

COLLEGE OF SAN MATEO

College Council Meeting Summary

March 6, 2013

College Council meetings are open to all members of the campus community

Members Present: James Carranza, Juanita Celaya, Mike Claire, Susan Estes, Amanda Governale, Jennifer Hughes, Paige Kupperberg, Eileen O'Brien, Krystal Romero, Aaron Schaefer, Hayley Sharpe

Members Absent: David Locke, Cynthia James, Dave McLain

Review Meeting Agenda: Added, "Writing Group Update" presented by Jennifer Hughes

Review Summary of Previous Meeting: No changes were made.

Approval of the Participatory Governance Process for Allocation of Instructional Equipment Funds

Susan Estes explained the various categories of requests (computer lab replacement, non-lab equipment, and equipment involving safety issues) and the sources of funding (Computer Lab Replacement Fund and Instructional Equipment, Non-Restricted Fund). She also outlined the college's participatory governance process that was followed in the allocation of the equipment funds. Council approved that the process was followed. The next step is for the allocations will be disbursed to the divisions as shown on the spreadsheet document that Susan shared with Council. The document will be posted on College Council's website.

Review of Chapter 7 of District Rules and Regulations

Jennifer reported that she received some comments about the draft of Chapter 7, which she distributed to Council members. The vice presidents for student services will review the comments to determine which will be added to the next draft before it is forwarded to District Shared Governance Council. The final version of the Chapter 7 policies will be presented to the Board for approval.

Preliminary Feedback on Part II of the Planning Manual

Mike Claire reported that Part II of the planning manual is substantially complete but before distributing it to Council, he will be presenting it to members of President's Council. The document will be available for review at the next College Council meeting. The intention is to distribute the final copy to the college community on Opening Day.

Writing Committee Update

Jennifer distributed an updated draft of College Council's proposed mission statement and purpose. The changes in this draft state that the mission will provide "guidance and oversight for the participatory governance process," and "Council will serve as a repository and clearinghouse for ideas generated by the college community." The purpose includes the addition of a "review and appraisal function for institutional committees." The committee will continue its work and report updates to Council.

Feedback from the Second Draft of the Self Evaluation

Susan encouraged Council members to submit responses to the Self Evaluation by March 18 because it goes to the copyeditor shortly after that date. Copies of the third draft will be prepared by May 15; it will go to the Board for review in June and for final approval in July.

Construction Update

Mike explained that the demolition of the north campus buildings is completed and the concrete will be recycled. The area will remain a construction zone although no further activity will occur due to the pending lawsuit. He also reported that the plan for building a walkway between College Center and the softball complex has been reviewed and found to be problematic and very costly; the college will continue to look into the matter. Finally, to slow traffic along the “dip” in Perimeter Road near the tennis courts, rumble strips will be installed.

Announcements

**Six students attended visits with legislators in Sacramento. Students will also be going to Washington DC to advocate for legislation that impacts community college students.

**ASCSM recently began the process for student body elections for fall 2013.

**Black History Month was celebrated with a number of educational and social activities and events.