

COLLEGE OF SAN MATEO
College Council Meeting Summary
May 10, 2006

Meetings of College Council are open to all members of the campus community

Members Present: Linda Avelar, Jeremy Ball, Diana Bennett, Lily Cappelli, Mike Claire, Tom Diskin, Pat Griffin, Fauzi Hamadeh, Sylvia Hie, Shirley Kelly, Annette Perot, Jan Roecks;

Members Absent: John Majoubi, Skeet McGinnis, Mario Medina

Review of the Agenda

No changes were made.

Review of the Summary of April 19

No changes were made.

Enrollment Management Report

Henry Villareal and Martha Tilmann, co-chairs of the Enrollment Management Committee, reported to Council on the committee's accomplishments of the last year and new directions for the future. The Enrollment Management Report has been reformatted and the FTES Growth Plan has been incorporated into the document. The committee also reexamined its mission and role. It recommended developing a systems approach to enrollment management which would provide a more coordinated college wide effort with the committee providing oversight. Also recommended was changing the composition of the committee to include representatives from each instructional division (including faculty), and other departments that are involved in marketing activities. College Council agreed with the recommendations and encouraged the committee to move forward.

Strategic Planning Committee Report – Strategic Objectives & Action Steps

Mike Claire presented the final draft of Strategic Objectives and Action Steps and pointed out some of the changes from last year's version. All constituency groups had the opportunity to review the draft and make comments and suggestions for changes. Council approved the final draft by consensus.

Review Draft of Response to Science Faculty & Staff

Fauzi Hamadeh distributed a letter he drafted based on College Council's input, responding to the science faculty and staff's letter requesting a smoke-free zone around the new science building. Due to time constraints, the letter states that Council will take up the issue during the fall semester. Council approved the letter and asked that it be sent to Vic Krimsley for distribution to those that signed the initial letter.

Update from Technology Advisory Committee

Diana Bennett reported that the committee reconvened in April to review the minimum standards for faculty PCs and Macs. They also developed a new form for requesting smart classroom faculty computers and a spec list for requests that are above the "Standard" for multi media and graphics labs. The committee will meet again in the fall to review and update the Technology Plan and work on developing funding sources for replacement and maintenance of faculty computers.

Facilities Master Planning Session/Open Forum

In an open forum setting, representatives from Steinberg Architects presented information about the Master Planning process that focused on two options for campus improvement that will be presented to the Board on May 17. They described two schemes designed to meet program needs and revitalize the core of the campus. Members of the college community asked numerous questions and participated in discussion about the options.

Announcements:

- ** The Peninsula Symphony performs on May 19.
- ** Masterworks Chorale performs on May 20, 21.
- ** Student Government elections were held and Darnel Ford is the new SB president.
- ** Academic Senate is in the process of holding elections.
- ** Graduation is May 26.