

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

College of San Mateo

Committee on Instruction
October 9, 2014 (2:15 p.m.)
Building 10, Room 486

AGENDA

I. Call to Order (a quorum is six voting members)

II. Approval of Agenda

Action Items

III. Consent Agenda

a. Approval of September 25, 2014 Minutes

b. Course Modifications

- i. FIRE 714 Wildland Fire Control (3)
(Update only, no changes)
- ii. FIRE 715 Principles of Emergency Services (3)
(Change in Textbook)
- iii. FIRE 720 Fire Prevention (3)
(Change in Textbook)
- iv. FIRE 725 Fire Apparatus and Equipment (3)
(Change in Textbook)
- v. FIRE 730 Fire Behavior and Combustion (3)
(Change in Textbook)
- vi. FIRE 740 Building Construction for Fire Protection (3)
(Change in Textbook)
- vii. FIRE 745 Fire Protection Systems (3)
(Change in Textbook)
- viii. FIRE 748 Firefighter Safety & Survival (3)
(Change in Textbook)
- ix. FIRE 787 EMT: Basic - Refresher (0.5 - 1.5)
(Update only, no changes)
- x. FIRE 811 Firefighter Cadet II (3)
(Change to non-degree applicable)
- xi. FIRE 812 Firefighter Cadet III (3)
(Change to non-degree applicable)

c. Course Modifications (by memo)

ESL 825, 826, 845, 855 and 856 are removing reference to READ 807 as a recommended preparation, since READ 807 was banked.

d. Program Deactivations

- i. DGME – Graphic Design – Certificate of Achievement
- ii. DGME – Graphic Design – Certificate of Specialization
- iii. DGME - Graphic Production - Certificate of Specialization
- iv. DGME – Lighting - Certificate of Specialization
- v. DGME – Television and Radio Broadcasting - Certificate of Specialization
- vi. DGME – Video Journalism - Certificate of Specialization

IV. Substantive Agenda

a. New Courses

- i. ART 316 Mixed Media Art 2 (3)
(Proposed - CSM GE areas: E2c and E5c)
- ii. ART 317 Mixed Media Art 3 (3)
(Proposed - CSM GE areas: E2c and E5c)

b. Course Modifications

- i. BUS. 125 International Business (3)
(Changes in Catalog Description, Student Learning Outcomes, Objectives, Lecture Content, Evaluation Methods, Assignments and Textbooks)
- ii. BUS. 150 Small Business Management (3)
(Changes in Recommended Preparation, Catalog Description, Student Learning Outcomes, Objectives, Lecture Content, Assignments and Textbooks)
- iii. FIRE 796 Emergency Medical Tech: Basic (10)
(Change in corequisites)
- iv. FIRE 800 Fire Service Career Prep (3)
(Change in Textbook, pending change in course number)
- v. FIRE 810 Firefighter Cadet I (3)
(Change to non-degree applicable; removing from FIRE AS & CA)

Open Agenda – Discussion items

Reaffirm IDST Discipline list

Curriculum Handbook

Goals for 2014-2015