

COMMITTEE ON INSTRUCTION

MINUTES

November 14, 2013

Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Language Arts Division	Kimberly Escamilla, Anne Stafford
Student Services	Martin Bednarek
Kinesiology Division	Shana Young
Math/Science	Ken Brown, Chris Smith
ASCSM	Hanna Haddad

Members Absent/Excused

Creative Arts/Social Science Division	Sam Sanchez
Student Services	Mary Valenti

Non-Voting Administrators/Staff

Ada Delaplaine, Gary Dilley, Niruba Srinivasan,
Annie Yang

Non-Voting Members Absent/Excused

Marsha Ramezane

Other Attendees

Michael Brunicardi, Sandra Comerford, Tracy
Deville, George Kramm, David Locke, Kathleen
Ross, Michelle Schneider, Joan Walton, Andreas
Wolf

Chair, Teresa Morris called the meeting to order at 2:22 p.m.

Motion was moved, seconded and carried unanimously (MSCU) to approve the Agenda.

Motion was MSCU to approve the Minutes of October 24, 2013.

Motion was MSCU to approve the following permanent courses:

Mathematics/Science

NURS	222	Maternity Nursing (4.50) (Modified Course Proposal, change in Lecture Content)
NURS	610	Basic Medication Dosage Calculations for Nurses (1.00) (Modified Course Proposal, removal of repeatability)
NURS	620	Bridge Course for Advanced Entry Students (2.00) (Modified Course Proposal, change in Representative Assignments, removal of repeatability) <i>Approved pending removal of the word "video" in Objective #6</i>

- NURS 630 Introduction to Medical Terminology (3.00)
(Modified Course Proposal, Distance Education update, changes in Representative Assignments and Textbooks, removal of repeatability)
- NURS 666 Career Exploration in Nursing (1.00)
(Modified Course Proposal, new Distance Education)
- NURS 815 Transition from 1st Year to 2nd Year: Medical Surgical Nursing (0.50 - 1.50)
(Modified Course Proposal, change in Catalog Description, removal of Repeatability)
- NURS 816 Open Lab for Nursing 211/212 (0.50)
(New Course)
- NURS 818 Open Lab for Nursing 231/232 (0.50)
(New Course)
- PHYS 211 General Physics I-Calculus Supplement (1.00)
(Modified Course Proposal, new Distance Education)
Approved pending textbook update and deletion of last sentence under writing assignment

Creative Arts/Social Science – Postponed to future meeting

- ECON 100 Principles of Macroeconomics (3.00)
(Modified Course Proposal, changes in Recommended Preparation and Prerequisite)
- ECON 102 Principles of Microeconomics (3.00)
(Modified Course Proposal, changes in Recommended Preparation and Prerequisite)

Kinesiology/Dance/Athletics

- DANC 116.1 Waltz I (0.50 - 1.00)
(New Course)
DANC 116.1 approved pending textbook and assignment update, proposal for AA-T, removal of the word “To” from Objectives, and rephrasing of “all kinds of partners” to “a range of partners”
DANC 116.1 approved for CSM GE area E4: Physical Education
- DANC 116.2 Waltz II (0.50 - 1.00)
(New Course)
DANC 116.2 approved pending textbook and assignment update, proposal for AA-T, removal of the word “To” from Objectives, and rephrasing of “all kinds of partners” to “a range of partners”
DANC 116.2 approved for CSM GE area E4: Physical Education

- DANC 116.3 Waltz III (0.50 - 1.00)
(New Course)
DANC 116.3 approved pending textbook and assignment update, proposal for AA-T, removal of the word "To" from Objectives, and rephrasing of "all kinds of partners" to "a range of partners"
DANC 116.3 approved for CSM GE area E4: Physical Education
- DANC 116.4 Waltz IV (0.50 - 1.00)
(New Course)
DANC 116.4 approved pending textbook and assignment update, proposal for AA-T, removal of the word "To" from Objectives, and rephrasing of "all kinds of partners" to "a range of partners"
DANC 116.4 approved for CSM GE area E4: Physical Education
- DANC 117.1 Tap Dance I (0.50 - 1.00)
(New Course)
DANC 117.1 approved pending textbook and assignment update, proposal for AA-T, and rewording of SLO and Objectives
DANC 117.1 approved for CSM GE area E4: Physical Education
- DANC 117.2 Tap Dance II (0.50 - 1.00)
(New Course)
DANC 117.2 approved pending textbook and assignment update, proposal for AA-T, and rewording of SLO and Objectives
DANC 117.2 approved for CSM GE area E4: Physical Education
- DANC 117.3 Tap Dance III (0.50 - 1.00)
(New Course)
DANC 117.3 approved pending textbook and assignment update, proposal for AA-T, and rewording of SLO and Objectives
DANC 117.3 approved for CSM GE area E4: Physical Education
- DANC 117.4 Tap Dance IV (0.50 - 1.00)
(New Course)
DANC 117.4 approved pending textbook and assignment update, proposal for AA-T, and rewording of SLO and Objectives
DANC 117.4 approved for CSM GE area E4: Physical Education
- DANC 128.1 Latin Dance I (0.50 - 1.00)
(New Course)
DANC 128.1 approved pending textbook and assignment update, proposal for AA-T, revision of catalog/class schedule description (correct description with Swing dance), and rewording of "students" instead of "they" under methods of instruction
DANC 128.1 approved for CSM GE area E4: Physical Education

