

In order for a course to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course is presented or the course will be tabled.

Revised 11/28/12

**COMMITTEE ON INSTRUCTION
AGENDA**

November 29, 2012 (2:15 p.m.)
Building 10, Room 401

- I. Call to Order (a quorum is six voting members)
- II. Approval of Agenda
- III. Approval of November 8, 2012 Minutes
- IV. Permanent Courses
Business/Technology
 - BUS. 295 Computer Systems in Business (4.00)
(CSM Modified Course Proposal, changes in Assignments and Textbooks)
 - BUS. 316 Keyboarding II (3.00)
(CSM Modified Course Proposal, changes in Assignments and Textbooks)
 - BUS. 317 Keyboarding Skill building (1.50)
(CSM Modified Course Proposal, changes in Assignments and DE Revision)
 - BUS. 326 Electronic Filing and Records Management (1.50)
(CSM Modified Course Proposal, changes in Assignments and DE Revision)
 - BUSW 416 Spreadsheet II Using Excel for Windows (1.50)
(CSM Modified Course Proposal, changes in Textbooks, Assignments and DE Revision)
 - BUSW 450 Microsoft Project Fundamentals I (1.50)
(CSM Modified Course Proposal, change in Textbooks and DE Revision)
 - BUSW 451 Microsoft Project Fundamentals II (1.50)
(CSM Modified Course Proposal, changes in Assignments and DE Revision)
 - BUSW 464 Database Management Fundamentals Using Access for Windows (3.00)
(CSM Modified Course Proposal, changes in Assignments, Catalog Description, Objectives, SLOs, Textbooks and DE Revision)
 - BUSW 530 Introduction to Internet Competency (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks and DE Revision)
 - CIS 111 Introduction to Internet Programming (3.00)
(Modified Course Proposal, changes in Catalog Description, Distance Education - Revision, Objectives, SLOs, TBA Hours Revision, Textbooks)
 - CIS 128 Mobile Web App Development (4.00)
(New Course)
 - CIS 200 Capstone Project - CIS (2.00)
(New Course)

Career and Life Planning

- CRER 130 Puente: Foundation for College Success (3.00)
(New Course)
- CRER 131 Puente: Transfer Readiness (2.00)
(New Course)

Creative Arts/Social Sci.

- ANTH 125 Physical Anthropology (3.00)
(New Course - unbanking)
- DGME 155 Advanced TV Production (3.00)
(Modified Course Proposal, changes in Catalog Description, Prerequisite, Repeatability, Title, Lab and Lecture Content Revisions)
- ECON 100 Principles of Macroeconomics (3.00)
(Modified Course Proposal, changes in Method of Evaluation, Objectives, Assignments Revision, SLOs and Textbooks)
- ECON 102 Principles of Microeconomics (3.00)
(Modified Course Proposal, changes in Assignments Revision, Method of Evaluation, Objectives, SLOs and Textbooks)
- MUS. 102 Musicianship II (3.00)
(Modified Course Proposal, changes in Catalog Description, Method of Evaluation, Method of Instruction, Prerequisite and Recommended Prep, SLOs and Textbooks)
- MUS. 103 Musicianship III (3.00)
(Modified Course Proposal, changes in Catalog Description, Prerequisite, Recommended Preparation, SLOs and Textbooks)
- MUS. 104 Musicianship IV (3.00)
(Modified Course Proposal, changes in Catalog Description, Prerequisite Revision, Recommended Preparation Revision, SLOs and Textbooks)
- MUS. 132 Harmony II (3.00)
(Modified Course Proposal, changes in Catalog Description, Prerequisite, Recommended Preparation, SLOs and Textbooks)
- MUS. 133 Harmony III (3.00)
(Modified Course Proposal, changes in Prerequisite Revision, Recommended Preparation Revision, SLOs and Textbooks)

Language Arts

- ENGL 100 Composition and Reading (3.00)
(Modified Course Proposal, change in Textbooks)
- ENGL 110 Composition, Literature, and Critical Thinking (3.00)
(Modified Course Proposal, changes in Assignments Revision, Distance Education - Revision, Objectives, Prerequisite, SLOs, TBA Hours, Textbooks and Content)
- FILM 120 Film History I (3.00)
(CSM Modified Course Proposal, change in Textbooks)
- FILM 121 Film History II (3.00)
(CSM Modified Course Proposal, changes in Recommended Preparation Revision, SLOs and Textbooks)

- FILM 215 Film and New Digital Media (3.00)
(CSM Modified Course Proposal, changes in Assignments, SLOs and Textbooks)
- FILM 815 Film and New Digital Media (3.00)
(CSM Modified Course Proposal, changes in Assignments, SLOs and Textbooks)

Kinesiology/Dance/Athletics

- ADAP 100 Adapted Aquatics (0.50 - 1.00)
(CSM Modified Course Proposal, changes in Catalog Description Revision, Schedule Description Revision and SLOs)
- ADAP 110 Adapted General Conditioning (0.50 - 1.00)
(CSM Modified Course Proposal, changes in Catalog Description Revision, Schedule Description Revision and SLOs)
- ADAP 140 Adapted Weight Training (0.50 - 1.00)
(CSM Modified Course Proposal, changes in Catalog Description Revision, Schedule Description Revision)
- ADAP 155 Adapted Back Care (0.50 - 1.00)
(CSM Modified Course Proposal, changes in Schedule Description Revision, Transferability Revision, Catalog Description Revision)
- ADAP 875 Adapted Evaluation (0.50)
(CSM Modified Course Proposal, changes in Catalog Description Revision, Schedule Description Revision)

Mathematics/Science

- ENGR 100 Introduction to Engineering (3.00)
(CSM Modified Course Proposal, changes in Assignments, Method of Evaluation, Method of Instruction, Prerequisite, Recommended Prep, Textbooks and Content Revision)
- ENGR 210 Engineering Graphics (4.00)
(CSM Modified Course Proposal, changes in Assignments Revision, Catalog Description Revision, Method of Instruction, SLOs, TBA Hours, Content Revision)
- ENGR 230 Engineering Statics (3.00)
(CSM Modified Course Proposal, changes in Distance Education - Revision, Objectives Revision, Prerequisite Revision, SLOs and Textbooks)
- ENGR 260 Circuits and Devices (4.00)
(CSM Modified Course Proposal, changes in Textbooks, Other, Lab Content Revision)
- ENGR 270 Materials Science (3.00)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks, Distance Education - New)

V. Proposed Course Deactivations

- BUS. 131 Money Management
- BUSW 534 HTML I (Hypertext Markup Language I)
- BUSW 535 HTML II (Advanced Hypertext Markup Language II)

V. SLO Only Updates:
DANC 150
KINE 101, 200, 201, 202
VARS 100

VI. Repeatability memos:
• ART
• DGME
• SOSC

Open agenda item:
GE Handbook subcommittee