

COLLEGE OF SAN MATEO
College Council Meeting Summary
April 5, 2006

Meetings of College Council are open to all members of the campus community

Members Present: Linda Avelar, Jeremy Ball, Diana Bennett, Lilly Cappelli, Mike Claire, Tom Diskin, Pat Griffin, Fauzi Hamadeh, Sylvia Hie, Shirley Kelly, Skeet McGinnis, Annette Perot, Jan Roecks

Members Absent: John Majoubi, Skeet McGinnis, Mario Medina,

Review of the Agenda

Added to the agenda: Student Health Fee

Review of the Summary of March 1, 2006

No changes were made.

Skyline Shines

Shirley Kelly asked for feedback from constituencies with regard to CSM implementing a program similar to Skyline Shines. The students requested that a student be added as a recipient in addition to an employee and community person. Council also suggested that there be a place on campus to display awards. A subcommittee of Jan Roecks, Fauzi Hamada, Skeet McGinnis was formed to prepare guidelines for implementation in the fall.

Strategic Planning Committee Report

Mike Claire reported that the committee began work to draft action steps. The Campus Assessment Committee, Enrollment Management Committee and DIAG have been asked to review goals on assessment, enrollment management and diversity and provide suggested changes. The committee is also revising the planning model to better convey how the various plans and entities interact. The model and a draft of the new action steps will be brought to the next Council meeting for discussion.

Accreditation Update

The Steering Committee met with the standard committee co-chairs to discuss progress and respond to questions. Council members serving as co-chairs reported on progress of their individual standards. All groups are moving forward with assignments. First drafts are due to the Steering Committee by May 1.

Letter from Science Faculty & Staff

Shirley Kelly distributed a letter from science faculty and staff requesting that the grounds around the perimeter (a 20-foot distance) of the new science building be designated as off limits to smoking and that the area be well-marked. Council discussed enforcement of such a ban and ways to approach smoking limits in a positive manner. Council members were asked to share the letter with their constituencies and report any comments they receive at an upcoming Council meeting.

Student Health Fee

Pat Griffin reported that the state is increasing the health fee by \$1 per semester to \$15/semester and \$11/summer. She discussed the increase with Student Government and the group supported the increase because it provides important health services at very minimal cost. The new fee will be implemented in Fall 2006.

Announcements

** Student Government elections are coming up for next year. Council was asked to encourage students to file paperwork with the Student Activities Office.

**CSM students did very well in the statewide media awards competition, including a first place award and three merit awards. There were over 400 entries.

**On May 12, faculty involved in learning communities are launching a Writing Across the Curriculum workshop on e-portfolios.

** On April 22, CSM's newly acquired Steel Drum Band will perform an free concert.

** CSM's ITS staff will be moving its offices next week to a new home in Building 34.

Facilities Master Planning

In a session that was held following the regular Council meeting, representatives from Steinberg Architects presented the second step of information about the Master Planning process and received suggestions from Council for campus improvements.

Submitted by Valerie Anderson