

COLLEGE OF SAN MATEO

College Council Meeting Summary

College Council meetings are open to all members of the campus community

Meeting of February 20, 2008

Members Present: Susan Estes, Fauzi Hamadeh, Jennifer Hughes, Matt Kaidor, Kathy McEachron, Roger Nishimoto, Eileen O'Brien, Alex Quintana, Annie Theodos, Andreas Wolf, Richael Young

Members Absent: Mike Claire, Tom Diskin, Daniel Keller, Bev Madden

Review Meeting Agenda:

Moved Report on Student Activities to item #4 and named Susan Estes as lead to present the Progress Report on Strategic Objectives.

Review of the Meeting Summary of 2/06

No changes were made.

Book Rental Program

Tom Bauer, director of auxiliary services for the district, presented an overview of the book rental program that has been implemented districtwide. It began at Canada in 2002 with the Early Childhood Education. Being funded by donations, the program has become a model that is being considered by colleges in California and other states. The criteria for adding books into the program include: a 2-year commitment from faculty to use a text, new editions only, cloth bound covers and texts that are used every semester and are not bundled with components. Students renting books pay 25% of the total cost as opposed to paying 100% for a new book and 75% for a used book. In the past two years, 8,000 students have participated, renting over 500 titles and saving \$707,482. He added that he would like to have greater involvement in the program by CSM faculty.

Report on Student Activities

Matt reported that a special election was held in December to gain increased participation in student governance. At the beginning of the spring semester, the Senate held a joint-retreat with Skyline. This week, students are holding club days to get more students involved in club activities. The Senate is working on its goals for the semester and many members are participating on college and district committees. He added that students are very pleased with their new advisor.

Acceptance of Recommendation of Lottery Fund Allocations

Susan presented a recommendation for the allocation of \$40,000 in carry-over lottery funds for the purchase of instructional materials (books, tapes, DVD, films, and other allowable items for student use in the classroom). She explained that allocation followed the same shared governance process that is used for determining the instructional equipment allocations and faculty positions. Council accepted the recommendation based on the shared governance process; the recommendation will be forwarded to the president for final approval.

Strategic Planning Committee Update

Valerie reported that the committee received an update about the work being conducted by the Educational Master Planning (EMP) Committee which included a draft of a planning template. The committee also discussed its role in the changing planning process and how it should interact with the EMP Committee. This will continue to be discussed at the next meeting. Jennifer presented copies of the current year's Strategic Objectives and reminded the group that we are continuing to work on the action steps for 2007-08.

Progress Report on Strategic Objectives & Action Steps

Susan distributed copies of the progress report on Strategic Objectives & Action Steps for 2007-08. She described the shared governance process that is followed in the development of the document up through its approval by College Council. She requested that members review the report and be prepared to discuss it at the March 5 meeting.

Announcements

There were no announcements.

Submitted by V. Anderson