

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

Revised 12-5-16

College of San Mateo

Committee on Instruction
December 8, 2016 (2:15 p.m.)
Building 10, Room 468

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of November 10, 2016 Minutes**

- **Course Modifications**

- BUSW 450 Microsoft Project Fundamentals I (1.5)
(DE update; changes in methods of instruction, assignments, and text)
- BUSW 451 Microsoft Project Fundamentals II (1.5)
(DE update; changes in SLOs, objectives, methods of instruction, assignments, evaluation and text)
- BUSW 530 Introduction to Internet Competency (1.5)
(DE update; changes in SLOs, objectives, methods of instruction, assignments, and text)
- DENT 703 Allied Health Communication (1)
(Changes in description, SLOs, objectives, evaluation, and texts)
- DENT 763 Dental Radiology (2)
(Changes in description, SLOs, objectives, evaluation, and texts)
- DENT 770 Dental Office Procedures (2.5)
(Changes in description, SLOs, and objectives)

- PHYS 127 Teaching Science II: Middle School Classroom Experience and Seminar (1)

		(Changes in SLOs, objectives, content, methods of instruction, assignments, and evaluation)
PHYS	128	Teaching Science III: High School Classroom Experience and Seminar (1) (Changes in SLOs, objectives, content, methods of instruction, assignments, and evaluation)
PLSC	150	Introduction to Political Thought (3) (New DE supplement [discussed DE supplement at 10/27/16 meeting], change in SLOs)
READ	830	College and Career Reading (3) (Removal of DE; changes in SLOs, content, assignments, evaluation, and texts)

- **Course Modifications – by memo**

Changes in SLOs: FITN 201.1, 201.2, 201.3, 201.4

- **Course Deactivations**

DGME	235	Graphic Design Theory and Application
DGME	251	Graphic Design Practicum
DGME	252	Web/Multimedia Practicum
FTPS	720	Fire Prevention 1B

- **Program Modifications**

- Psychology – AA-T (Moved PSYC 105 from List B to C; moved PSYC 200 from List C to B)

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Program Modifications**

Digital Media: Applied Audio and Video Production – Certificate of Specialization (Increase in units from 9 to 12: addition of DGME 119)

- **New Courses**

ACTG	168	Finance for Managers (3) (DE supplement)
ACTG	169	Accounting Ethics (3) (DE supplement)
ART	203	Plein Air Painting (3)
ART	215	Portraiture III (3)
ART	216	Portraiture IV (3)
DENT	879MA	Occupational Safety and Infection Control in Dentistry (1.5)
DGME	101	Writing Across the Media (3) (DE update; changes in SLOS and objectives)
DGME	119	Radio Production Lab (3)
ESL	887	Pronunciation of English Consonants and Vowels (3)

ESL	888	Pronunciation of English Stress, Rhythm and Intonation (3)
GBST	101	Introduction to Global Studies (3) (Proposed for GE areas: E5b Social Science and E5c Humanities)
GBST	102	Global Studies and Applications (3) (Proposed for GE areas: E5b Social Science and E5c Humanities)
MUS.	466.1	Advanced Band I (3)
MUS.	466.2	Advanced Band II (3)
MUS.	467.1	Advanced Choir I (3)
MUS.	467.2	Advanced Choir II (3)
MUS.	468.1	Advanced Orchestra I (3)
MUS.	468.2	Advanced Orchestra II (3)

- **Course Modifications**

ADMJ	780	Regular Basic Course Module III (7) (Changes in units, hours, prerequisites, SLOs, content, assignments, evaluation, and texts)
ADMJ	781	Regular Basic Course Module II (9) (Changes in units, hours, prerequisites, recommended preparation, SLOs, content, assignments, evaluation, and texts)
ART	244	Oil Painting III (3) (Changes in hours, content, and assignments; removal of TBA hours)
ART	396	Documentary Photography 1 (3) (Changes in hours, content and assignments; removal of TBA hours)
ART	397	Documentary Photography 2 (3) (Changes in hours, content, and assignments; removal of TBA hours)
ART	398	Documentary Photography 3 (3) (Changes in hours, content, and assignments; removal of TBA hours)
ART	399	Documentary Photography 4 (3) (Changes in hours, content, and assignments; removal of TBA hours)
ENGR	215	Computational Methods for Engineers and Scientists (3) (DE update; changes in prerequisite and content)
ENGR	230	Engineering Statics (3) (DE update; changes in prerequisites, SLOs, content, evaluation, and texts)
GEOG	100	Physical Geography (3) (New DE supplement; changes in recommended preparation and texts)
GEOG	110	Cultural Geography (3) (New DE supplement; change in recommended preparation)
GEOG	150	World Regional Geography (3) (New DE supplement, changes in recommended preparation and texts)
NURS	264	Perioperative Nursing (7) (Correction of units; changes in description and texts)