

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 11-16-17

College of San Mateo

Committee on Instruction

November 16, 2017 (2:15 p.m.)

Building 10, Room 468

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of October 26, 2017 Minutes**

- **Course Modifications**

- ACTG 164 Governmental & Nonprofit Accounting (3)
(DE update; changes in description and SLOs)
- ACTG 169 Accounting Ethics (3)
(DE update; changes in description, SLOs, and content)
- CIS 364 From Data Warehousing to Big Data (4)
(DE update; changes in content and texts)
- DGME 215 History of Graphic Design (3)
(Changes in description, SLOs, content, and text)
- HIST 310 California History (3)
(New DE supplement; changes in description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

- **Course Deactivations**

- SOSC 313 Alcohol and Other Drug Treatment for Incarcerated Populations
- MUS. 455 Jazz Ensemble

- **Program Modification**
 - Fine Arts: General Studio Art – AA Degree (Changes in courses: addition of elective courses; removal of banked courses)
- **Program Deactivations**
 - CPA Exam Preparation: Business Environment and Regulation – Certificate of Specialization
 - CPA Exam Preparation: Financial Accounting and Auditing – Certificate of Specialization

IV. **Substantive Agenda**

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

- ACTG 108 Financial Statement Analysis Survey (1)
(DE supplement)
- ACTG 118 Personal Investing (3)
(DE supplement)
- CIS 129 Frameworks/Server-Side JavaScript (3)
(DE supplement)
- FIRE 797 Emergency Medical Technician (11)
- PSYC 106 Psychology of Prejudice and Discrimination (3)
(DE supplement; proposed for GE area: E5b Social Science)
- PSYC 230 Introduction to Cross-Cultural Psychology (3)
(DE supplement; proposed for GE area: E5b Social Science)
- PSYC 330 Sports Psychology (3)
(DE supplement; proposed for GE areas: E5b Social Science, and E5d Career Exploration and Self-Development)
- SOSC 333 Laws and Ethics in Addiction Studies (3)
(Proposed for GE area: E5d Career Exploration and Self-Development)

- **Course Modifications**

- ART 350 Visual Perception (3)
(Addition of recommended preparation; changes in description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and text)
- ART 381 Beginning Digital Photography (3)
(Changes in recommended preparation, content, methods of instruction, assignments, evaluation, and text)
- HIST 202 United States History II (3)
(DE update; changes in description, SLOs, objectives, content, assignments, and texts)
- PLSC 310 California State and Local Government (3)
(New DE supplement; changes in SLOs, methods of instruction, assignments, evaluation, and texts)
- SOSC 325 Co-Occurring Disorders II: Management and Treatment (3)

(Changes in assignments and texts)

- **New Programs**

- CPA Exam Prep: Business Environment and Concepts (BEC) – Certificate of Specialization
- CPA Exam Prep: Financial Accounting and Reporting (FAR) – Certificate of Specialization
- CPA Exam Prep: Auditing and Attestation (AUD) – Certificate of Specialization
- CPA Exam Prep: Regulation (REG) – Certificate of Specialization
- Accounting Essentials for Business Professionals – Certificate of Specialization
- Personal Financial Planning – Certificate of Specialization