

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 9-25-17

# College of San Mateo

Committee on Instruction

September 28, 2017 (2:15 p.m.)

Building 10, Room 468

## AGENDA

### I. Call to Order (a quorum is six voting members)

### II. Approval of Agenda

#### Action Items

### III. Consent Agenda

*Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **Approval of September 14, 2017 Minutes**

- **Course Modifications**

- ADMJ 100 Introduction to the Criminal Justice System (3)  
(Changes in SLOs, objectives, and text)
- ADMJ 102 Principles and Procedures of the Criminal Justice System (3)  
(Changes in SLOs, objectives, and text)
- ADMJ 104 Concepts of Criminal Law (3)  
(Changes in SLOs, objectives, and text)
- ADMJ 106 Legal Aspects of Evidence (3)  
(2 year update requirement; no changes)
- ADMJ 108 Community Relations and the Justice System (3)  
(2 year update requirement; no changes)
- ADMJ 120 Criminal Investigation (3)  
(Changes in SLOs and objectives)
- ADMJ 125 Juvenile Procedures (3)  
(Changes in SLOs and objectives)
- ADMJ 771 PC832 Arrest and Control Training (3)  
(Changes in SLOs and objectives)
- ADMJ 775 PC 832 Firearms Training (.5)  
(Changes in SLOs and objectives)

- ADMJ 780 Regular Basic Course Module III (7)  
(Changes in SLOs and objectives)
- ADMJ 781 Regular Basic Course Module II (9.5)  
(Changes in SLOs and objectives)

- **Course Deactivation**

- CIS 420 Project Management Professional Certificate Preparation (3)

#### IV. Substantive Agenda

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **New Courses**

- MGMT 680MC Essentials of Facility Management (3)  
(DE supplement)

- COSM 880MH Cosmetology NIC Test Preparation (3)  
(DE supplement)

- FILM 123 Documentary Film: Studies and Practice (4)

- **Course Modifications**

- PHIL 103 Critical Thinking (3)  
(New DE supplement)

- PHIL 244 Introduction to Ethics: Contemporary Social and Moral Issues (3)  
(New DE supplement)

- COUN 111 College Planning (1)  
(Increase in units; changes in hours, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

- **Open Agenda**

- Discipline Assignments Working Sessions