

COLLEGE OF SAN MATEO

College Council Meeting Summary

April 17, 2013

College Council meetings are open to all members of the campus community

Members Present: James Carranza, Mike Claire, Susan Estes, Amanda Governale, Jennifer Hughes, Cindy James, Paige Kupperberg, Dave McLain, Eileen O'Brien, Sarah Sakov, Aaron Schaefer, Hayley Sharpe

Members Absent: James Carranza, Juanita Celaya, Krystal Romero,

Review Meeting Agenda: No changes were made.

Review Summary of Previous Meeting: Made correction to agenda item CSM 100, "...a Wall of Fame will honor students, *faculty and classified staff* who have had significant achievements."

Delineation of Functions Map

Jennifer reported that she had received information from James Carranza that Governing Council had no suggested changes for Delineation of Functions Map. Since the students didn't discuss the map and classified didn't have the opportunity to send the map to the members, Jennifer asked both groups to accelerate the discussion and report feedback as soon as possible. Jennifer needs to present CSM's suggestions to the district group that is updating the document.

Writing Group Update

Jennifer said that the writing group would reconvene over the summer to prepare a new draft of College Council's By Laws and report back to Council in the fall. She also suggested that an all-college meeting would be held for the college community to respond to the new draft.

Planning Manual

Mike distributed an updated version of the Summary of Key Recommendations and Decisions. He indicated that each constituent group should review the documents. He will send electronic copies of the Planning Manual Parts I and II to Council members to share with constituents with the caveat that they are "works in progress."

Gender-Neutral Restrooms

On behalf of the ASCSM, Paige Kupperberg presented information and rationale to support the need for gender-neutral restrooms CSM. It was pointed out that gender-neutral restrooms are available on many college and university campuses. She presented findings following a walk-through of campus facilities and made the suggestion that two single-use restrooms, one located in Building 4 and the other in Building 19 could be converted with minimum expense. Council members voiced support for making this change. Mike said that he will ask Karen Powell and student representatives to meet with Cabinet to discuss implementing this recommendation.

Announcements

- ** The District Student Council elected Skyline student David Latt as student trustee for 2013-14.
- ** On April 24, the college will host a Job Fair.
- ** The ASCSM is holding a film screening and awards presentation.
- ** The Student Senate is sending 5 representatives to the General Assembly.
- ** The fall schedule will be posted on the web tomorrow and hard copies will be available next week.
- ** Twenty-four AGS students attended the statewide conference; the group was funded by the ASCSM.