

COMMITTEE ON INSTRUCTION

MINUTES

October 11, 2012

Members Present

Chair	Teresa Morris
Business/Technology	Patricia Brannock, Melissa Green
Creative Arts/Social Science Division	Sam Sanchez
Kinesiology Division	Shana Young
Math/Science Division	Ken Brown, Chris Smith
Student Services	Mary Valenti
ASCSM	John Kilic

Members Absent/Excused

Language Arts Division	Daniel Keller, Anne Stafford
Student Services	Martin Bednarek

Non-Voting Administrators/Staff

Ada Delaplaine, Susan Estes, Marsha Ramezane

Non-Voting Members Absent/Excused

Arlene Fajardo

Other Attendees

Sandra Comerford, Michelle Schneider

Chair, Teresa Morris called the meeting to order at 2:16 p.m.

Motion was moved, seconded and carried unanimously (MSCU) to approve the Agenda

Motion was MSCU to approve the Minutes of September 27, 2012.

Motion was MSCU to approve the following permanent course:

Business/Technology

ADMJ 775 PC 832 Firearms Training (0.50)
(CSM Modified Course Proposal, change in Student Learning Outcomes; degree applicability was changed to non-degree credit)

Language Arts

CHIN 221 Colloquial Chinese I, Advanced Elementary (3)
(GE Area E5c was approved)

In reviewing the course's GE applicability, the Chair asked the committee about changing the past practice of reviewing GE areas in March and November only to reviewing courses in their entirety at one time. The committee agreed that GE applicability should be reviewed at the same time the rest of the course is reviewed.

Motion was MSCU to accept the following course deactivations:

ART	805	Art of Asia and the Near East
MATH	147	Mathematics and Global Issues
MATH	852	Mathematics Supplement II

Open agenda item:
GE Handbook - tabled

Repeatability discussion

New state regulations effective fall 2013 will impact the repeatability of activity courses in, Kinesiology/Athletics/Dance and in Creative Arts/Social Science (in particular, the music and visual arts departments). Faculty are currently working on creating families and realigning courses. If there are sequences or levels, the courses will have to be revised to show the correct repeatability. The Chair has been working with the divisions in determining what revisions need to be made. Before course modifications are submitted to COI, the Vice Presidents of Instruction want to review the course families to make sure they are balanced. Basically, the main change is leveling activity courses, where up to four courses within each family can be taken. This does not preclude students from repeating a course for grade alleviation purposes.

Language in the regulations does exempt repeatability restrictions due to industry standards.

CurricUNET training – problem solving

The Chair is available until 3:00 for CurricUNET training.

Review of following proposed SMCCCD policies - tabled

6.10 Philosophy and Criteria for Associate Degree and General Education (Procedure)

6.12 Definition of Credit Courses

6.17 Course Repetition

Motion was MSCU to adjourn the meeting at 2:38 p.m.