

College of San Mateo

Committee on Instruction
October 22, 2015 (2:15 p.m.)

MINUTES

Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Creative Arts/Social Science Division	Jeremy Ball
Kinesiology Division	Shana Young
Language Arts Division	Amy Sobel, Anne Stafford
Math/Science Division	Christopher Walker
Student Services	Martin Bednarek, Mary Valenti

Absent/Excused

Creative Arts/Social Science Division	Nico van Dongen
Library	Kalina Tabatt
Math/Science Division	Chris Smith
ASCSM	James Roe

Non-Voting Members

Ada Delaplaine, Marsha Ramezane

Excused Non-Voting Members

Sandra Comerford, Niruba Srinivasan

Other Attendees

Laura Demsetz

Chair, Teresa Morris called the meeting to order at 3:12 p.m.

Motion was MSCU to approve the October 22, 2015 agenda

Amendment to move HIST 202 to the substantive agenda

Action Items

Motion was MSCU to approve the Consent agenda

- Approval of October 8, 2015 Minutes

Course Modifications

- ADMJ 100 Introduction to the Criminal Justice System (3)
(Change in method of instruction and texts)

- ADMJ 102 Principles and Procedures of the Criminal Justice System (3)
(Changes in method of instruction, writing assignments, methods of evaluation and text)
- ADMJ 104 Concepts of Criminal Law (3)
(Changes in method of instruction, representative assignments, and text)
- ADMJ 120 Criminal Investigation (3)
(Changes in representative assignments, methods of evaluation and text)
- ADMJ 125 Juvenile Procedures (3)
(Changes in representative assignments, methods of evaluation and text)
- CRER 126 Career Choices I: Career Assessment (0.5)
(Changes in description, SLOs, objectives, lecture content, methods of instructions, representative assignments, methods of evaluation and texts; increase in materials fee to \$6)
- MATH 241 Applied Calculus I (5)
(Changes in SLOs, objectives, lecture content, methods of evaluation and DE update)
- NURS 241 Advanced Medical/Surgical Nursing (5)
(Changes in Texts)

Program Modification

- Film AA Degree (addition of course electives)

Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

Course Modification

- HIST 202 United States History II (3)
(Changes in recommended preparation, SLOs, objectives, content, methods of instruction and texts; DE update)
Approved with addition of eligibility for ESL 400 to the list of recommended preparation; also include recommended preparation justification

New Course

- CIS 137 iOS/Swift Programming (4) – *approved with GE Area E2c*
(Proposed CSM GE Area: E2c - Communication and Analytical Thinking;
includes distance education supplement)

Open Agenda

General Education Requirements – continued discussion

Marsha Ramezane provided Title 5 regulations and labeled the minimum requirements for the associate degree. (See attached document.) She then presented her draft mock up, noting the differences such as removing the American History and Institutions, CA State and Local Government Area E1; removing English, Literature, Speech Communication Area E2b; and Physical Education Area E4; changes in Area E5d to additional 3 units of GE which can be fulfilled by one of two options, both of which contain many course options such as any course from the Kinesiology department. Another change is Area F with new elective course selections. Essentially, although some areas were removed, the courses in those areas still remain as options in the degree requirements. Additionally, among the documents distributed to the committee, Marsha included a list of talking points with pros and cons. Further, she noted that the draft was a collaborative effort from the counseling department.

Discussion ensued with suggestions to clarify language for students, such as any extra units in areas above can be applied towards fulfilling the elective course units. Additional conversation centered on the origination of the American History and Institutions, CA State and Local Government, (AH&I area), its importance and the implications of potentially removing the requirement. Martin noted how the AH&I area can be counted multiple times for CSU transfer students, for graduation requirements under humanities and social studies.

The committee then continued its discussion on how to approach revising the general education requirements. Amy commented that more information would be needed to know the implication of having AH&I versus not having it. She suggested approaching each GE area one at a time, then pull back to see pros and cons prior to making a decision. Although Anne agreed with Amy on the approach, there were some committee members that felt that the overall goal needed to be determined first to then address each area. Christopher felt that his approach would be to describe the problem first before trying to solve the problem.

The Chair made it clear that the committee is not close to making any decisions at this point. More information and sample GE patterns will be brought to the committee before making any decisions. In fact, the Chair's goal is to have a recommendation in late spring. She also mentioned that Academic Senate was informed of COI's intent to revise the general education requirements.

Announcement – starting Spring 2016, the Committee on Instruction will be meeting in 10-401, the City View conference room.

Meeting adjourned at 4:10 p.m.