

In order for a substantive proposal to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course or program is presented or the proposal will be tabled. Attendance is not required for consent agenda proposals.

The day before the meeting, faculty submitters should check in CurricUNET for possible last minute comments from the full committee review. Comments are visible under My Proposals -- CHECK STATUS

# College of San Mateo

Committee on Instruction  
September 11, 2014 (2:15 p.m.)  
Building 10, Room 486

## AGENDA

### I. Call to Order (a quorum is six voting members)

### II. Approval of Agenda

### Action Items

### III. Consent Agenda

#### a. Approval of August 28, 2014 and May 8, 2014 Minutes

#### b. Program Learning Outcomes (by memo)

(new PLOs for: Business Administration AS-T; Basic Police Academy CA; Business Administration Options 1 & 2; Business Information Processing Options 1 & 2; Business Office Assistant I & II; Electrical Technology Electrical Power Systems and Instrumentation CA & CS; Electrical Technology Fundamentals of Smart Building Systems CS; Electrical Technology Telecommunications Fundamentals CS; Management-Human Resources Management CS; Management-Project Management CS; Alcohol and Other Drug Studies AA, CA and Co-occurring Disorders CS; and Social Science AA.)

#### c. Course Deactivations (by memo)

- i. BUS. 236 Electronic Filing and Records Management
- ii. COSM 880MB Advanced Cosmetology III
- iii. COSM 880MC Advanced Cosmetology IV
- iv. DGME 270 Special Studies in Journalism
- v. ESL 850 Individual Writing Instruction
- vi. Honors Project Seminar courses (BIOL 329, ENGL 329, FILM 329, MATH 329, PHIL 329 and PHYS 329)
- vii. Sprinkler Fitter Apprenticeship courses (SPFI 711, 712, 713, 714, 715, 716, 717, 718, 719, 720)

#### d. Course Deactivations (CurricUNET)

- i. ADAP 875 Adapted Evaluation
- ii. HSCI 112 Current Health Issues

**e. Program Deactivations (by memo)**

- i. CIS – Network Security Specialist – CS
- ii. CIS – Computer and Network Forensics – AS
- iii. CIS – Computer and Network Forensics – CA
- iv. CIS – Computer Forensics – CS
- v. Sprinkler Fitters – AS
- vi. Sprinkler Fitters - CA

**IV. Substantive agenda**

**a. New Courses**

- i. DANC 152.1 Cuban Roots of Salsa I (.5 or 1)
- ii. DANC 152.2 Cuban Roots of Salsa II (.5 or 1)
- iii. DANC 152.3 Cuban Roots of Salsa III (.5 or 1)
- iv. DANC 152.4 Cuban Roots of Salsa IV (.5 or 1)

**b. Course Modifications**

- i. BUS. 201 Business Law (3)  
(Changes in Title, Catalog Description, Recommended Preparation, Lecture Content, Method of Evaluation, Method of Instruction, Student Learning Outcomes, Textbooks and New Distance Education)
- ii. PHYS 221 General Physics II-Calculus Supplement (1.00)  
(Changes in Representative Assignments and New Distance Education)
- iii. SPAN 801 Conversational Spanish I, Elementary (3)  
(Changes in unit value, Method of Instruction, Representative Assignments, Student Learning Outcomes, and Textbooks)
- iv. SPAN 802 Conversational Spanish II, Advanced Elementary (3)  
(Changes in unit value, Method of Instruction, Representative Assignments, Student Learning Outcomes, and Textbooks)
- v. TEAM 150 Softball (.5 or 1)  
(Changes in Grading Method, Representative Assignments, Student Learning Outcomes, Textbooks and TBA Hours Removal)
- vi. TEAM 165 Advanced Track and Field (.5 or 1)  
(Changes in Grading Method, Representative Assignments, Student Learning Outcomes, Textbooks and TBA Hours Removal)

**c. New Programs**

- i. Database Programming – Certificate of Specialization
- ii. Web/Mobile App Development – Certificate of Specialization

**Open Agenda – Discussion items**

Reaffirm IDST Discipline list

[Curriculum Handbook](#)

Goals for 2014-2015