

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

December 10, 2015 (2:15 p.m.)

Building 10, Room 468

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of November 12, 2015 Minutes**

- **Course Modifications**

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|------|-----|---|
| ART | 102 | Art of Renaissance and Baroque (c. 1300-1700) (3)
(Changes in method of evaluation and texts) |
| ART | 103 | Art of Europe and America: Neoclassical (c. 1750-Present) (3)
(Changes method of evaluation, texts and distance education update) |
| ART | 351 | Beginning Black and White Photography (3)
(Changes in content, methods of instruction, representative assignments, method of evaluation, and texts) |
| ART | 352 | Intermediate Black and White Photography (3)
(Changes in content, representative assignments, method of evaluation, and texts) |
| ART | 353 | Advanced Black and White Photography (3)
(Changes in content, methods of instruction, assignments, evaluation, and texts) |
| BIOL | 126 | Teaching Science I: K-5 Classroom Experience and Seminar (1)
(Changes in SLOs, objectives, content, method of instruction, assignments, and methods of evaluation) |
| DENT | 721 | Dental Materials I (3)
(Changes in lab hours, SLOs, writing assignments, and texts) |
| DGME | 213 | Media Design III: Advanced Illustrator & Photoshop (3)
(Change in assignments, methods of evaluation, and texts) |

ECON	100	Principles of Macroeconomics (3) (Changes in texts and new distance education)
ECON	102	Principles of Microeconomics (3) (Changes in texts and new distance education)
MUS.	111	Musicianship I (1) (Changes in prerequisite, recommended preparation, description, and texts)
PLSC	110	Contemporary Foreign Governments (3) (Changes in recommended preparation, SLOs, objectives, content, and texts)
VARS	185	Varsity Track and Field: Men and Women (3) (Changes in grade mode, description, SLOs, lab content, methods of instruction, representative assignments, methods of evaluation, and texts)

- **Course Modifications – by memo**

PLSC 100, 110, 130, 150, 200, 210, 215 and 310 – Change in recommended preparation to Eligibility for ENGL 100 or ENGL 105 and completion of, or concurrent enrollment in, any READ 400 level course.

Removal of TBAs from Kinesiology/Athletics and Dance Division

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **New Courses**

ACTG	106	Accounting Cycle Survey (1) (includes distance education supplement)
ACTG	107	Time Value of Money Survey (1) (includes distance education supplement)
ACTG	167	Advanced Accounting (4) (includes distance education supplement)
ART	398	Documentary Photography 3 (3)
ART	399	Documentary Photography 4 (3)
CIS	264	Computer Architecture and Assembly Language (3) (includes distance education supplement)
COSM	758	Advanced Techniques/Photo Shoot (3.5)
COSM	759	Advanced Hair Specialties (3.5)
TEAM	180	Volleyball - Applications in Team Tactics (.5-1) (Proposed for GE Area E4: Physical Education)
TEAM	182	Individual Volleyball Training (.5-1) (Proposed for GE Area E4: Physical Education)

- **Course Modifications**

BLDG	710	Advanced Building Inspection (4.5) (Changes in units and hours and removing prerequisite)
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- DRAF 110 SolidWorks I (3)
(Change in hours, objectives, content, methods of instruction, assignments, and evaluation)
- DRAF 111 SolidWorks II (3)
(Change in hours, objectives, content, methods of instruction, assignments, evaluation, and texts)
- DRAF 113 REVIT (3)
(Change in hours, objectives, content, assignments, and texts)
- DRAF 121 Computer-Aided Drafting I (3)
(Change in hours, objectives, content, methods of instruction, assignments, evaluation, and texts)
- DRAF 130 Mechanical Design with CAD (3)
(Change in hours, objectives, content, methods of instruction, and assignments)
- HIST 260 Women in American History (3)
(Catalog description, SLOs, objectives, lecture content, methods of instruction, representative assignments, methods of evaluation, texts and new distance education supplement)

- **Course Modification - By Memo**

COUN 240/LCTR 240 College and Academic Success - Proposed for GE Area E5d: Career Exploration and Self Development

- **Course Reactivation**

- PHYS 101 Conceptual Physics Lab (1)
(Change in prerequisites, degree credit, description, SLOs, objectives, content, method of instruction, assignments, evaluation, text, and new distance education supplement)