

COMMITTEE ON INSTRUCTION

MINUTES

February 28, 2013

Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Creative Arts/Social Science Division	Sam Sanchez
Kinesiology Division	Shana Young
Language Arts Division	Anne Stafford
Math/Science Division	Ken Brown, Chris Smith
Student Services	Martin Bednarek, Mary Valenti
ASCSM	John Kilic

Non-Voting Administrators/Staff

Ada Delaplaine, Susan Estes, Arlene Fajardo,

Non-Voting Administrators/Staff Absent

Marsha Ramezane

Other Attendees

Janis Wisherop, Krys Bobrowski (via phone),
Kathy Ross, Sandra Comerford, Tim Maxwell

Chair, Teresa Morris called the meeting to order at 2:21 p.m.

Motion was moved, seconded and carried unanimously (MSCU) to approve the Agenda revised 2/28/2013.

Motion was MSCU to approve the Minutes of February 21, 2013.

Motion was MSCU to approve the following permanent courses:

Mathematics/Science:

NURS 242 Leadership/Management in Nursing (5.00)
(Modified Course Proposal, changes in Content, revised to qualify for Information Competency and Career Exploration GE areas)
Approved for Information Competency and Area D, Career Exploration; with the removal of the SLO references from the objectives

PHYS 250 Physics with Calculus I (4.00)
(Modified Course Proposal, update only)

PHYS 260 Physics with Calculus II (4.00)
(Modified Course Proposal, update only)

Creative Arts/Social Science:

DGME 120 Advanced Digital Video and Editing (3.00)
(Modified Course Proposal, changes in Prerequisite and Recommended Preparation Revision)
Committee requested that research be collected on student success rate without the course prerequisite.

- DGME 169 Web Design III: HTML 5, CSS & Javascript (3.00)
 (Modified Course Proposal, changes in Catalog Description, Prerequisite and Recommended Preparation Revision)
Approved with the addition of SLO #1 to the objectives and with the addition of "This course cannot be substituted for CIS 127" to the catalog description. Also CIS 127 will include "This course cannot be substituted for DGME 169" in its catalog description.
- MUS. 100 Fundamentals of Music (3.00)
 (Modified Course Proposal, changes in Assignments, SLOs and Textbooks)
- MUS. 202 Music Listening and Enjoyment (3.00)
 (Modified Course Proposal, changes in Assignments, SLOs and Textbooks)
- MUS. 250 World Music (3.00)
 (Modified Course Proposal, changes in Assignments, SLOs and Textbooks)
Approved pending addition of newer text and revision to SLO #C to "Effectively compare the music, social function, and instruments of different cultures."

Creative Arts/Social Science: Postponed

- MUS. 401 Voice I (2.00)
 (Modified Course Proposal, changes in Hours (Lecture and/or Lab), TBA hours and Textbooks)
- MUS. 402 Voice II (2.00)
 (Modified Course Proposal, changes in Hours (Lecture and/or Lab) and TBA hours)
- MUS. 403 Voice III (2.00)
 (Modified Course Proposal, changes in Hours (Lecture and/or Lab), TBA hours and Textbooks)
- MUS. 404 Voice IV (2.00)
 (Modified Course Proposal, changes in Hours (Lecture and/or Lab), TBA hours, and Textbooks)

Business/Technology

- DRAFT 113 REVIT (3.00)
 (new course)

SLO Only Updates: Postponed

KINE 101, 200, 201, 202

Motion was MSCU to approve the following Informational Memos:

- CRER 130-131 renumbered to CRER 128-129
- Foreign Language Department name change
- Learning Support Centers SLOs

Repeatability Memos:

- Accounting Department
- Building Inspection Department
- Business/BUSW Departments
- Computer and Information Science Department
- Cosmetology Department
- Music Department
- Nursing Department
- Real Estate Department

Open agenda item:

Honors project - discussion

Tim Maxwell, Honors Project Coordinator, was invited to speak to the committee to get feedback on potential changes to the project. Currently, four 329 honors project courses can be offered under the following disciplines: MATH, PHYS, FILM, and ENGL. Staffing however, is a concern since instructors are limited by the Faculty Service Area (FSA). A potential solution would be to change the program from specific disciplines to interdisciplinary studies courses (IDST). The minimum qualification for teaching interdisciplinary courses is a Master's in any one of the basic disciplines and upper-division coursework in any one of the other areas. This would open the pool to more (all?) faculty.

Tim Maxwell provided a handout that outlined the Honors Project; overview, problems and proposals. The suggested proposal would change the program so that it would consist of two interdisciplinary studies courses under Science Technology & Mathematics (STEM) I and II and two interdisciplinary studies courses under Humanities I and II.

Another issue that was discussed was the number of units for each course. The honors courses are currently 2 units however the Coordinator feels that the workload for both students and faculty is equivalent to 3 units.

Teresa Morris, Chair, wanted the committee to think about whether or not starting a new department area, interdisciplinary studies was something to pursue. Once created, other courses might be proposed.

Further discussion was suggested, but for the time being the Chair recommended the new course be submitted to the committee as an experimental course, IDST 680MA for implementation in Spring 2014 or Fall 2014.

Motion was MSCU to adjourn the meeting at 4:16 p.m.