COLLEGE OF SAN MATEO
College Council Meeting Summary

College Council meetings are open to all members of the campus community

Meeting of May 7, 2008

Members Present: Diana Bennett, Mike Claire, Daniel Keller, Bev Madden, Kathy McEachron, Roger Nishimoto, Eileen O'Brien, Annie Theodos. Student Yi Chen and staff member Valerie Anderson served as substitutes in order for the group to have a quorum.
Members Absent: Susan Estes, Fauzi Hamadeh, Jennifer Hughes, Tom Diskin, Matt Kaidor, Alex Quintana, Andreas Wolf, Richael Young

Review Meeting Agenda:
Since so many members were not able to attend, the following agenda items were moved to the May 21 meeting: Review of New Smoking Policy, Implementation of Mailing Parking Permits to Students, Parking Permits for ASB Officers, Spirit of CSM and College Council Assessment. In addition, Mike Claire substituted as lead for Approval of the Process for FT Mid-Year Faculty Hire and Accreditation Update.

Review of the Meeting Summary of 4/2
No changes were made.

Approval of the Process for FT Mid-Year Faculty Hire
Mike Claire summarized the process that the college follows to identify new faculty positions and reminded Council that three positions were approved in the fall: music, political science and dental assisting. However, with nine faculty members retiring and even with a budget deficit, the budget planning committee believed there is justification for another hire. It recommended going back to the prioritized list of positions identified in the fall and hiring one more full time faculty member mid 08-09. The top priority position (discipline) is in chemistry and recruitment for the position will occur in the fall. Council approved, by consensus, the process that was followed.

Accreditation Update
Mike reported that the Accreditation Oversight Committee has meeting weekly and is organizing and carrying out the work plan; it will continue working through the summer. The consultant's work on the external scan will be completed soon; once it is available the next steps will involve college-wide participation. He also reported that he met with members of the AFT and will meet with CSEA and students to develop a team approach as we revise our planning system. The Academic Senate is working on modifications to program review to meet the accreditation recommendation. Mike and Susan Estes met with ACCJC staff to have several issues clarified. The recommendations that reflect deficiencies must be completed by fall 08; we are on target in meeting the required actions.

College Council Retreat
Mike posed the idea of a combined retreat in held August or September that would include the Academic Senate, College Council, Management Council and Student Senate. The focus of the retreat would be to review how we make decisions with the goal of improving the decision making process. He will organize a committee to work on logistics for a retreat.

Announcements
May 10 – Career Information Day
Dates for CSM participation in the San Mateo County Fair: August 8,9,10, 15, 15, 17.

Submitted by V. Anderson