

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

May 11, 2017 (2:15 p.m.)

Building 10, Room 468

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of April 27, 2017 Minutes**

- **Course Modifications**

BUSW 105 Introduction to Microcomputers (1.5)
(Changes in SLOs, objectives, methods of instruction, assignments, and texts)

HSCI 100 General Health Science (3)
(DE update; changes in description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

- **Course Deactivations**

ELEC 444 Automated Process Control System Design (4)

FILM 680MA Watching Cable Television (3)

TEAM 680MC Tournament Volleyball (.5)

TEAM 680MD Beginning Volleyball (.5-1)

- **Course Deactivations – by memo**

AJPS and FTPS courses

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

- COUN 115 Transfer Essentials II (.5)
(Proposed for GE area E5d: Career Exploration and Self-Development)

- **Course Modifications**

- COUN 114 Transfer Essentials I (1)
(Changes in title, units, hours, description, SLOs, objectives, content, assignments, and evaluation)
 - ENGR 680MB Introduction to Rocket and Drone Science and Engineering (3)
(Changes in title and prerequisites)
 - PHYS 680MB Introduction to Rocket and Drone Science and Engineering (3)
(Changes in title and prerequisites)
 - KINE 101 Introduction to Kinesiology (3)
(DE update; addition of recommended preparation; changes in SLOs, objectives, methods of instruction, assignments, evaluation, and texts)

- **Program Modifications**

- CAD/Drafting Technology – AS Degree (Changes in units and courses)
 - CAD/Drafting Technology – CA (Addition of description and career opportunities, changes in units and courses)
 - Digital Media: Graphic Design AA Degree (Change in units, removal of DGME 212 - banked, and DGME course title updates)
 - Digital Media: Graphic Production CA (Changes in units and career opportunities, removal of DGME 212 - banked, and DGME course title updates)

- **Open Agenda**

- Memo: Addition of a Local Associate Degree GE Pattern Option
 - Discussion of Institutional Learning Outcomes in relation to GE Handbook
 - Math 190 - Regarding competency requirements for AA/AS Degree