

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

November 10, 2016 (2:15 p.m.)

Building 10, Room 468

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of October 27, 2016 Minutes**

- **Course Modifications**

COSM 712 Fundamental Cosmetology I (10)

(Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

COSM 722 Fundamental Cosmetology II (10)

(Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

COSM 732 Intermediate Cosmetology III (10)

(Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

COSM 742 Intermediate Cosmetology IV (10)

(Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

COSM 746 Advanced Cosmetology V (5)

(Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

COSM	749	Advanced Cosmetology VI (5) (Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)
DENT	701	Dental Science I (3) (Changes in description, SLOs, and objectives)
DENT	702	Dental Science II (3) (Changes in description, SLOs, objectives, and evaluation)
DENT	721	Dental Materials I (3) (Changes in SLOs, objectives, methods of instruction, and evaluation)
DENT	740	Chairside Assisting I (3) (Changes in SLOs, objectives, methods of instruction, and evaluation)
DENT	749	Preclinical Dental Science Laboratory (1) (Changes in SLOs, objectives, methods of instruction, and evaluation)
DENT	751	Dental Clinic (1.5) (Changes in description, SLOs, objectives, methods of evaluation, and text)
NURS	212	Concepts of Homeostasis in Nursing (4.5) (Changes in SLOs, methods of instruction, assignments, and text)
NURS	231	Psychiatric Nursing (5) (Changes in SLOs and texts)
NURS	235	Nursing Skills Lab III (.5) (Changes in SLOs, methods of instruction, and texts)
NURS	817	Open Lab for Nursing 221/222 (.5) (Changes in SLOs, methods of instruction, evaluation, and texts)
NURS	818	Open Lab for Nursing 231/232 (.5) (Change in texts)
NURS	819	Open Lab for Nursing 241/242 (.5) (Change in SLOs and texts)

- **Course Modification – by memo**

ART	351	Beginning Black and White Photography (3) (Technical change: course number and title of ART 201 to 204)
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- **Course Deactivations**

CIS	489	Computer Forensics
CIS	490	Computer Forensics: Network Analysis and Defense
CIS	491	Computer Forensics: Search and Seizure
CIS	492	Computer Forensics: White-Collar Crime

- **Program Modifications**

- Art History – AA Degree (Change in course number and title: ART 201 to 204)
- Art History – AA-T Degree (Change in course number and title: ART 201 to 204)
- Art History – Certificate of Achievement (Change in course number and title: ART 201 to 204)

- **Program Modification – by memo**

- Architecture – AS Degree (Changes in course numbers and titles: ART 201 to 204 and ART 202 to 205)

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Proposed Goals for AY 2016-2017**

Goal: Review and approve new and modified courses and programs (ongoing)

Benchmark: Number reviewed and outcome.

Goal: Review General Education pattern for possible revision

Benchmark: open forums concerning GE requirements, COI and ASGC approvals for revisions to GE pattern.

- **Course Modifications**

ADMJ 775 PC 832 Firearms Training (.5)
(Changes in hours)

ART 204 Drawing I (3)
(Proposed for GE area: E5c Humanities)

ART 205 Drawing II (3)
(Proposed for GE area E2c Communication and Analytical Thinking)

CIS 133 NoSQL Databases (3)
(DE update; changes in hours, content, methods of instruction, and evaluation)

CIS 145 Introduction to DevOps (3)
(DE update; changes in hours, content, methods of instruction, and evaluation)

CIS 380 PHP Programming (3)
(DE update; changes in hours, content, methods of instruction, and evaluation)

COSM 757 Advanced Supplemental Cosmetology VII (7)
(Changes in title, prerequisites, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and texts)

ESL 827 Writing for Non-Native Speakers III (5)
(Changes in recommended preparation, SLOs, objectives, content, assignments, and texts)

FTPS 120 Fire ICS-400 (.5)
(Changes in hours and assignments)

- **New Program**

Basic Police Academy – Certificate of Achievement

V. Open Agenda

- CSM General Education AA/AS Degree Requirements – GE Pattern
- GE Areas – Sub-committee
- Program Proposals