

COLLEGE OF SAN MATEO

College Council Meeting Summary

College Council meetings are open to all members of the campus community

Meeting of April 18, 2007

Members Present: Linda Avelar, Jeremy Ball, Lilly Cappelli, Mike Claire, Alain Cousin, Tom Diskin, , Matt Kaidor, Chris Knox- Davies, Bev Madden, Annette Perot, Harry Simms, Grace Sonner

Members Absent: Diana Bennett, Fauzi Hamadeh, Jennifer Hughes, Daniel Keller

Review of the Agenda

Moved Item 9, CSM Shines, to the May 2 meeting; added Jeremy Ball as lead on Item 5, Smoking Policy.

Review of the Summary of December 6, 2006

No changes were made.

Action Steps for 2007-08

Council members discussed the input they received from constituents. Suggestions were recorded and a small group of the Strategic Planning Committee will meet to make revisions. A final copy will be presented for approval at the next College Council meeting on May 2.

Smoking Policy

Members reported feedback from their respective constituency groups; students, faculty, staff and administrative groups were in agreement that the policy should be made more restrictive by establishing designated smoking zones. A subgroup of College Council will be convened to draft the new policy, make recommendations for locations of zones and appearance of each area and development of a timeline for implementation, signage and a communication plan. This group will bring its proposal to College Council in the fall. The subcommittee consists of Jennifer Hughes (chair), Lilly Cappelli, Tom Diskin, Matt Kaidor and Diane Martinez (facilities).

Budget Update

Virgil Stanford reported that the Budget Subcommittee is working on ways to address the college's \$2.3 million budget deficit for 2007-08. At each meeting, the committee is getting closer to closing the gap.

Health Fee

Virgil Stanford presented a proposal to increase the health fee by \$1 to reflect the increase in the Implicit Price Deflator for goods and services (per a memo from the California Community Colleges Chancellor's office giving districts the option of increasing the fee). The proposal would increase the fee from \$15 to \$16 per semester and from \$12 to \$13 during summer session. Virgil added that the college provides significant health services to students, and the services are especially important to low-income students. The Associated Student representatives asked for more time to discuss the matter in an upcoming Senate meeting; the item will be placed on the next agenda as an action item.

Plus/.Minus Grading

Jeremy reported that the Faculty Senate recommended implementation of plus and minus grading. Canada has approved this change and Skyline is in discussing it. The matter has also been brought to the Student Senate. The district Faculty Senate will eventually make a final recommendation.

Update on Marketing & Outreach

Mike shared the contents of a memo which he will be sending to participants of the high school summit. In it, he addresses the need for long-range planning through the development of a strategic marketing plan as well as short term goals such as those ideas generated by the high school summit. He also reported that he has been meeting with each of the principals in the SMUHSD.

Announcements:

- ** EOPS High School Outreach Day had a good turnout and awarded a \$1,000 scholarship.
- ** There are many new students being served by the PEP program.
- ** CSM student leaders recently attended the Student Senate for CCC General Assembly.
- ** Math/Science Division is hosting Family Science Day and Astronomy Day this weekend.

Submitted by V. Anderson