- DANC 128.2 Latin Dance II (0.50 - 1.00)
(New Course)
DANC 128.2 approved pending textbook and assignment update, proposal for AA-T, and rewording of “students” instead of “they” under methods of instruction
DANC 128.2 approved for CSM GE area E4: Physical Education
- DANC 128.3 Latin Dance III (0.50 - 1.00)
(New Course)
DANC 128.3 approved pending textbook and assignment update, proposal for AA-T, revision of catalog/class schedule description (take out “no prior experience needed”), and rewording of “students” instead of “they” under methods of instruction
DANC 128.3 approved for CSM GE area E4: Physical Education
- DANC 128.4 Latin Dance IV (0.50 - 1.00)
(New Course)
DANC 128.4 approved pending textbook and assignment update, proposal for AA-T, revision of catalog/class schedule description (take out “no prior experience needed”), and rewording of “students” instead of “they” under methods of instruction
DANC 128.4 approved for CSM GE area E4: Physical Education
- DANC 167.1 Swing Dance I (0.50 - 1.00)
(New Course)
DANC 167.1 approved pending textbook and assignment update and proposal for AA-T
DANC 167.1 approved for CSM GE area E4: Physical Education
- DANC 167.2 Swing Dance II (0.50 - 1.00)
(New Course)
DANC 167.2 approved pending textbook and assignment update and proposal for AA-T
DANC 167.2 approved for CSM GE area E4: Physical Education
- DANC 167.3 Swing Dance III (0.50 - 1.00)
(New Course)
DANC 167.3 approved pending textbook and assignment update and proposal for AA-T
DANC 167.3 approved for CSM GE area E4: Physical Education
- DANC 167.4 Swing Dance IV (0.50 - 1.00)
(New Course)
DANC 167.4 approved pending textbook and assignment update and proposal for AA-T
DANC 167.4 approved for CSM GE area E4: Physical Education
- DANC 330.1 Creative Dance I (0.50 - 1.00)
(New Course)
DANC 330.1 approved pending revision to methods of evaluation
DANC 330.1 approved for CSM GE area E4: Physical Education

- DANC 330.2 Creative Dance II (0.50 - 1.00)
(New Course)
DANC 330.2 approved pending revision to methods of evaluation
DANC 330.2 approved for CSM GE area E4: Physical Education
- DANC 330.3 Creative Dance III (0.50 - 1.00)
(New Course)
DANC 330.3 approved pending revision to methods of evaluation
DANC 330.3 approved for CSM GE area E4: Physical Education
- DANC 330.4 Creative Dance IV (0.50 - 1.00)
(New Course)
DANC 330.4 approved pending revision to methods of evaluation
DANC 330.4 approved for CSM GE area E4: Physical Education
- DANC 391 Dance Composition - Theory and Choreography (3.00)
(New Course)
Approved pending change from "solo" to "solo dance" under Objective #4

Language Arts

- COMM 110 Public Speaking (3.00)
(Modified Course Proposal, Distance Education update, changes in Catalog Description, Student Learning Outcomes, and Course Objectives)
- COMM 130 Interpersonal Communication (3.00)
(Modified Course Proposal, changes in Lecture Content and Representative Assignments)
Approved pending changes to format course content and to match catalog description and class schedule description
- COMM 140 Small Group Discussion (3.00)
(Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
Approved pending title change to "Small Group Communication"
- LIT. 101 Twentieth-Century Literature (3.00)
(Modified Course Proposal, changes in Catalog Description and Textbooks)
Approved pending spelling correction to change "Love" to "Live"
- LIT. 220 Introduction to World Literature (3.00) – **Postponed to future meeting**
(Modified Course Proposal, change in Textbooks)
- LIT. 804 Twentieth-Century Literature (3.00)
(Modified Course Proposal, change in Textbooks)
Approved pending spelling correction to change "Love" to "Live"
- LIT. 835 Shakespeare (3.00) – **Postponed to future meeting**
(Modified Course Proposal, changes in SLOs and Textbooks)

Business/Technology

FIRE 811 Firefighter Cadet II (3.00)
(New Course)

FIRE 812 Firefighter Cadet III (3.00)
(New Course)

The following proposed course modifications/new courses have been postponed to a future meeting:**Business/Technology**

