

College of San Mateo

Committee on Instruction
February 26, 2015 (2:15 p.m.)

MINUTES

Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Kinesiology Division	Shana Young
Language Arts Division	Anne Stafford
Math/Science Division	Ken Brown, Chris Smith
Student Services	Martin Bednarek, Mary Valenti

Absent/Excused

ASCSM	George Silva
Creative Arts/Social Science Division	Nico van Dongen
Language Arts Division	Kimberly Escamilla
Library	Kalina Tabatt
Student Services	Mary Valenti

Non-Voting Members

Sandra Comerford, Ada Delaplaine, Marsha Ramezane, Niruba Srinivasan

Other Attendees

None

Chair, Teresa Morris called the meeting to order at 2:20 p.m.

Motion was MSCU to approve the February 26, 2015 agenda – with the exception of moving PSYC 105 and PSYC 220 to the next substantive agenda

Action Items

Motion was MSCU to approve the Consent agenda.

- Approval of February 12, 2015 Minutes

Course Modifications

- PSYC 105 Experimental Psychology (3) – ***postponed, moved to the 3/12/15 substantive agenda***
(Removal of TBA hours, Changes in Student Learning Outcomes, Objectives, Methods of Instruction/Evaluation, Representative Assignments, and Texts)

- PSYC 220 Introduction to Psychobiology (3) – **postponed, moved to the 3/12/15 substantive agenda**
(Changes in Recommended Preparation, Catalog Description, Student Learning Outcomes, Objectives, Lecture Content, Representative Assignments, Methods of Evaluation, and Texts)
- TEAM 105 Advanced Baseball (.5-4) - **approved**
(Changes in Recommended Preparation, Student Learning Outcomes, Objectives, Methods of Instruction/ Evaluation, Representative Assignments and Texts)
- TEAM 118 Advanced Basketball: Women (.5-3) - **approved**
(Changes in Grading Method, Catalog Description, Student Learning Outcomes, Objectives, Lab Content, TBA Content, Representative Methods of Instruction/Evaluation, and Representative Assignments)

- **Program Modifications- approved**
 - DGME – Web Design/Multimedia – AA
 - DGME – Web Design/Multimedia – CS
 - DGME – Web Design/Multimedia – CA

- **Program Deactivations- approved**
 - DGME – Multimedia – AA
 - DGME – Multimedia – CA
 - DGME – Multimedia – CS
 - DGME – Web Developer – AA
 - DGME – Web Developer – CA

Substantive Agenda

Courses listed on the substantive agenda have been reviewed for listed changes. Though courses on the substantive agenda may have changes in prerequisites and/or recommended preparation, the full committee is expected to review prerequisites and recommended preparations statements for all proposals to ensure compliance with Title V regulations.

New Courses

- MUS. 409.2 Introductory Symphonic Band II (1) - **approved**
(with revision to the beginning of the catalog description to distinguish the advancing levels, i.e. Continued development of ~~Correct~~ playing techniques for brass, woodwind or percussion instruments as well as group performance of band literature will be emphasized. The Introductory Symphonic Band prepares and performs music covering a wide range of musical styles and periods, which contribute toward an understanding, and appreciation of artistic musical expression through the band medium. Performance is required.)
- MUS. 409.3 Introductory Symphonic Band III (1) - **approved**

(with the change from “Correct” to “Refined” at the beginning of the catalog description)

- MUS.409.4 Introductory Symphonic Band IV (1) - **approved**
(with the change from “Correct” to “Sophisticated” at the beginning of the catalog description)

Course Modifications

- ART 388 Master Photography Portfolio (2.5) - **postponed**
(Changes to Prerequisite Wording, Lecture/Lab Content, Representative Assignments, Method of Evaluation and Texts)
(postponed but recommend the following changes: delete “class” and replace “where” with “when” under TBA Hours Content area; missing justification for change and the content review needs to be corrected)
- PSYC 120 Introduction to Research Methods (3) - **approved**
(Changes in Prerequisites, Recommended Preparation, Student Learning Outcomes, Objectives, Lecture Content, Methods of Instruction/Evaluations, Representative Assignments, and Texts)
- SOCI 121 Introduction to Research Methods (3) - **approved**
(Changes in Prerequisites, Recommended Preparation and Representative Assignments)

Open agenda:

- Curriculum Handbook - **postponed**
- General Education requirements - **postponed**

Meeting adjourned at 3:00.