

REQUEST TO PARTICIPATE IN COMMENCEMENT

I am lacking requirements for graduation and plan to enroll in summer courses to complete those requirements. Based on my summer registration, I request permission to participate in the 2018 Commencement ceremony.

DATE:

G#: _____ PHONE _____ EMAIL _____

NAME (Please print) _____
Last First Middle

ADDRESS _____
Street City Zip

I must fulfill the following requirements:

Course Name/Number Course Name/Number

Course Name/Number Course Name/Number

Before submitting form to the VP Office of Student Services, Building 10, Room 481, **BE SURE TO:**

- Attach Degree Works summary which lists unfulfilled courses/units for degree
- Attach a print-out of summer term registration from WebSMART for required courses/units

PETITIONERS PLEASE READ

I understand that this petition is to participate in the 2018 Commencement Ceremony only, and if approved, it does not guarantee an associate degree from College of San Mateo. In order to be considered for a degree, I must complete and pass all courses required by my major and submit an application to Admission and Records.

I also understand that since I will not have completed graduation requirements by the end of the spring semester, my name will **not** appear in the Class of 2018 Commencement program. Only students who have completed all requirements by the current graduation year - summer, fall and spring – are considered to be members of the graduating class.

Student Signature

Visit <http://collegeofsanmateo.edu/commencement/> for information regarding the Commencement ceremony. Please note that **May 22** is the deadline to register and buy a cap/gown at the Bookstore.

FOR OFFICE USE ONLY

____ Approved	____ Denied	_____ Signature, Vice President	_____ Date
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