

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

March 22, 2018 (2:15 p.m.)

Building 9, Room 207 (Library Classroom)

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of February 22, 2018 Minutes**

- **Course Modification**

BIOL 250 Human Anatomy (4)

(Changes in prerequisites, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)
The course was reviewed at the 2/22/18 meeting. A question was raised on the last sentence of the description: "Elective for pre-dental, pre-medical, and pre-veterinary students." The author would like to delete this sentence.

V. Open Agenda

- A list of courses that should be shifted or removed from GE areas
- New or amended SLOs for GE areas
- New or edited language for GE area narratives