

# COLLEGE OF SAN MATEO

## College Council Meeting Summary

*College Council meetings are open to all members of the campus community*

### **Meeting of December 6, 2006**

**Members Present:** Linda Avelar, Jeremy Ball, Michael Barkoff, Diana Bennett, Lilly Cappelli, Mike Claire, Alain Cousin, Tom Diskin, Patricia Griffin, Fauzi Hamadeh, Matt Kaidor, Shirley Kelly, Jan Roecks

**Members Absent:** Rob Kommas, Annette Perot, Harry Simms

#### **Review of the Agenda**

The Accreditation Update was moved to item 5; Shirley Kelly, Mike Claire and Pat Griffin conducted the Facilities Update.

#### **Review of the Summary of November 1, 2006**

No changes were made.

#### **Facilities Update**

Shirley Kelly reported that facilities planning have been moving at an intense pace. Representatives from Steinberg Architects has been listening to staff regarding office space in the new building that will combine student activities, administration, bookstore, café and other services. With this information, they will prepare bridging documents that will be sent to architects and contractors to bid on and develop a design from which we will select. She also reported that there were more than 500 responses to the survey that Steinberg sent out through the research office to capture input about facilities and other physical changes in the campus.

#### **Accreditation Update**

Pat Griffin reported that the co-editors met with standard chairs three times during the fall and the chairs would be submitting the second draft of the self study at the end of the fall semester. The co-editors will review the draft for factual information, inconsistencies and to ensure that all parts of the standards are addressed. The draft will be posted online for the college community to review and make comments. The final draft will be prepared and presented to the board at the end of the spring semester. The chair of the visiting team will be announcement in March.

#### **Update on Smoking Issues**

Linda Avelar described the steps that Skyline followed prior to changing its policy to further restrict designated smoking areas. She also distributed a survey used by Ohlone College's Health Center for review; the group felt it had a different focus and wasn't an instrument that we could adapt for our needs. Since CSM is planning for major changes in the design of the campus, staff should address the need for

designated zones on campus in discussions with Steinberg Architects. Linda will meet with John Sewart about developing and posting an on-line survey to the college community. Council will continue discussion on this topic when it reconvenes in February.

### **Student Parking Proposal**

Alain Cousin distributed a resolution that the Student Senate endorsed to make parking permits available to members of the student senate that serve on college committees and asked council to support the request. Council discussed the request at length and decided to support the proposal with the stipulations that a) the student group be granted five (5) parking permits; b) it be reviewed in a year; c) that the students would still need to purchase student parking permits; and d) that granting parking permits to students is in compliance with District Rules and Regulations.

### **Announcements:**

\*\* In her final College Council meeting, Shirley Kelly commended the group for being a successful model of shared governance and voiced her appreciation for the many fine recommendations they made to her as president.