In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction
December 11, 2014 (2:15 p.m.)
Building 10, Room 486

AGENDA

I.   **Call to Order (a quorum is six voting members)**

II. **Approval of Agenda**

Action Items

III. **Consent Agenda**
Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of November 13, 2014 Minutes**

- **Course Modifications**
    - ART   104   Art of the 20th Century (3)
        (Changes in Student Learning Outcomes, Objectives, Assignments, Representative Methods of Evaluation and Texts)
    - ART   388   Master Photography Portfolio (2.5)
        (Changes to Prerequisite Wording, Lecture/Lab Content, Representative Assignments, Method of Evaluation and Texts)
    - CIS   113   Ruby Programming (4)
        (Changes in Title, Catalog Description, Objectives, Content, Method of Evaluation, Method of Instruction, Representative Assignments, Texts and Distance Education update)
    - CIS   117   Python Programming (4)
        (Changes in Title, Recommended Preparation, Catalog Description, Lab Content, Representative Assignments, Texts and Distance Education update)
    - CIS   128   Mobile Web App Development (4)
        (Changes in Texts and Distance Education update)
    - DGME 100   Media in Society (3)
        (Change in Text only)
    - DGME 101   Writing Across the Media (3)
        (Changes in Catalog Description and Text)

- DGME 102 Media Law and Ethics (3)
  (Change in Text and update in Distance Education)
- DGME 104 Digital Media Career Pathways (3)
  (Change in Text and update in Distance Education)
- DGME 165 Digital Animation (3)
  (No changes)
- DGME 166 Web Authoring: ActionScript (3)
  (Change in Catalog Description, Text and update in Distance Education)
- DGME 167 Web Design I (3)
  (Change in Catalog Description and Text)
- DGME 168 Web Design II (3)
  (Change in Catalog Description and Text)
- DGME 169 Web Design III: HTML 5, CSS & Javascript (3)
  (Change in Catalog Description and Text)
- ELEC 112 Advanced Electronics Fundamentals (3)
  (Changes in Catalog Description, Materials Fees, Content, Student Learning Outcomes, Objectives)
- ESL 898 Comprehensive Grammar Review for Non-Native Speakers (3)
  (Changes in Recommended Preparation, Catalog Description, Student Learning Outcomes and Objectives, Lecture Content, Methods of Instruction, Representative Assignments, Representative Method of Evaluation and Texts)
- ETHN 288 African-American Cinema (3)
  (Changes in Recommended Preparation, SLOs, Objectives, Methods of Instruction, Representative Assignments, Lecture Content and Texts)
- FIRE 789 Recruit Firefighter Training (15.5)
  (Changes in Student Learning Outcomes and Objectives)
- FIRE 793 Firefighter I Academy (12)
  (No changes)
- FITN 220 Weight Conditioning for Varsity Football (0.50 - 2)
  (Changes in SLOs, Lab Content, Methods of Instruction, Representative Assignments, Methods of Evaluation and Texts)
- LCTR 100 Effective Tutoring (1)
  (Change in Catalog Description, Lab Content, Representative Assignments and Texts)
- MATH 270 Linear Algebra (3)
  (Changes in Objectives, Lecture/TBA Content and texts)
- MATH 275 Ordinary Differential Equations (3)
  (Changes in TBA Content and Texts)
- PSYC 200 Developmental Psychology (3)
  (Changes in Catalog Description, Student Learning Outcomes, Objectives, Representative Assignments and Texts)

- **Course Deactivations**
  - ART 124 Old Masters' Aesthetics and Techniques*
  - ART 801 Art and Architecture from the Ancient World to Medieval Times (c. 1400)*
  - ART 802 Art and Architecture of Renaissance and Baroque Europe (c. 1300-1700)*

- ART 803   Art of Europe and America from the Rococo to the Present (c. 1700-present)*
- ART 804   Art of the 20th Century*
- ART 824   Old Masters' Aesthetics and Techniques*
- DGME 150   Advanced Audio: Radio Production
- DGME 253   Broadcasting Practicum
- DGME 258   Broadcasting Portfolio
- ENGL 102   English Practicum*

  * (course deactivations requested by memo, see Changes by memo below)

- **Program Modifications**
  - Certificate of Achievement Computer Science Applications and Development
  - AS Degree Program Computer Science Applications and Development
  - AA-T Associate in Arts Degree for Transfer History

- **Program Deactivations**
  - Certificate of Achievement Basic Police Academy

- **Changes by memo**
  - Recoding course outlines and catalog descriptions for Lit. 804, 809, 813, 820, 823, 824, 830, 835, 838 and 840 from degree applicable to non-degree applicable.
  - Revising Span 140 prerequisite to remove SPAN 130 since it was banked; revising the READ 830 description to remove reference to READ 405 since it was banked; and banking ENGL 102 since it has been replaced by ENGL 105.
  - Banking ART 124 and ART 801, 802, 803, 804 and 824, they no longer serve their intended purpose.
  - Addition of labs performed in CHEM 220 under lab content for C-ID purposes.

IV.   **Substantive Agenda**
Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

a.   **New Courses**

- ART   233   Watercolor III (3)
- ART   234   Watercolor IV (3)
- ART   237   Chinese Brush Painting II (3)
- ART   400   Art Internship (1)
- BIOL   132   Human Biology Laboratory (1)
                (Proposed – CSM GE area E5a)
- DGME   257   Web Multimedia Portfolio (2)
- ESL   810   Phonics for Non-Native Speakers (3)
- FILM   145   Watching Quality Television (3)
- KINE   102   Introduction to Coaching Principles (3)
- KINE   135   Academic Skill Development for Intercollegiate Athletes I (2)
                (Proposed – CSM GE area E5d)

- KINE 136 Academic Skill Development for Intercollegiate Athletes II (2)
  (Proposed – CSM GE area E5d)
- KINE 190 Baseball Theory: Defense (2-3)
  (Proposed – CSM GE area: E2 and E4) – *GE areas denied*
  Previously reviewed, pending clarification of unit/hours/load variability and how the course would be scheduled.
- KINE 191 Baseball Theory: Offense (2-3)
  (Proposed – CSM GE area: E2 and E4) - *GE areas denied*
  Previously reviewed, pending clarification of unit/hours/load variability and how the course would be scheduled.
- LCTR 105 Keys to Success (1)
- MUS. 409.1 Introductory Symphonic Band (1)

b. **Course Modifications**

- CIS 127 HTML5 and CSS (3)
  (Changes in Title, Recommended Preparation, Catalog Description, Lab Content, Representative Assignments, Texts and Distance Education update)
- ESL 907 Independent Writing Study-Intermediate ESL (.50-1)
  (Changes in Title, change in unit value and from fixed unit to Variable Unit open entry/exit course)
- ESL 908 Independent Writing Study-Advanced ESL (.50-1)
  (Changes in Title, change in unit value and from fixed unit to Variable Unit open entry/exit course)
- PHYS 220 General Physics II (4)
  (Changes in Catalog Description, Lecture and TBA Content, Methods of Instruction, Representative Assignments, Texts and New Distance Education)
- PHYS 270 Physics with Calculus III (4)
  (Changes in Catalog Description and New Distance Education)

c. **New Policies – Proposals from Articulation Office**

- **Reciprocity, Course Substitutions, and Credit by Exam Policy for Associate Degrees for Transfer**
- **Associate Degree Requirements for students who have been awarded a Bachelor's Degree**
- **Creating Associate Degrees in the same majors where AA-T/AS-Ts Exist** (if they don't already exist)