

COLLEGE OF SAN MATEO

College Council Meeting Summary

Oct. 16, 2013

College Council meetings are open to all members of the campus community

Members Present: Christopher Cheung, Mike Claire, Gary Dilley, Maggie Garcia, Amanda Governale, Jennifer Hughes, Cindy James, David Laderman, Eileen O'Brien, Hayley Sharpe

Members Absent: Juanita Celaya, Theresa Martin, Krystal Romero, Aaron Schaefer,

Review Meeting Agenda: No changes were made.

Review Summary of Previous Meeting: No changes were made.

Update on the Revision to the 1993 Implementing Shared Governance Document

Jennifer reported that Council discussed the amended document at the past two meetings and members were charged with sharing it with constituents. Governing Council and managers were fine with the changes, the students had no comments; but the classified had not yet shared the final draft with its colleagues. Cynthia or Fauzi will distribute and ask for comments for the Nov. 6 meeting at which time Council will seek approval of the document.

Accreditation Update

The site visit is next week, October 21-24. Monday will begin with a breakfast with the managers followed by a campus tour. Throughout the visit, team members will be conducting interviews with individuals and groups on campus, including a meeting with College Council. Two open forums are scheduled on Monday from 1-2 pm and Tuesday from 5-6 pm which are opportunities for the college community to speak with the team. The exit interview will be held on Thursday at 1 pm and include a summary of the visit and team activities. Team members' bios have been posted on the college website.

Core Values

Gary Dilley reported that the subcommittee had identified a list of core values which he shared with Council. He explained the significance of each value. Council members provided some feedback, including that the values should relate to the college mission statement. The subcommittee will consider the comments as it prepares the next draft. It was also suggested that the final core values statement be included as part of new students' orientation/welcome materials.

Training Plan

Jennifer suggested that Council use facilitators to conduct a "train the trainer" half-day workshop on participatory governance which would take place at an off-campus site. The idea is for College Council members to become experts and then in turn train others. A syllabus and other training materials would need to be developed for Council to use with other groups. Members asked a number of questions about how the plan would be rolled out. Jennifer encouraged members to review the training agenda in the draft of the by-laws because it provides an outline of the content of the training.

Announcements

**On 10/2, the Career Center will present the Fall Job Fair from 10 am-1 pm in College Center. Fifty-seven employers are scheduled to participate.

**The college will participate in an earthquake drill tomorrow at 10:17 am as part of the Great California Shakeout.

**Congresswoman Jackie Speier's office contacted the college to ask that we host a community event on health care; it will take place on a Saturday in November.