

College of San Mateo

Committee on Instruction
February 25, 2016 (2:15 p.m.)

MINUTES

Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Creative Arts/Social Science Division	Judith Hunt
Kinesiology Division	Shana Young
Library	Jiaolan Renee Bu
Language Arts Division	Amy Sobel
Math/Science Division	Chris Smith, Christopher Walker
Student Services	Martin Bednarek, Mary Valenti
ASCSM	James Roe

Absent/Excused

Creative Arts/Social Science Division	Nico van Dongen
Language Arts Division	Anne Stafford

Non-Voting Members

Sandra Comerford, Ada Delaplaine, Niruba Srinivasan

Absent/Excused Non-Voting Member

Marsha Ramezane

Other Attendees

Laura Demsetz, Daniel Keller, Joseph Mangan, David Vika Palaita, Angela Stocker

Chair, Teresa Morris called the meeting to order at 2:21 p.m.

Motion was MSCU to approve the February 25, 2016 agenda.

Action Items

Motion was MSCU to approve the Consent Agenda

- **Approval of February 11, 2016 Minutes**
- **Program Modifications**
 - Cosmetology – AA Degree
 - Cosmetology – Certificate of Achievement

Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

- KINE 103 Social Issues in Sport (3) - **approved**
Approved with addition of ESL 400 to Recommended Preparation; revision of 2nd sentence of description; removal of “knowledge of” from SLO A; change “Develop” to “Demonstrate” in SLO D.
- LIT. 155 Comics and the Graphic Novel (3) - **postponed**

- **Course Modifications**

- DRAF 122 Computer-Aided Drafting II (3) - **postponed**
(Change in hours)
- ETHN 106 Oceania & the Arts (3) – **approved GE**
(Addition of recommended preparation, proposed for GE areas: E5b Social Science and E5c Humanities)
- LIT. 105 The Bible as Literature (3) - **approved**
(Changes in prerequisite and SLOs)
- LIT. 151 Shakespeare (3) - **approved**
(Changes in prerequisite and SLOs)
- LIT. 202 American Literature II (3) - **approved**
(Changes in prerequisite, SLOs, and textbooks)
- MATH 811 Arithmetic Review with Pre Algebra (3) - **approved**
(Changes in hours, description, and content)
Approved with addition of ESL 828 to Recommended Preparation
- SOSC 310 Special Population Groups in Addiction Studies (3) - **approved**
(Changes in title, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbooks)
Approved with modification in description: change “disabled” to “disability”; change “Know” to “Describe” in SLO D.

- **New Programs**

- Data Science and Big Data – Certificate of Specialization - **approved**
- DevOps – Certificate of Specialization - **approved**
- Digital Media: Broadcast and Electronic Media – Certificate of Specialization – **approved**
- Critical Pacific Islands & Oceania Studies – Certificate of Achievement - **approved**

- **Course Modification – By Memo - approved**

Removal of TBAs from ART 401, 405, 406, 411, and 412 effective Summer 2016

Open Agenda - postponed

Meeting adjourned at 3:26 p.m.