

COLLEGE OF SAN MATEO
College Council Meeting Summary
December 7, 2005

Meetings of College Council are open to all members of the campus community

Members Present: Linda Avelar, Jeremy Ball, Diana Bennett, Lilly Cappelli, Chino Catane, Mike Claire, Tom Diskin, Pat Griffin, Fauzi Hamadeh, Shirley Kelly, Skeet McGinnis, Karina Orocio, Annette Perot, Jan Roecks

Members Absent: Mario Medina

Review of the Agenda

No changes were made.

Review of the Summary of Nov. 16, 2005

No changes were made.

New Faculty Recommendations

Mike Claire presented a recommendation for the hiring of four new full time faculty members in English, math, head softball coach/PE, and broadcasting. He described the shared governance process that was followed through the various stages of the development of this recommendation. Twenty-one positions were originally requested and eight identified as priority positions, however, the college could only afford to fund four positions this year. Council approved, by consensus, the recommendation for the four positions.

Instructional Equipment Allocation

Mike Claire presented a recommendation for the allocation of instruction equipment and he explained the cooperative process that began at department level followed by discussion among the instructional deans. The three revenue sources for the allocation are instruction equipment funds(\$124,494), lottery funds (\$179,923) and TTIP (\$16,000 carryover from 04/05). He distributed a table showing each division's allocation from each of the funding sources. College Council gave its consensus for the recommendation.

SLO Update

Sandra Comerford informed Council of some recent accomplishments in the area of SLOs: Committee on Instruction has approved a revised official course outline which will incorporate much of the existing content with a new section on SLOs; a subcommittee of the Academic Senate is working on revising the program review document to be a more comprehensive tool by the addition of SLOs and requests for new faculty and instructional equipment; and a draft of institutional learning outcomes has been developed by the College Assessment Committee (CAS) which will be posted on the assessment website. Coming up for spring: the CAS will work on how to assess institutional outcomes; CSM will host a districtwide workshop on assessing outcomes on Feb. 3; an assessment timeline will be developed; and the assessment website will be expanded with additional information that will give the college community a sense of where we are in the assessment process. Council commended Sandra for her hard work.

Announcements

** Due to the passage of the second bond, there will be an update of the facilities master plan; it will include the consolidation of student services by either the construction of a new building or expansion of the current building. Consequently, there will be no need to vacate building 5.

**Masterworks Choral will present two holiday concerts, one this evening and on Dec. 10, both at local churches.

**A MIDI concert will be held Dec. 8 at 7pm.

Submitted by Valerie Anderson