

# College of San Mateo

Committee on Instruction  
January 28, 2016 (2:15 p.m.)

## MINUTES

### Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Creative Arts/Social Science Division	Jeremy Ball, Nico van Dongen
Kinesiology Division	Shana Young
Library	Jiaolan Renee Bu
Language Arts Division	Amy Sobel, Anne Stafford
Math/Science Division	Christopher Walker
Student Services	Martin Bednarek, Mary Valenti
ASCSM	James Roe

### Absent/Excused

#### Non-Voting Members

Sandra Comerford, Ada Delaplaine, Marsha Ramezane

#### Excused Non-Voting Members

Niruba Srinivasan

#### Other Attendees

Rebecca Alex, Laura Demsetz, Judith Hunt, David Locke, Beth LaRochelle, Michelle Mullane, Angela Stocker

Chair, Teresa Morris called the meeting to order at 2:23 p.m.

***Motion was MSCU to approve the January 28, 2016 agenda.***

### Action Items

#### **Motion was to approve the Consent Agenda with one abstention**

- **Approval of December 10, 2015 Minutes**
- **Course Modifications**
  - ACTG 665MQ Estate Taxation Update (.5)  
(Changes in description and assignments)
  - ANTH 110 Cultural Anthropology (3)  
(Changes in recommended preparation, objectives, and content)

ART	105	Art of Asia and the Near East (3) (Changes in content, evaluation, and textbook)
ART	420	Art Internship (1) (DE update, changes in recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbook)
BLDG	725	Electrical Inspection II (3) (Changes in SLOs, methods of instruction, assignments, evaluation, and textbooks)
BUS.	150	Entrepreneurship – Small Business Management (3) (Changes in title, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbook)
CIS	135	Android Programming (4) (DE update, changes in description, SLOs, objectives, content, and textbooks)
CIS	254	Introduction to Object-Oriented Program Design (4) (DE update, changes in content and textbook)
CIS	255	(CS1) Programming Methods: Java (4) (DE update and change in textbooks)
CIS	256	(CS2) Data Structures: Java (4) (DE update, changes in evaluation, and textbooks)
CIS	279	(CS2) Data Structures: C++ (4) (DE update and change in textbooks)
CIS	364	From Data Warehousing to Big Data (DE update, changes in title, description, SLOs, objectives, content, assignments, and textbooks)
DENT	702	Dental Science II (3) (Change in textbook)
DENT	703	Allied Health Communication (1) (Changes in assignments and textbook)
DENT	722	Dental Materials II (2) (Changes in prerequisites, description, objectives, assignments, evaluation, and textbook.)
DENT	740	Chairside Assisting I (3) (Change in textbook)
DENT	742	Chairside Assisting II (3) (Changes in SLOs, objectives, content – “None” under TBA Hours, assignments, evaluation, and textbook)
DENT	743	Coronal Polish (.5) (Changes in description, SLOs, assignments, and textbook)
DENT	744	Dental Sealants (.5) (Changes in description, SLOs, assignments, and textbook)
DENT	749	Preclinical Dental Science Laboratory (1) (Change in textbook)

- DENT 753 Dental Assisting Chairside Practice (5)  
(Changes in content, assignments, and textbook)
- DENT 763 Dental Radiology (2)  
(Changes in prerequisite and textbooks)
- DGME 251 Graphic Design Practicum (3)  
(Changes in prerequisite to remove DGME 240 which is proposed for deactivation, methods of instruction, assignments, evaluation, and textbooks)
- ESL 826 Writing for Non-Native Speakers II (5)  
(Changes in description, content, assignments, evaluation, and textbooks)
- ETHN 300 Introduction to La Raza Studies (3)  
(Changes in recommended preparation, SLOs, objectives, methods of instruction, evaluation, and textbooks)
- ETHN 585 Ethnicity in Cinema (3)  
(Changes in recommended preparation, description, objectives, content, methods of instruction, assignments, evaluation, and textbooks)
- FILM 153 Screenwriting (3)  
(Changes in objectives, content, evaluation, and textbooks)
- FILM 200 Film in Focus (3)  
(Changes in SLOs, objectives, assignments, evaluation, and textbooks)
- HIST 201 United States History (3)  
(Changes in recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbooks)
- KINE 300 Anatomy of Motion (3)  
(Change in title and textbooks)
- PHIL 103 Critical Thinking (3)  
(Changes in SLOs, methods of instruction, assignments, evaluation, and textbooks)
- PLSC 150 Introduction to Political Thought (3)  
(Changes in SLOs, objectives, content, assignments, evaluation, and textbooks)
- PSYC 410 Abnormal Psychology (3)  
(Changes in recommended preparation, SLOS, objectives, content, methods of instruction, assignments, evaluation, and textbooks)

