

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction
September 24, 2015 (2:15 p.m.)
Building 10, Room 401

AGENDA

I. **Call to Order (a quorum is six voting members)**

II. **Approval of Agenda**

Action Items

III. **Consent Agenda**

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of May 14, 2015 & August 27, 2015 Minutes**

- **Course Modifications**

BLDG 720 Electrical Inspection I (3)

(Changes in Representative Assignments and Texts)

CHEM 231 Organic Chemistry I (5)

(Changes in Lecture and Lab Content, Methods of Instruction, Assignments and Texts, DE supplement updated)

CHEM 232 Organic Chemistry I (5)

(Changes in Methods of Instruction, Assignments and Texts, DE supplement updated)

- **Course Deactivations**

FITN 227 TRX Suspension Training

IV. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Course Modifications**

PLSC 200 National, State and Local Governments (5)

(Changes in hours, catalog description, SLOs, Objectives, Content, Methods of Instruction, Representative Assignments, Methods of Evaluation, Texts and Changes in Distance Education Supplement)

PLSC 210 American Politics (3)

(Changes in Recommended Preparation, CSU GE, Degree/Certificate Applicability, Description, SLOs, Objectives, Content, Methods of Instruction, Representative Assignments, Methods of Evaluation, Changes in Distance Education Supplement and removal of C-ID number)

- **Committee on Instruction Goals 2015-16 - Vote**

Open Agenda

Area of Emphasis (AoE) Degrees – continued discussion