

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

March 24, 2016 (2:15 p.m.)

Building 5, Room 339

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of March 10, 2016 Minutes**
- **Course Modification - By Memo**
 - Removal of TBAs from all Math classes
 - Removal of TBAs from all Astronomy classes
 - Change of course titles: ART 251 Acrylic III to ART 251 Acrylic Painting III and ART 252 Acrylic IV to ART 252 Acrylic Painting IV
- **Program Modification**
 - Fine Arts: General Studio Art – AA Degree

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**
 - PHIL 200 Introduction to Logic (3)
(Proposed for GE Area: E2c Communication and Analytical Thinking)

- **Course Modifications**

DGME 143 Motion Graphics (3)

(Changes in recommended preparation, description, SLOs, and textbooks)

SOCI 105 Social Problems (3)

(New DE supplement, change in methods of instruction, assignments, evaluation, and textbooks)

- **Course Modification - By Memo**

Memo concerning LIT. courses writing assignment

V. Open Agenda

- ~~Distance Education Regular Effective Contact Policy for Hybrid and Online Courses~~
- ~~Course Design Rubric for the Online Education Initiative~~
- Information about discipline list