

COLLEGE OF SAN MATEO

College Council Meeting Summary

December 1, 2010

College Council meetings are open to all members of the campus community

Members Present: Sharon Bartels, Mike Claire, Susan Estes, Charlene Frontiera, Michele Hagggar, Douglas Hong, Jennifer Hughes, Barry Jointer, David Locke, Dave McLain, Robertino San Diego, Huy Tran

Members Absent: Diana Bennett, Stephanie Chiou, Eileen O'Brien

Review Meeting Agenda: change the order of items 3 and 4

Review Meeting Summary of 11/3/2010: no changes were made.

Spirit of CSM Award

Fauzi Hamadeh provided background information about the award, its criteria and the selection process. He also explained that interest in the award has fallen short of what was anticipated and asked Council for advice to more effectively market the award to the college community. Council made a number of suggestions, including working with the deans to share information about the award at division meetings and to post the call for nominations on CSM's Facebook page and the landing page of the college website. Nominations will be accepted between December and early May.

Delineation of Functions Update

Jennifer Hughes explained that the Delineation of Functions Map was developed in response to a recommendation from the ACCJC and that the map identifies the distribution and level of responsibility by the colleges and district in addressing accreditation standards. It is considered a living document that can be revised according to a review process that occurs on a three-year cycle. The review process is collaborative involving all of the college constituent groups; the Academic Senate was the only group that did not have the opportunity to review the map in spring 2010 but will do so next semester.

Construction Update

Mike Claire reported that the fenced area outside of Building 1 will be completed by the end of the semester; the Campus Center is ahead of schedule and is on target for opening the second and third floors after spring break; building signage has recently been installed. The next stage of construction will take place when the North Gateway buildings are demolished during summer to make way for an amphitheater and parking. Finally the Hillsdale lots will be repaved beginning early December – March.

IPC Update

The Institutional Planning Committee will work on establishing goals, objectives and action steps for the institutional plans and will develop recommendations for funding. The recommendations will be prioritized and presented to the Budget Planning Committee. Regarding Measure G funding, Mike reported on the process that the college followed to determine how the funds would be allocated; he and other college presidents will be presenting their plans at the December Board meeting.

Report on 5 in 5

Mike Claire reported that members from the college leadership held a Saturday retreat to discuss a 5 in 5 concept which would create strategies necessary to make CSM the best community college in the Bay Area within five years. The dialogue focused on our core mission of basic skills, transfer and career and technical education. The ideas that resulted from the retreat will be summarized into a one-page document that will be reviewed by college leaders. Mike will present more information at an all college meeting on January 14; it will be an opportunity for the college community to provide feedback.

** The ASCSM is planning activities for the spring which focus on social awareness: a film festival, Relay for Life and a talent show.

**The Student Senate recently hosted a reception for the Board members.

**The Health and Wellness Building received the coveted LEED Gold designation by the U.S. Green Building Council and the new College Center received an Award of Excellence, from the Community College Facility Coalition's Professional Design Awards Program.

**In recognition of World AIDS Day, the Health Center is providing free AIDS tests throughout the month and is staffing an information table.