

COLLEGE OF SAN MATEO
College Council Meeting Summary
September 21, 2005

Meetings of the College Council are open to all members of the campus community

Members Present: Linda Avelar, Diana Bennett, Chino Catane, Mike Claire, Fauzi Hamadeh, Shirley Kelly, Skeet McGinnis, Mario Medina, Hugo Mora, Karina Orocio, Annette Perot, Jan Roecks

Members Absent: Lilly Cappelli, Tom Diskin, Patricia Griffin

Review of the Agenda

One change was made: the item "Facilities Update" was deleted.

College Goals, 05-06

Mike Claire described the process followed in the development and approval of College Goals and Action Steps, 2005-06. He explained that it begins with the Strategic Planning Committee and at various stages in the process, developments are presented to Council for its input and approval. This year's version also includes the category "reference documents" which will identify evidence that is created and/or association with the action steps. Throughout the year, College Council will receive updates regarding progress of action steps. Students were reminded that the Strategic Planning Committee is currently in need of a student representative.

Accreditation Timelines

Shirley Kelly provided an overview of the accreditation process which she described as a 2-step process: the preparation of the self study and the visit by the team in Fall 07. She explained that it is a significant process that requires a great deal of work on the part of many faculty, staff, students and administrators that needs to begin this semester. She distributed the two-year timeline which describes the milestones that need to take place and when; Council agreed by consensus, that work should begin according to the timeline. Council will receive regular updates regarding accreditation preparation.

Announcements

**Diana Bennett announced that she attended the Multimedia Entertainment Initiative retreat and explained the goals that the group adopted.

**On 10/27, high school students will be attending a Tech-Prep sponsored field trip to CSM. Students were requested to participate as panelists during the lunch.

**ITS is in the process of installing equipment for the new phone system which will be operational in the coming weeks

** The EOPS Club held a fund raising barbecue and carwash; Latinos Amigos Club celebrated Mexican Independence Day with a barbecue; funds raised were donated to the Katrina Relief Fund.

Submitted by Valerie Anderson