

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction

March 12, 2015 (2:15 p.m.)

Building 10, Room 486

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

Courses listed on the consent agenda have been reviewed for listed changes. Though courses on the consent agenda have had no changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

- **Approval of February 26, 2015 Minutes**

- **Course Modifications**

- ART 200 Fine Art Portfolio Preparation (3)
(Addition of \$40 materials fee only)
- NURS 232 Medical/Surgical Nursing (5)
(Change in representative assignments)
- NURS 615 Pharmacology for Nursing: Practical Applications (3)
(Updated textbooks)
- R.E. 110 Real Estate Practice (3)
(Changes in description, Student Learning Outcomes, Content, Assignments and Textbook)

- **Course Deactivations**

- BIOL 675 Honors Colloquium in Biology

VI. Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

• New Courses

- ACTG 665MS Tax Controversies and Client Representation (.5)
- ACTG 665MT Preparing Form 706 Estate Tax Return (.5)
- COUN 111 College Planning (.5)
(Proposed CSM GE: Area E5d Career Exp. & Self Development)
- COUN 112 Introduction to Choosing a College Major (.5)
(Proposed CSM GE: Area E5d Career Exp. & Self Development)
- COUN 114 Transfer Essentials (.5)
(Proposed CSM GE: Area E5d Career Exp. & Self Development)
- COUN 120 College and Career Success (3)
(Proposed CSM GE: Area E5d Career Exp. & Self Development)
- COUN 121 Planning for Student Success (1)
(Proposed CSM GE: Area E5d Career Exp. & Self Development)
- COUN 122 Study Skills (1)
(Proposed CSM GE: Area E5d Career Exp. & Self Development)
- FITN 332.1 Stretching and Flexibility I (.5-1)
(Proposed CSM GE: Area E4 Physical Education)
- FITN 332.2 Stretching and Flexibility II (.5-1)
(Proposed CSM GE: Area E4 Physical Education)
- FITN 332.3 Stretching and Flexibility III (.5-1)
(Proposed CSM GE: Area E4 Physical Education)
- FITN 332.4 Stretching and Flexibility IV (.5-1)
(Proposed CSM GE: Area E4 Physical Education)
- ART 400.2 Low Fire Ceramics II (3)
- ART 400.3 Low Fire Ceramics III (3)
- ART 400.4 Low Fire Ceramics IV (3)

• Course Modifications

- KINE 119 First Aid/Adult & Pediatric CPR (3)
- ART 388 Master Photography Portfolio (2.5)
(Changes to Prerequisite Wording, Lecture/Lab Content, Representative Assignments, Method of Evaluation and Texts)
(New Distance Education)
- PSYC 105 Experimental Psychology (3)
(Removal of TBA hours, Changes in Student Learning Outcomes,

Objectives, Methods of Instruction/Evaluation, Representative Assignments, and Texts)

- PSYC 220 Introduction to Psychobiology (3)
(Changes in Recommended Preparation, Catalog Description, Student Learning Outcomes, Objectives, Lecture Content, Representative Assignments, Methods of Evaluation, and Texts)

- **New Program**

- Dance A.A. Degree

VII. Open agenda:

- Curriculum Handbook