

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

February 25, 2016 (2:15 p.m.)

Building 5, Room 339

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of February 11, 2016 Minutes**
- **Program Modifications**
 - Cosmetology – AA Degree
 - Cosmetology – Certificate of Achievement

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

KINE	103	Social Issues in Sport (3)
LIT.	155	Comics and the Graphic Novel (3)
- **Course Modifications**

DRAF	122	Computer-Aided Drafting II (3) (Change in hours)
ETHN	106	Oceania & the Arts (3) (Addition of recommended preparation, proposed for CSM GE Requirements: E5b Social Science and E5c Humanities)

LIT.	105	The Bible as Literature (3) (Changes in prerequisite and SLOs)
LIT.	151	Shakespeare (3) (Changes in prerequisite and SLOs)
LIT.	202	American Literature II (3) (Changes in prerequisite, SLOs, and textbooks)
MATH	811	Arithmetic Review with Pre Algebra (3) (Changes in hours, description, and content)
SOSC	310	Special Population Groups in Addiction Studies (3) (Changes in title, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbooks)

- **New Programs**

- Data Science and Big Data – Certificate of Specialization
- DevOps – Certificate of Specialization
- Digital Media: Broadcast and Electronic Media – Certificate of Specialization
- Critical Pacific Islands & Oceania Studies – Certificate of Achievement

- **Course Modification - By Memo**

Removal of TBAs from ART 401, 405, 406, 411, and 412 effective Summer 2016

V. Open Agenda

- Distance Education Regular Effective Contact Policy for Hybrid and Online Courses
- Course Design Rubric for the Online Education Initiative