

COMMITTEE ON INSTRUCTION
MINUTES
September 27, 2012

Members Present

Chair	Teresa Morris
Business/Technology	Patricia Brannock, Melissa Green
Creative Arts/Social Science Division	Sam Sanchez
Kinesiology Division	Shana Young
Language Arts Division	George Kramm, Anne Stafford
Math/Science Division	Ken Brown, Chris Smith
Student Services	Martin Bednarek, Mary Valenti
ASCSM	John Kilic

Members Absent/Excused

Non-Voting Administrators/Staff

Ada Delaplaine, Susan Estes, Arlene Fajardo,
Marsha Ramezane

Other Attendees

Rich Castillo, Jennifer Mendoza, Lee Miller,
Michelle Schneider

Chair, Teresa Morris called the meeting to order at 2:18 p.m.

Motion was moved, seconded and carried unanimously (MSCU) to approve the Agenda with a slight reordering, moving the PLSC AA-T proposal and the course deactivations to the beginning of the agenda.

Motion was moved, seconded and carried to approve the Minutes of May 10, 2012 with one abstention.

Motion was MSCU to approve the Minutes of September 13, 2012.

Motion was MSCU to accept the following permanent course:

Business/Technology

ADMJ 771 PC 832 Arrest and Control Training (3.00 - 9.50)
(Modified Course Proposal, changes in Repeatability, Student Learning Outcomes)
Accepted with the correction to SLO #4 of splitting it into two SLOs; #4 Recognize techniques of handcuffing and #5 Demonstrate proper handcuffing techniques.

Motion was MSCU to accept the following course deactivations:

SPAN 130 Intermediate Spanish
SPAN 251 Hispanoamerica Contemporanea

Motion to approve the following program proposal was moved, seconded and approved with a vote of 7 in favor and 3 abstentions:

Creative Arts/Social Science

Proposal for Political Science AA-T Degree

Discussion took place regarding the notation on the degree proposal, (*Note: PLSC 200, which is no longer offered, will be substituted for PLSC 210*). Lee Miller, the faculty submitter, wanted a statement in

writing guaranteeing the substitution. The committee felt that there was no need for such a statement on the degree requirements since there is a process in existence that allows for course substitutions. Historically, other programs that have had similar situations did not include notations. A suggestion was made to add an asterisk to PLSC 210 and move the note to the bottom of the major requirements. Refer to the (attached) revised draft.

Additionally discussion took place regarding PLSC 310 being listed as 2-3 units when it is no longer offered as a 2 unit course. Again, when courses have gone through similar changes, the old unit value was not listed on the degree requirements. It was noted that the state does review the units to make sure they are listed accurately, so this could cause a delay in approving the degree at the state level.

An additional modification was proposed and accepted to update the major requirement units from 18 semester units to a minimum of 18-19 semester units. This would account for students taking the 4 unit Math 200 course versus the other 3 unit courses listed under List A.

After the two modifications were made, the committee took a vote and the Political Science AA-T Degree was approved with a vote of 7 in favor and 3 abstentions. COI Chair, Teresa, invited Lee Miller to include any additional documentation to the minutes if desired.

Motion was MSCU to approve the following Degree Student Learning Outcomes:

- Degree Student Learning Outcomes for Political Science AA-T

Motion was MSCU to accept the following Learning Support Centers/Program Learning Outcomes:

- CIS Computer Center
- CSM Learning Center
- Digital Media Computer Center

Motion was MSCU to approve the following SLO updates only:

- ADMJ 780 Regular Basic Course Module III (9.50 - 13.00) (fixed typo on SLO 1, changed “decision” to “decisions”)
- ADMJ 781 Regular Basic Course Module II (13.00)

Motion was MSCU to accept the following Informational Item:

Math/Science

Memo removing TBA from GEOL 100 and OCEN 100 (retroactive to Fall 2012; catalog, banner and CurricUNET already reflect the change)

Open agenda item:

Goals 2012-2013

Last year's goals were reviewed. The committee took a vote and approved the following goals for 2012-13:

- Review and approve new and modified courses and programs. (ongoing)
- Revise GE handbook.
- Decide outcome of Global Studies program; keep and revamp it or remove from the curriculum.

Repeatability discussion continued – postponed to next agenda

CurricUNET training – problem solving

The Chair is available until 4:15 for CurricUNET training.

Review of following proposed SMCCCD policies – postponed.

The Chair encouraged members to review the items below in light of upcoming discussions about the Associate Degree and General Education.

6.10 Philosophy and Criteria for Associate Degree and General Education (Procedure)

6.12 Definition of Credit Courses

6.17 Course Repetition

Other comments: Counselor Martin Bednarek shared information about a conference where he learned that San Diego State University gives priority admission to CSM students having a TMC degree over their own local students.

Motion was MSCU to adjourn the meeting at 3:50 p.m.