

In order for a course to be reviewed and considered for approval, the writer or the writer's designee must be present at the meeting at which their course is presented or the course will be tabled.

**COMMITTEE ON INSTRUCTION
AGENDA**

November 8, 2012 (2:15 p.m.)
Building 10, Room 468

- I. Call to Order (a quorum is six voting members)
- II. Approval of Agenda
- III. Approval of October 25, 2012 Minutes
- IV. Permanent Courses
Business/Technology
 - BUS. 115 Business Mathematics (3.00)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks)
 - BUS. 180 Marketing (3.00)
(CSM Modified Course Proposal, changes in Assignments Revision, Catalog Description Revision, Grading Options Revision)
 - BUS. 315 Keyboarding I (3.00)
(CSM Modified Course Proposal, change in Textbooks)
 - BUS. 401 Business Communications (3.00)
(CSM Modified Course Proposal, changes in Assignments Revision, Method of Instruction, Textbooks)
 - BUSW 105 Introduction to Microcomputers (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks)
 - BUSW 114 Windows Fundamentals I (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Method of Evaluation, Textbooks)
 - BUSW 115 Windows Fundamentals II (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks, Distance Education - New)
 - BUSW 214 Word Processing I Using Word for Windows (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks)
 - BUSW 215 Word Processing II Using Word for Windows (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks)
 - BUSW 383 Business Presentations Using PowerPoint for Windows I (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks)
 - BUSW 384 Business Presentations II Using Power Point for Windows (1.50)
(CSM Modified Course Proposal, changes in Textbooks, Assignments Revision)
 - BUSW 415 Spreadsheet I Using Excel for Windows (1.50)
(CSM Modified Course Proposal, changes in Assignments Revision, Textbooks)

Creative Arts/Social Sci.

SOCI 110 Courtship, Marriage and the Family (3.00)
(CSM Modified Course Proposal)

Language Arts

ESL 828 Writing for Non-Native Speakers IV (5.00)
(CSM Modified Course Proposal, change in Student Learning Outcomes)
ESL 858 Reading for Non Native Speakers IV (3.00)
(CSM New Course)

Mathematics/Science

MATH 130 Analytical Trigonometry (4.00)
(CSM Modified Course Proposal, changes in Student Learning Outcomes,
Textbooks)
MATH 145 Liberal Arts Mathematics (3.00)
(CSM Modified Course Proposal, change in Objectives Revision)
MATH 268 Discrete Mathematics (4.00)
(CSM Modified Course Proposal, changes in Catalog Description Revision,
Student Learning Outcomes, Textbooks)
MATH 275 Ordinary Differential Equations (3.00)
(CSM Modified Course Proposal, changes in Student Learning Outcomes,
Textbooks)
MATH 802 Preparation for Algebra (3.00)
(CSM Modified Course Proposal, changes in Textbooks)
NURS 232 Medical/Surgical Nursing (5.00)
(CSM Modified Course Proposal, changes in Objectives Revision, Student
Learning Outcomes, Textbooks)
NURS 241 Advanced Medical/Surgical Nursing (5.00)
(CSM Modified Course Proposal, change in Objectives Revision)

V. Proposed Program Modifications
• Modified AS Degree Program Major in Nursing

VI. Proposed Course Deactivations
• ELEC - 201 D.C. Electronics
• ELEC - 202 A. C. Electronics
• ELEC - 215 Intro PC Hardware/Trouble
• ELEC - 262 Digital Electronics
• ELEC - 310 Introduction to Microprocessors
• ELEC - 320 Linear Circuit Analysis
• ELEC - 332 Prototype Project Development

Open agenda item:

GE Handbook subcommittee
Repeatability