- **Course Deactivations**

- DGME 120 Advanced Digital Video and Editing (3)
- DGME 152 Advanced Digital Audio Production (3)
- DGME 155 TV Production II (3)

- **Program Modifications**

Film, Television, and Electronic Media: AS-T

- **Program Deactivations**

Digital Media: Digital Video: Certificate of Specialization, Not Transcript Reported  
 Digital Media: Digital Video Production: AA Degree Program

### **Substantive Agenda**

*Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.*

- **New Courses**

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|------|-----|---|
| ART  | 213 | Life Drawing II (3) - <b>approved</b>   |
| ART  | 251 | Acrylic III (3) - <b>approved</b>   |
| ART  | 252 | Acrylic IV (3) - <b>approved</b><br><i>Approved with removal of SLO D</i>   |
| CIS  | 133 | NoSQL Databases (3) - <b>approved</b><br>(Proposed DE supplement)   |
| CIS  | 140 | R Programming for Big Data (4) - <b>approved</b><br>(Proposed DE supplement)<br><i>Approved with addition of recommended preparation of MATH 190 or MATH 120</i>  |
| DENT | 790 | Registered Dental Assistant (RDA) Practical Review (.5) - <b>approved</b>   |
| ETHN | 106 | Oceania & the Arts (3) – <b>approved course; proposal will return for GE approval at the next meeting.</b><br>(Proposed for CSM GE Requirements: E5b Social Science and E5c Humanities)<br><i>Approved with additional faculty review of SLOs, specifically H and the number of SLOs in consultation with the SLO Coordinator; also, review the assignments and move to appropriate areas</i> |
| LACI | 100 | Leadership Study (2) – <b>postponed to 2/11/16 meeting</b><br>(Has \$25 materials fee)  |

- **Course Reactivations**

- |      |     |  |
|------|-----|--|
| PHIL | 160 | History of Ancient Philosophy (3) – <b>approved with GE</b><br>(Proposed for CSM GE Requirements: E2c Communication and Analytical Thinking and E5c Humanities)<br><i>Approved with addition of the word philosophy to #8 Hellenistic philosophy</i> |
| PHIL | 175 | History of Modern Philosophy (3) – <b>approved with GE</b><br>(Proposed for CSM GE Requirements: E2c Communication and Analytical Thinking and E5c Humanities)<br><i>Approved with the shift of SLO 2 to the objectives area</i>                     |

- **Course Modifications**

- ART 200 Portfolio Preparation (3) - **approved**  
(Changes in title, method of grading, description, SLOs, objectives, content including TBA content, methods of instruction, assignments, evaluation, and textbooks; materials fee revision)
- DENT 751 Dental Clinic (1.5) - **approved**  
(Changes in hours, prerequisite, description, SLOs, objectives, and evaluation)  
*Approved with correction of typos*
- DENT 770 Dental Office Procedures (.5) - **approved**  
(Changes in hours, prerequisites, and assignments)
- ENGR 260 Circuits and Devices (4) - **approved**  
(New DE supplement, changes in textbooks)
- MUS. 131 Harmony I (3) - **approved**  
(Changes in prerequisite, recommended preparation, description, and textbooks)
- PHYS 150 Preparation for Physics (4) - **approved**  
(New DE supplement, TBA hours removed, changes in method of grading, description, SLOS, objectives, content, methods of instruction, assignments, evaluation, and textbook)
- PHYS 260 Physics with Calculus (4) - **approved**  
(New DE supplement, TBA hours removed, change in course description)
- PSYC 120 Introduction to Research Methods (3) – **approved with GE**  
(Changes in prerequisites, recommended preparation, content, methods of instruction, assignments, evaluation, and textbooks)  
*Approved with revision to wording of prerequisite: PSYC 100 and either MATH 200 or PSYC 121*  
*(Additionally proposed for CSM GE Area: E5b Social Science)*
- PSYC 121 Basic Statistical Concepts (3) - **approved**  
(Changes in prerequisites, recommended preparation, and textbook)  
*Approved with revision to prerequisite wording to MATH 120, or MATH 123 or MATH 190 or appropriate score on the college placement test. Also change in recommended preparation wording to PSYC 100 or SOCI 100 and eligibility for ENGL 838 or 848 or ESL 400.*
- SOSC 315 Field Studies and Seminar I (3) - **approved**  
(Changes in prerequisites, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbooks.)  
*Approved with changes to SLOs, remove SLOs B, C, and E and remove the word “To” in SLO F*

SOSC 316 Field Studies and Seminar II (3) - **approved**  
(Changes in prerequisites, recommended preparation, description, SLOs, objectives, content, methods of instruction, assignments, evaluation, and textbooks.)  
*Approved with changes to SLOs, remove SLOs B, C, and E and remove the word "To" in SLO F*

**Meeting adjourned at 4:04 p.m.**