

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 10/20/17

College of San Mateo

Committee on Instruction
October 26, 2017 (2:15 p.m.)
Building 10, Room 468

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of October 12, 2017 Minutes**

- **Course Modifications**

- ACTG 100 Accounting Procedures (3)
(DE update; changes in SLOs and texts)
- ACTG 665MO Tax Update & Ethics (.5)
(Change in SLOs)
- ART 104 Modern Art (3)
(Changes in title, description, SLOs, objectives, content, methods of instruction, evaluation, and text)
- CIS 128 Mobile Web App Development (4)
(DE update; changes in SLOs, objectives, and texts)
- MUS. 275 History of Jazz (3)
(Changes in methods of instruction, assignments, evaluation, and text)

- **Course Deactivation**

- ESL 825 Writing for Non-Native Speakers I

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation,

the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

ART 807 Extended Fine Arts Studio Workshop (1)

CIS 138 Internet of Things (3)

(DE supplement; proposed for GE area: E2c Communication and Analytical Thinking)

- **Course Modifications**

HIST 310 California History (3)

(New DE supplement; changes in transferability, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

MGMT 100 Introduction to Business Management (3)

(New DE supplement)

- **Course Modifications by memo**

ACTG SLO memo

IV. Updates from District Curriculum Committee