

COLLEGE OF SAN MATEO  
**College Council Meeting Summary**  
February 15, 2006

*Meetings of College Council are open to all members of the campus community*

**Members Present:** Linda Avelar, Jeremy Ball, Diana Bennett, Lilly Cappelli, Mike Claire, Tom Diskin, Pat Griffin, Fauzi Hamadeh, Sylvia Hie, Shirley Kelly, Mario Medina Skeet McGinnis, Annette Perot

**Members Absent::** Jan Roecks,

**Review of the Agenda**

No changes were made.

**Review of the Summary of Feb. 1, 2006**

No changes were made.

**Facilities Master Planning**

In a session that was held prior to the regular Council meeting, representatives from Steinberg Architects presented information about the Master Planning process and received suggestions from Council for campus improvements.

**Draft of Institutional SLOs**

Sandra Comerford distributed a draft of CSM's Institutional SLOs that was developed with input received from the assessment committee, open forum (all campus constituencies) and business leaders. It covers five categories: effective communication, quantitative skills, critical thinking, social awareness and diversity, and ethical responsibility. Council focused its discussion on wording in the areas of critical thinking and ethical responsibility; Sandra will work on suggested changes. The next step is to share the draft with the college community and return at a later date to Council with the final version.

**Strategic Planning Committee Report**

Mike reported that the committee is working on revising the current planning model with the goal of having a final draft to Council by the end of the semester. He explained that the model won't change the planning process or procedures; it will be a more accurate representation of the process. Secondly, he reported that the committee reviewed the mission statement and agreed that changes were not necessary (it was revised in 2005). Finally, Mike distributed a draft of goal statements and asked Council members to review it with constituencies for a) reasonableness and b) to ensure that the goals align with our mission statement. To adhere to the planning timeline, members are to report feedback at the Council meeting on March 1; after a final version is approved, the Strategic Planning Committee will begin to draft action steps.

### **Skyline Shines Awards Program**

Shirley introduced Council to an awards program that Skyline sponsors to recognize individuals or groups that have helped the college to improve its quality of programs and services. Skyline's program makes two awards each year, one honoring a college employee or group and a second honoring a member or group from the community. She asked Council to discuss with their constituency groups whether CSM should implement a similar program. It will be discussed at the next Council meeting.

### **Announcements**

\*\* The State Academic Senate Plenary Meeting will be held in Millbrae and local colleges are asked for assistance with entertainment; Mike Galasatius and the CSM Jazz Band have been offered to participate.

\*\*The ASCSM recently held Welcome Week, an event to build awareness of student groups on campus. The Student Senate passed a unanimous resolution regarding food service on campus.

*Submitted by Valerie Anderson*