

COMMITTEE ON INSTRUCTION

MINUTES

January 24, 2013

Members Present

Chair	Teresa Morris
Business/Technology	Melissa Green
Creative Arts/Social Science Division	Sam Sanchez
Kinesiology Division	Shana Young
Language Arts Division	Anne Stafford
Math/Science Division	Ken Brown, Chris Smith
Student Services	Martin Bednarek, Mary Valenti
ASCSM	John Kilic

Non-Voting Administrators/Staff

Ada Delaplaine, Susan Estes, Arlene Fajardo

Non-Voting Members Absent/Excused

Marsha Ramezane

Other Attendees

Andres Gonzales, Lin Bowie, Michelle Brown,
Jane McAteer, Sandra Comerford, Theresa
Martin

Chair, Teresa Morris called the meeting to order at 2:18 p.m.

Motion was moved, seconded and carried unanimously (MSCU) to approve the Agenda (rev. 1/24/13).

Motion was MSCU to approve the Minutes of December 6, 2012 with the spelling correction to Andres Gonzales' last name.

Motion was MSCU to approve the following permanent courses:

Creative Arts/Social Sci.

- ANTH 180 Magic, Science and Religion (3.00)
(Course Revision, changes in Catalog Description and Textbooks)
- ANTH 370 Pre-Columbians: Olmec to Aztecs (3.00)
(Course Revision, changes in Catalog Description, Method of Instruction, Objectives, SLO,
Textbooks and Title Revision)
- DGME 100 Media in Society (3.00)
(Modified Course Proposal, changes in Catalog Description, DE Revision)
- DGME 101 Writing Across the Media (3.00)
(Modified Course Proposal, changes in Description, DE Revision, and SLOs)
Approved with the permission to update the textbook once the latest version is published
- DGME 112 TV Studio Production (3.00)
(Modified Course Proposal, Update only)

- DGME 113 Digital Video Production (3.00)
(Modified Course Proposal, change in Description)
- DGME 118 Digital Audio Production (3.00)
(Modified Course Proposal, changes in Description)
- DGME 128 On-Air Talent (3.00)
(Modified Course Proposal, change in Hours)
Approved with revision to textbook
- DGME 150 Advanced Audio: Radio Production (3.00)
(Modified Course Proposal, change in Prerequisite and Recommended Preparation)
The prerequisite, DGME 118 should be listed as the recommended preparation
- DGME 152 Advanced Digital Audio Production (3.00)
(CSM Modified Course Proposal, change in Title, Description, Representative Methods of Evaluation and Lab Content)
Approved with the addition of the representative assignment added to outside assignments

Language Arts

- ENGL 165 Advanced Composition (3.00)
(Modified Course Proposal, change in Assignments, DE Revision, Prerequisite Revision, SLOs, Textbooks, and TBA Content Revision)

Mathematics/Science

- BIOL 102 Environmental Science and Conservation (3.00)
(Modified Course Proposal, change in TBA Hours, DE Revision, Title, TBA Content)
- BIOL 195 Biology Field Laboratory (1.00)
(Modified Course Proposal, change in Assignments, Method of Evaluation, Method of Instruction, TBA Hours, Textbooks, Lab Content Revision)
- BIOL 210 General Zoology (5.00)
(Modified Course Proposal, change in Method of Instruction, Recommended Preparation Revision, TBA Hours Revision and Textbooks)
- BIOL 260 Human Physiology (5.00)
(Modified Course Proposal, change in Catalog Description, DE Revision, Method of Evaluation, Method of Instruction, Prerequisite Revision, Textbook, Lab/Lecture Content Revision)

Postponed to next meeting:

- PHYS 250 Physics with Calculus I (4.00)
(Modified Course Proposal, change in Representative Instructional Methods, Methods of Evaluation, Course Content and Assignments)

PHYS 260 Physics with Calculus II (4.00)
(Modified Course Proposal, change in Objectives, Representative Instructional methods
and Content)

Motion was MSCU to approve the following Proposed Course Deactivations:

- LIBR - 105 Advanced Online Research
- ELEC - 360 Microprocessor Interfacing
- ELEC - 370 Nonlinear Circuit Analysis
- ELEC - 401 Power and Water Systems Infrastructure
- ELEC - 403 Introduction to Industrial Safety
- NURS - 215 Nursing Skills Lab I

(The Nursing Department will send a memo to A&R enabling students to waive the NURS 215 requirement if following the 12-13 or prior CSM Catalog)

Motion was MSCU to approve the following Proposed Program Modifications:

- Modified CS Internet Programming

Postponed to next meeting:

- Modified AA Degree Electronic Music
- Modified CA Electronic Music

Motion was MSCU to approve the following SLO Only Updates:

DANC 150
VARS 100

The following SLO Only Updates will be returned for review:

KINE 101, 200, 201, 202

Motion was MSCU to approve the following Informational Memos:

- Repeatability memo – English, Literature and Film
- Repeatability memo – Career and Life Planning and Developmental Skills

Postponed to next meeting:

- Repeatability memo – Music Department

Motion was MSCU to adjourn the meeting at 4:00 p.m.