

COLLEGE OF SAN MATEO

College Council Meeting Summary

Sept. 4, 2013

College Council meetings are open to all members of the campus community

Members Present: Mike Claire, Gary Dilley, Amanda Governale, Jennifer Hughes, David Laderman, Theresa Martin, Eileen O'Brien, Aaron Schaefer, Hayley Sharpe

Members Absent: Bill Callahan, Maggie Garcia, Cindy James, Juanita Celaya, Krystal Romero

Review Meeting Agenda:

Introduction to College Council: Jennifer Hughes suggested that Council wait until the next meeting when several of the new members will attend. She told the group that the "Update on the Revision to the 1993 Implementing Shared Governance Document" on today's agenda also provides some helpful overview information.

Review Summary of Previous Meeting: the summary will be sent via email for members' review.

Update on the Revision to the 1993 Implementing Shared Governance Document

Jennifer shared a first draft of the revised participatory governance document and reported that the change of language from "shared" to "participatory" was recommended by the statewide Academic Senate. She explained that changes were needed to reflect IPC's function as the college's major institutional planning committee and the changing role of College Council. The draft is the result of the work of a writing task force (a subset of College Council) which reviewed and updated the document. Jennifer asked council members to read through the revised copy and share it with constituents and gather feedback to discuss at the September 18 meeting.

Jennifer went through the draft to highlight the changes. Members provided some initial feedback which included updating and/or deleting appendices and reference matter. All of the original pages would be retained for historical purposes on the College Council website under "Bylaws." Jennifer will make the suggested changes and forward the second draft to the members for distribution to constituents.

Delineation of Functions Map

Jennifer presented background information about the development of the Function Map and its relationship to accreditation. The reason for the discussion was to present sections that had been inadvertently omitted or new sections that address changes made to ACCJC standards in 2006. She asked members to share the revisions with constituents to determine if there is agreement with the recommended changes and to bring feedback to the Sept. 18 meeting.

Accreditation Update

Jennifer reported that the self-evaluation report has been prepared, approved by the Board and mailed to members of the visiting team. Members of College Council will be receiving copies; additional copies have been placed in division offices, ASB Office, Library and posted on the college's accreditation website. An all-college meeting will be held on October 2 to prepare the college community for the site visit. Jennifer provided Council with an overview of the visit which is scheduled for October 21-24.

Core Values

Gary Dilley proposed the idea that CSM identify core values which would emanate from the mission statement and be posted in visible areas around the campus and on the college website. Council members were supportive of the concept; Gary, Aaron, Eileen and Hayley volunteered to work on a draft of a values statement.

Announcements

** Today's ICC meeting was well attended with representatives from 18 clubs. The college is on target to offer 35-40 clubs this year.

**The president launched the inaugural issue of the *Bulldog News*, a weekly 2-page newsletter. It has received good feedback so far.

**This weekend, CSM will be the site of the Open Heart Yoga Convention.

**The new football field is ready for the first game of the season as CSM hosts Laney College.