequisite)

HIST 202 United States History Part II (3)\*

(Distance Education Supplementary Information – second review)

#### **Language Arts**

ESL 855 Reading for Non-Native Speakers I (3)\*

(Course Revision – minor changes in description)

## Math/Science

DENT 716 Dental Office Procedures (2.5)\*

(Six year update – minor changes and addition of materials fee)

DENT 721 Dental Materials I (3)\*

(Six year update – minor changes and addition of materials fee)

DENT 722 Dental Materials II (2)\*

(Six year update – change in enrollment limitation)

DENT 731 Dental Science I (3)\*

(Six year update - minor changes and addition of materials fee)

DENT 732 Dental Science II (3)\*

(Six year update - minor changes and addition of materials fee)

<sup>\*</sup>original signatures on file

DENT	735	Communication in Allied Health Professions (1)* (Six year update – minor changes in description)
DENT	740	Chairside Assisting I (3)* (Six year update – minor changes and addition of material fee)
DENT	742	Chairside Assisting II (3)* (Six year update – minor changes)
DENT	743	Coronal Polish (.5)* (Six year update – minor changes and addition of material fee)
DENT	749	Preclinical Dental Science Lab (.5)* (Six year update – minor changes and addition of material fee)
DENT	751	Dental Clinic (1.5)* (Six year update – minor changes in description)
DENT	763	Dental Radiology (2)* (Six year update – minor changes in description)

## V. 680/880 Courses

Business/Technology

FIRE 680MA (FT6) Firefighter Safety & Survival

## VI. Information Only Items

## **Business/Technology**

Update to Fire Technology Major Requirements
Correcting Fire Sprinkler Technology major title to Sprinkler Fitter
ELEL 701-710— Banking

#### **Creative Arts/Social Science**

New degree – Associate in Arts: Human Services/Social Work

#### Math/Science

Updates to Nursing Major and removal of Nursing CA and Perioperative CA

- 1. Information competency sub-committee report –information
- 2. AA/AS degree requirements for schedule and catalog information
- 3. Advanced placement exam credit action
- 4. Reminders for May meeting information

May 14, 2009 (2:15 p.m.) Building 18, Room 207

- I. Call to Order (a quorum is seven voting members)
- II. Approval of Agenda
- III. Approval of April 16, 2009 Minutes
- IV. Permanent Courses

#### Language Arts

ESL	869	ESL for the Workplace I (3)* (New course)
ESL	870	ESL for the Workplace II (3)* (New course number for existing course)
LIT.	105/ 809	The Bible as Literature (3)* (six year course update – minor changes)

## Math/Science

NURS 809	Nursing Open Skills Laboratory Practicum (.5-3)*
	(new course)

Transition from 1<sup>st</sup> Year to 2<sup>nd</sup> Year: Medical Surgical Nursing (.5-1)\*

(course revision - minor changes)

## V. 680/880 Courses

**NURS 815** 

#### **Language Arts**

ESL 880MB ESL for the Workplace I\*

ITAL 880MA Conversational Italian III (pending)

#### Math/Science

NURS 880 MB Nursing Open Skills Laboratory Practicum (.5-3)\*

## VI. Information Only Items

## **Business/Technology**

FIRE 783 - Banking

## **Creative Arts/Social Science**

Update to Music AA Degree

MUS 240 - Banking

## Language Arts SPAN 805, 806 – Banking

- 1. Information Competency Action
- 2. AP Exam Information Chart Action
- 3. Applicability of 690 units to Associate Degree Action
- 4. Revisions to Associate Degree Information
- 5. Review of GE Handbook Information
- 6. Curriculum Management Taskforce Update
- 7. Election of COI Chair for next year Action

<sup>\*</sup>original signatures on file