- ADMJ 100 Introduction to the Criminal Justice System (3.00)
(Modified Course Proposal)
- ADMJ 102 Principles and Procedures of the Criminal Justice System (3.00)
(Modified Course Proposal, change in Textbooks)
- ADMJ 104 Concepts of Criminal Law (3.00)
(Modified Course Proposal, change in Textbooks)
- ADMJ 106 Legal Aspects of Evidence (3.00)
(Modified Course Proposal, change in Textbooks)
- ADMJ 108 Community Relations and the Justice System (3.00)
(Modified Course Proposal)
- ADMJ 120 Criminal Investigation (3.00)
(Modified Course Proposal, change in Textbooks)
- ADMJ 125 Juvenile Procedures (3.00)
(Modified Course Proposal, change in Textbooks)
- ADMJ 185 Introduction to Forensic Science (3.00)
(Modified Course Proposal, change in Textbooks)
- ADMJ 771 PC832 Arrest and Control Training (3.00)
(Modified Course Proposal, changes in Title, Prerequisites, Method of Evaluation,
Method of Instruction, and Objectives)
- ADMJ 775 PC 832 Firearms Training (0.50)
(Modified Course Proposal, change in Catalog Description)
- ADMJ 780 Regular Basic Course Module III (9.50)
(Modified Course Proposal, change in Prerequisite)
- ADMJ 781 Regular Basic Course Module II (13.00)
(Modified Course Proposal, change in Prerequisite)
- ELEL 741 Electrical Apprenticeship I (3.50)
(New Course)
- ELEL 742 Electrical Apprenticeship II (3.50)
(New Course)
- ELEL 743 Electrical Apprenticeship III (3.50)
(New Course)
- ELEL 744 Electrical Apprenticeship IV (3.50)
(New Course)
- ELEL 745 Electrical Apprenticeship V (3.50)
(New Course)
- ELEL 746 Electrical Apprenticeship VI (3.50)
(New Course)
- ELEL 747 Electrical Apprenticeship VII (3.50)
(New Course)

ELEL	748	Electrical Apprenticeship VIII (3.50) (New Course)
ELEL	749	Electrical Apprenticeship IX (3.50) (New Course)
ELEL	750	Electrical Apprenticeship X (3.50) (New Course)
FIRE	740	Building Construction for Fire Protection (3.00) (Modified Course Proposal, change in Prerequisite)
FIRE	748	Firefighter Safety & Survival (3.00) (Modified Course Proposal, change in Prerequisite)
FIRE	793	Firefighter I Academy (12.00) (Modified Course Proposal, changes in Catalog Description, Prerequisite, and Objectives)
FIRE	810	Firefighter Cadet I (3.00) (Modified Course Proposal, changes in Title, Catalog Description, Prerequisite, Assignments, and Method of Evaluation)
SPFI	711	Sprinkler Fitter Apprenticeship I (3.50) (Modified Course Proposal, changes in Method of Evaluation, Method of Instruction, and Student Learning Outcomes)
SPFI	712	Sprinkler Fitter Apprenticeship II (3.50) (Modified Course Proposal, changes in Method of Evaluation, Method of Instruction, and Student Learning Outcomes)
SPFI	713	Sprinkler Fitter Apprenticeship III (3.50) (Modified Course Proposal, changes in Method of Evaluation, Method of Instruction, and Student Learning Outcomes)
SPFI	714	Sprinkler Fitter Apprenticeship IV (3.50) (Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
SPFI	715	Sprinkler Fitter Apprenticeship V (3.50) (Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
SPFI	716	Sprinkler Fitter Apprenticeship VI (3.50) (Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
SPFI	717	Sprinkler Fitter Apprenticeship VII (3.50) (Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
SPFI	718	Sprinkler Fitter Apprenticeship VIII (3.50) (Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
SPFI	719	Sprinkler Fitter Apprenticeship IX (3.50) (Modified Course Proposal, changes in Assignments, Method of Evaluation, and Method of Instruction)
SPFI	720	Sprinkler Fitter Apprenticeship X (3.50) (Modified Course Proposal, changes in Method of Evaluation, Method of Instruction, and Objectives)

Motion was MSCU to approve the following experimental 680/880 Courses:

- COSM 880MB Advanced Cosmetology III (5 or 10)
Approved pending addition of narrative to the course lecture content
- COSM 880MC Advanced Cosmetology IV (5 or 10)
Approved pending addition of narrative to the course lecture content
- COSM 880MD Salon Management (3.5)
Approved pending addition of narrative to the course lecture content
- COSM 880ME Salon Techniques (3.5)
Approved pending addition of narrative to the course lecture content
- FIRE 879MA Firefighter Cadet II (3.00)
- FIRE 879MB Firefighter Cadet III (3.00)

Motion was MSCU to adjourn the meeting at 4:23 p.m.